

**Minutes  
Regular Meeting of the Parks Commission  
City of Chattahoochee Hills  
July 19, 2016  
6:00 pm**

**Call to Order** – Determination of Quorum

*Chairman Wansley called the meeting to order at 6:00 p.m. Present were Maribeth Wansley, Diana Wilson, Kay Long, Roland Alston, and John Graham. A quorum was represented.*

**Public Comments**

*None*

**Approval of Agenda**

*Alston made a motion to approve the agenda. Graham seconded. The motion passed unanimously.*

**Approval of Minutes**

1. Approval of June 14, 2016 Regular Meeting Minutes  
*Long made a motion to approve the June 14, 2016 Regular Meeting Minutes. Alston seconded. The motion passed unanimously.*

**Items for Discussion**

1. Cochran Mill Park App – Diana Wilson  
*Wilson reported the beta testing of the app has been completed and improvements and fixes were recommended and corrected. Emergency contact information was added at the request of Fire Chief Greg Brett. The app has been submitted to Apple for approval, and it should be available at the app store by the end of the week.*
2. Parking Fee Update – Maribeth Wansley  
*Wansley reported there have been 310 resident and 322 non-resident decals distributed to date. This fiscal year to date, revenue is \$480.00 for annual parking passes and \$5,191.00 for daily parking passes. Comparing parking revenue for 6/1/16 through 7/19/16 to the same period last year, there has been approximately an additional \$8,000.00 brought in this year. Since the start of the parking fee program in May 2013, there has been \$92,701 in revenue. Commission members and staff also discussed parking at Rico Park and agreed that it will need to be discussed in more detail at a later date.*
3. Strategic Planning – John Graham  
*Graham said the Strategic Plan needs to be updated for the new fiscal year and significant planning needs to be done at a future meeting. He requested that Commission members identify items that have been accomplished and are currently*

*not on the plan and identify new items that they would like accomplished. He asked that those items are emailed to him prior to the September meeting.*

4. Park Improvements – Darold Wendlandt

*Public Works and Parks Manager Darold Wendlandt reported on projects that staff has been working on and future projects. At Cochran Mill Park, he has been working on parking lot improvements. Future projects include replacing park benches, repairing picnic tables, replacing trash cans with wildlife proof cans, redo area by parking lot with grass planting, and spread mulch pile. Commission members and staff also discussed numbering trail markers for emergency situations. At Hutcheson Ferry Park, the back section of the park has been mowed and cleaned up and all broken picnic tables have been removed.*

**Items for Consideration**

*None*

**Commission Member Comments / Suggestions**

*Wilson said that there is another award that the city can apply for from Fulton County. It is an environmental award, and the deadline July 29<sup>th</sup>.*

*Alston reported that a group consisting of some City Staff, Elected Officials, volunteers, and members of the public visited the Beaver House property. The inside of the house is in really good shape. The Old Campbell County Historical Society may be interested in moving their program to the Beaver House.*

**Staff Reports**

*None*

**Adjournment**

*Graham made a motion to adjourn the meeting at 6:58 p.m. Alston seconded. The motion passed unanimously.*

**Approved this 20<sup>th</sup> day of September, 2016.**

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**Maribeth Wansley, Chairman**

**Attest:**

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**Dana Wicher, City Clerk  
(Seal)**