

**Minutes
Regular Meeting of the Parks Commission
City of Chattahoochee Hills
November 15, 2016
6:00 pm**

Call to Order – Determination of Quorum

Chairman Wansley called the meeting to order at 6:00 p.m. Present were Maribeth Wansley, Diana Wilson, John Graham, and Roland Alston. Kay Long was absent. A quorum was represented.

Public Comments

None

Approval of Agenda

Graham made a motion to approve the agenda. Alston seconded. The motion passed unanimously.

Approval of Minutes

1. Approval of October 11, 2016 Regular Meeting Minutes
Wilson made a motion to approve the October 11, 2016 Regular Meeting Minutes. Graham seconded. The motion passed unanimously.

Items for Discussion

1. Parking Fee Update – Maribeth Wansley
Wansley reported there were 345 resident and 375 non-resident 2016 decals distributed. 2017 decals are now being issued, and 18 resident and 11 non-resident decals have been distributed to date. Total revenue since the last meeting is \$4,139 and expenditures are \$2,770.13. Total available funds are \$16,164.73.
2. Signs for kiosk – Diana Wilson
Wilson presented two informational posters for the kiosk at Cochran Mill Park. Alston designed the posters. One poster provides information on volunteer work days, and the other poster provides information on the Cochran Mill Park website and app.
3. Strategic Planning – John Graham
Graham suggested that the Parks Commission focus on strategic level planning now that staff is in place to handle the day-to-day issues. He said that planning charrettes for Cochran Mill Park and Hutcheson Ferry Park should be conducted, and Commission members should commit to a process that is handled by experts and that includes maximum public participation. He asked where the money to pay the costs would come from. City Manager Robbie Rokovitz said it may be possible to use revenue from Hotel/Motel tax due to recent changes in state law with the passage of H.B. 408. Revenue can be spent on “tourism product development”,

including overnight or short-term site for camping, wayfinding signage, and parks, trails, and other recreational facilities.

Wansley asked for input from the public. Ken Langley stated that planning charrettes are not needed and are a waste of the money. He suggested including a short questionnaire be included with the parking pass application as a way to collect data about the parks. Susan Tillander said she was unsure if the charrettes were needed; however, if they are done, focus should be on one park at a time and public input should be collected prior to holding the charrette.

Rokovitz said that a Parks and Rec Charrette RFP discussion will be on the December 1st City Council Work Session agenda and he will get input from the Council on how they would like to proceed.

Items for Consideration

None

Commission Member Comments / Suggestions

Wilson said she had hiked the red trail with Ken Langley who pointed out the concerns he brought up at the last meeting. She then went out with Pete Edmondson, and they discussed a possible alternate route.

Alston said that an organized trash-pick-up day had not been done this year. He often does it on his own, but would like to see another organized day. Wansley said she had sent a draft of an "Adopt-a-Road" program to Public Works and Parks Manager Darold Wendlandt. She also said a trash-pick-up day will be planned for the first of the year.

Staff Reports

None

Adjournment

Graham made a motion to adjourn the meeting at 6:55 p.m. Alston seconded. The motion passed unanimously.

These minutes are provided as a convenience and service to the public, media, and staff. It is not the intent to transcribe proceedings verbatim. Any reproduction of this summary must include this notice. Public comments are noted and heard by Council, but not quoted. This is an official record of the City of Chattahoochee Hills Parks Commission Meeting proceedings.

Approved this 19th day of January, 2016.

Maribeth Wansley, Chairman

Attest:

**Dana Wicher, City Clerk
(Seal)**

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