



POURING PERMITS

All servers of alcohol in retail establishments or private clubs in the City of Chattahoochee Hills are required to have a pouring permit. As described in Chapter Seven of the City Code of Ordinances, this is “anyone who dispenses, sells, serves, takes orders or mixes alcohol beverages in establishments licensed as a retail consumption dealer”.

Instructions:

1. Complete the GCIC Consent Form for a background check.
2. Submit the GCIC form along with a (\$20) twenty dollar check or money order to:

City of Chattahoochee Hills
6505 Rico Road
Palmetto, GA 30268

Note: Please submit application in person. A picture will be taken at the time of application for pouring permits.

Pouring permits must be renewed annually upon the date of expiration.

Consent Form for GCIC Records Check

Full Name _____ Date

Maiden Name/ Previous Name

____/____/_____
Date of Birth _____ Race

Gender ____-____-_____
Social Security Number

Street Address

City _____ State _____ Zip _____ County

I authorize Chattahoochee Hills's Public Safety Department or their designee to receive any criminal history record information pertaining to me, which may be in the files of any federal, state, and/or city criminal justice agency in Georgia.

Signature _____ Date

Phone Number _____

Email Address _____

Establishment where employed _____