

Minutes
Regular Meeting of the Mayor and Council
City of Chattahoochee Hills, Georgia
May 2, 2017 / 6:30 p.m.

Call to Order

Mayor Reed called the meeting to order at 6:30 p.m. Councilmembers in attendance were James Stephens, Richard Schmidt, Claire Williams, Faye Godwin, and Don Hayes. All members were present. Also present was Attorney Heather Ryfa on behalf of City Attorney Rick Lindsey. Mayor Reed led the assembly in the Pledge of Allegiance.

Review and Approval of Agenda

Mayor Reed requested that the agenda be amended as follows:

- 1. Table Item No. 17-886, Consideration of a proposal by FOX Environmental, LLC for Technical Support Services for Improved Watershed Protection and Environmental Compliance*
- 2. Table Item No. 17-883, An Ordinance to amend Chapter 12 (Offenses and Violations) to control outdoor burning*
- 3. Add Item No. 17-889, Approval of Special Events/Mega Events application and fees*
- 4. Add Item No. 17-890, A Resolution appointing members to the Planning Commission*

Councilmember Hayes made a motion to approve the agenda as amended. Councilmember Schmidt seconded. The motion passed unanimously.

Approval of Minutes

- 1. Minutes of the Special Called Meeting of March 30, 2017*
- 2. Minutes of the Regular Meeting of April 11, 2017*
- 3. Minutes of the Special Called Meeting of April 18, 2017*

Councilmember Godwin made a motion to approve the minutes of the Special Called Meeting of March 30, 2017, the Regular Meeting of April 11, 2017, and the Special Called Meeting of April 18, 2017. Councilmember Hayes seconded. The motion passed unanimously.

Presentations/Proclamations

- 1. Mayor Reed read a proclamation declaring May 7-13, 2017 as Municipal Clerks Week*

Staff Reports

Financial Update: City Manager Robert Rokovitz

Mr. Rokovitz gave an update on the financials. As of April 24th, the city is 81.1 percent through the fiscal year. Revenue collections are at about 92 percent and expenditures are about 72 percent. Revenues in excess of expenditures is currently \$811,740.

Fire Department Report: Greg Brett

Chief Brett reported that the Fire Department had its annual audit by Georgia Fire Standards and Training Council, and it went well. He gave credit to Firefighter/Paramedic Josh Whitley who serves as the Training Coordinator for the department. The volunteer program is in holding mode until state requirements are implemented. Chief Brett pointed out the documents he distributed with his monthly report contains an explanation of open burning versus contained burning, the permitting process for burn permits, and an explanation of "air curtain destructor" EPD specifications. He also reported the final draft of the patient transport agreement with American Medical Response is ready to be sent to the City Attorney for review.

Police Department Report: Stoney Mathis

Chief Mathis reported there have been no personnel changes. There were several investigations in April including aggravated battery, two burglary, criminal trespass and four theft by taking. Other statistics for April were 127 citations, 123 warnings, 45 parking citations, 29 arrests, and 44 reports.

Public Works/Parks Report: Darold Wendlandt

Mr. Wendlandt said staff continues to work on the gravel roads. Fulton County has also been assisting. He gave an update on the road striping. He stopped Onsite Paving from continuing work until areas that were unacceptable were restriped. He also has talked with the owner of Onsite Paving, and they promised to get the work completed to the city's satisfaction. Right-of-way cutting has begun.

Community Development: Mike Morton

Mr. Morton reported there were ten building permits and three certificates of occupancy issued in April. There will be a variance application for a fence on the next Planning Commission meeting agenda. There are several production events taking place over the next couple of weeks. There also will be overnight filming and road closure of South Fulton Parkway expected to happen May 18th – 20th.

Public Comment

Lynn Tierney, 10235 Rivertown Road – spoke about the traffic problems near the charter school. Today, she counted 22 cars stopped on Rivertown Road. She said that it is difficult and dangerous to get around the line of traffic.

Tim Cailloux, 10680 Serenbe Lane – said that he is on the Chattahoochee Hills Charter School board and he will bring up the traffic situation at their next meeting. He also announced that he has started a locally owned and operated internet company which will provide another option for internet service in Chattahoochee Hills.

Susan Tillander, 9900 Woodruff Road – said that any work done regarding the traffic situation at the charter school should be paid by the school and not by the city.

Public Hearings

Attorney Heather Ryfa read the rules for the Public Hearing.

- 1. Item 17-881:** An Ordinance of the Mayor and Council of the City of Chattahoochee Hills, Georgia to Adopt the Fiscal Year 2018 Budget for Each Fund of the City of Chattahoochee Hills, Georgia Appropriating the Amounts Shown in Each Budget as Expenditures, Adopting the Several Items of Revenue Anticipations, Prohibiting Expenditures to Exceed Appropriations, and Prohibiting Expenditures to Exceed Actual Funding Available.

City Manager Robert Rokovitz presented the item. He gave an overview of the Statement of Revenues and Expenditures. The proposed General Fund budget is approximately \$2.9 million, and the overall budget including other funds is approximately \$4.7 million. A portion of the revenue has been allocated to capital projects.

Mayor Reed opened the Public Hearing.

Laurie Searle, 12600 Whiteside Road –asked about the status of the bridge closure on Garretts Ferry Road and if funding to repair the bridge would be included in the budget.

Mayor Reed closed the Public Hearing.

City Manager Robert Rokovitz said that he met with Fulton County regarding the Community Development Block Grant and the bridge is programmed for the next application process. The grant amount is \$100,000. He also commented on the public comments regarding the traffic at the charter school. University of Georgia students had developed a proposed plan. A Georgia Department of Revenue “All Systems Support” grant may be available. It would not be city funded, and the charter school may be able to cover the required engineering costs.

Unfinished Business (None)

New Business

- 1. Item 17-882:** Resolution authorizing the Mayor to execute the Service Delivery Strategy with Fulton County and all of the municipalities located therein and to conclude the associated mediation and litigation.

City Manager Robert Rokovitz presented the item. The lawsuit between Fulton County and the municipalities regarding the service delivery strategy has now come to a resolution. Councilmember Godwin made a motion to approve Item No. 17-882. Councilmember Williams seconded. The motion passed unanimously.

- 2. Item 17-883:** An Ordinance to amend Chapter 12 (Offenses and Violations) to control outdoor burning. *Item was tabled.*

- 3. Item 17-884:** Authorize the City Manager to initiate a lease agreement with the Georgia Municipal Association for the purchase of two patrol vehicles.
City Manager Robert Rokovitz presented the item. The police department is down two vehicles and there are maintenance issues with several other vehicles. Last month, two other leased vehicles were paid off. The city would go through the Georgia Municipal Association for the capital lease. Lease payments would start in July and are programmed into the proposed budget. Councilmember Schmidt made a motion to approve Item No. 17-884. Councilmember Stephens seconded. The motion passed 4-1, Councilmember Hayes opposed.
- 4. Item 17-885:** Approval of awarding Property and Casualty Insurance coverage and Workers' Compensation coverage to Travelers.
City Manager Robert Rokovitz presented the item. Currently, coverage is through Georgia Interlocal Risk Management Agency and the Georgia Municipal Association. The lowest bid received was from Travelers. Councilmember Schmidt made a motion to approve Item No. 17-885. Councilmember Godwin seconded. The motion passed unanimously.
- 5. Item 17-886:** Consideration of a proposal by FOX Environmental, LLC for technical support services for improved watershed protection and environmental compliance. *Item was tabled.*
- 6. Item 17-887:** Ratify nomination of Mayor to be placed on Georgia Municipal Association ballot as Vice President of District 3 Southwest.
Mayor Tom Reed presented the item. Councilmember Godwin made a motion to approve Item No. 17-887. Councilmember Hayes seconded. The motion passed unanimously.
- 7. Item 17-888:** Ratify election of Mayor to serve as Vice President of South Fulton Connect.
Mayor Tom Reed presented the item. Councilmember Williams made a motion to approve Item No. 17-888. Councilmember Schmidt seconded. The motion passed unanimously.
- 8. Item 17-889:** Approval of Special Events/Mega Events application and fees
City Manager Robert Rokovitz presented the item. The process and fees applies to special events with more than 2,500 attendees. Councilmember Schmidt made a motion to approve Item No. 17-889. Councilmember Godwin seconded. The motion passed unanimously.
- 9. Item 17-890:** A Resolution appointing members to the Planning Commission
Mayor Reed presented the item. Bob Simpson, Robin Cailloux, Rocky Reeves, Alan Merrill, and Mark Prater are being reappointed to serve on the Planning Commission.

These minutes are provided as a convenience and service to the public, media, and staff. It is not the intent to transcribe proceedings verbatim. Any reproduction of this summary must include this notice. Public comments are noted and heard by Council, but not quoted. This is an official record of the City of Chattahoochee Hills City Council Meeting proceedings.

Councilmember Godwin made a motion to approve Item No. 17-890. Councilmember Williams seconded. The motion passed unanimously.

Mayor and Council Comments

Councilmember Godwin thanked everyone who participated in the Beavers House history event. She said it was great and the Beavers House exhibits were very well done.

Councilmember Schmidt thanked Chief Brett for his hard work and research on the medical transport unit. He also asked Tim Cailloux to really push the traffic issue at the charter school.

Mayor Reed thanked Laurie Searle, Joe Heiberger, other volunteers and staff that put on the history event. He also thanked the staff for the extra work they put in when special events are taking place.

Executive Session (None)

Adjourn Meeting *Councilmember Schmidt made a motion to adjourn the meeting. Councilmember Stephens seconded. The motion passed unanimously and the meeting adjourned at 7:30 p.m.*

Approved this 6th day of June, 2017.

Dana Wicher, City Clerk

Tom Reed, Mayor