

**Minutes  
Regular Meeting of the Parks Commission  
City of Chattahoochee Hills  
September 20, 2016  
6:00 pm**

**Call to Order** – Determination of Quorum

*Chairman Wansley called the meeting to order at 6:00 p.m. Present were Maribeth Wansley, Diana Wilson, Kay Long, Roland Alston, and John Graham. A quorum was represented. Also present was Public Works and Parks Manager Darold Wendlandt.*

**Public Comments**

*None*

**Approval of Agenda**

*Graham made a motion to approve the agenda. Alston seconded. The motion passed unanimously.*

**Approval of Minutes**

1. Approval of July 19, 2016 Regular Meeting Minutes  
*Long made a motion to approve the July 19, 2016 Regular Meeting Minutes. Alston seconded. The motion passed unanimously.*

**Items for Discussion**

1. Bike Your Park Day – Diana Wilson  
*Wilson reported that the city is holding a “Bike Your Park Day” at Cochran Mill Park on September 24<sup>th</sup>. Adventure Cycling promotes the event along with over 1,300 rides nationally. There will be free parking at Cochran Mill Park for the day.*
2. Parking at Rico Park – Diana Wilson  
*Wilson said that riding the gravel roads has become popular with the cyclists and there has been some discussion regarding allowing daily parking at Rico Park. Wendlandt said if a decision is made to allow parking, there should be restrictions on the times of the year to avoid ball season. He will bring back his recommendations at the next meeting. Long said she would be willing to collect the parking money from Rico Park if it is decided that parking will be allowed.*
3. Beaver House Update – Roland Alston  
*Alston reported there have been two meetings about holding a history festival at the Beaver House and the planning group has decided to move the festival until sometime in April 2017. The festival planning group has been split into three groups. No additional meetings have been scheduled yet.*

4. Parking Fee Update – Maribeth Wansley

*Wansley reported there have been 366 non-resident and 336 resident decals distributed to date. She is working on a quote for the 2017 decals. This fiscal year to date, the available funds are \$11,041.41. The Pay and Display system is working well, and the few glitches in the beginning are no longer an issue.*

5. Strategic Planning – John Graham

*Graham lead a discussion on determining strategic priorities for Fiscal Year 2016 through Fiscal Year 2018 at Cochran Mill Park, Rico Park, Hutcheson Ferry Park, Beaver House, and River Park. Wendlandt suggested that the signage for Cochran Mill Park and Hutcheson Ferry Park be handled in house to save on costs. Other items discussed include the grant for replacing the steel bridge, the potential ranger station, and exploring handicap accessible opportunities at Cochran Mill Park. The grant for the bridge is currently in environmental review and the state may require the city to have an archeological survey done at the old mill site. Long would like to see a Veteran’s Memorial and a pavilion and picnic tables at Rico Park. Graham will put together the list of all items discussed and present at next month’s meeting.*

**Items for Consideration**

*None*

**Commission Member Comments / Suggestions**

*None*

**Staff Reports**

*Wendlandt reported that he ordered picnic tables, benches, and animal proof trash cans for Hutcheson Ferry Park. Staff will be pressure washing and repainting the picnic tables at Cochran Mill Park. Work on the parking lot at Cochran Mill Park continues. Staff is spending approximately 6-7 hours per week on maintenance at Cochran Mill Park. He will be presenting a proposal for an Eagle Scouts/Boy Scouts project at a future meeting. Sometime in late fall, he will schedule a volunteer day to build out one or two of the campsites. The city will be purchasing two weed eaters with the parking funds. He also is working on a one, three, and five year strategic plan that he will be presenting at a future City Council Work Session.*

**Adjournment**

*Graham made a motion to adjourn the meeting at 7:29 p.m. Long seconded. The motion passed unanimously.*

*These minutes are provided as a convenience and service to the public, media, and staff. It is not the intent to transcribe proceedings verbatim. Any reproduction of this summary must include this notice. Public comments are noted and heard by Council, but not quoted. This is an official record of the City of Chattahoochee Hills Parks Commission Meeting proceedings.*

**Approved this 11<sup>th</sup> day of October, 2016.**

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**Maribeth Wansley, Chairman**

**Attest:**

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**Dana Wicher, City Clerk  
(Seal)**

*The City of Chattahoochee Hills Mayor and City Council encourage citizen participation in the government process. Should you by reason of a disability need a special accommodation or need accessibility information, please contact the City Clerk's office at 770-463-8881.*