

**Minutes  
Regular Meeting of the Parks Commission  
City of Chattahoochee Hills  
October 11, 2016  
6:00 pm**

**Call to Order** – Determination of Quorum

*Chairman Wansley called the meeting to order at 6:05 p.m. Present were Maribeth Wansley, Diana Wilson, Kay Long, and Roland Alston. John Graham was absent. A quorum was represented.*

**Public Comments**

*None*

**Approval of Agenda**

*Wansley requested that the Strategic Planning discussion item be removed from the agenda since Graham was not present. Alston made a motion to approve the agenda as amended. Long seconded. The motion passed unanimously.*

**Approval of Minutes**

1. Approval of September 20, 2016 Regular Meeting Minutes  
*Long made a motion to approve the September 20, 2016 Regular Meeting Minutes. Wilson seconded. The motion passed unanimously.*

**Items for Discussion**

1. Parking Fee Update – Maribeth Wansley  
*Wansley reported there have been 344 resident and 371 non-resident decals distributed to date. Total revenue since the last meeting is \$2,833 and expenditures are \$832.80. Total available funds are \$14,795.86.*
2. Strategic Planning – John Graham *(Removed from agenda)*

**Items for Consideration**

3. Purchase of parking fee renewal banner – Maribeth Wansley  
*The quote for the banner is \$71.99. Wilson made a motion to recommend to staff to purchase the parking fee renewal banner. Alston seconded. The motion passed unanimously.*
4. Purchase of 2017 parking fee stickers – Maribeth Wansley  
*The quote for 1,000 parking stickers is \$210.00. Long made a motion to recommend to staff to purchase 1,000 parking stickers. Alston seconded. The motion passed unanimously.*

**Commission Member Comments / Suggestions**

*None*

*These minutes are provided as a convenience and service to the public, media, and staff. It is not the intent to transcribe proceedings verbatim. Any reproduction of this summary must include this notice. Public comments are noted and heard by Council, but not quoted. This is an official record of the City of Chattahoochee Hills Parks Commission Meeting proceedings.*

**Staff Reports**

*None*

**Adjournment**

*Alston made a motion to adjourn the meeting at 6:10 p.m. Wilson seconded. The motion passed unanimously.*

**Approved this 15<sup>th</sup> day of November, 2016.**

**Attest:**

\_\_\_\_\_  
**Maribeth Wansley, Chairman**

\_\_\_\_\_  
**Dana Wicher, City Clerk  
(Seal)**

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