

**Minutes
Regular Meeting of the Parks Commission
City of Chattahoochee Hills
January 19, 2017
6:00 p.m.**

Call to Order – Determination of Quorum

Chairman Wansley called the meeting to order at 6:00 p.m. Present were Maribeth Wansley, Diana Wilson, Kay Long, and Roland Alston. John Graham was absent. A quorum was represented.

Public Comments

None

Approval of Agenda

Wansley requested that Item No. 3, Strategic Planning, under Items for Discussion be removed because Graham was not present. Alston made a motion to approve the agenda as amended. Long seconded. The motion passed unanimously.

Approval of Minutes

1. Approval of November 15, 2016 Regular Meeting Minutes
Alston made a motion to approve the November 15, 2016 Regular Meeting Minutes. Long seconded. The motion passed unanimously.

Items for Discussion

1. Parking Fee Update – Maribeth Wansley
Wansley reported there were 167 resident and 137 non-resident decals distributed to date. Total revenue since the last meeting in November is \$16,787 and expenditures are \$421.51. Total available funds are \$26,272.73.
2. Cochran Mill Park Update – Diana Wilson
Wilson reported that the Parks Commission's three goals when applying for the Recreational Trails Program Grant – make the Cochran Mill Park safer, more accessible and more sustainable – have been met. The trails are in fantastic condition and require little maintenance. There are trails on both sides of Bear Creek that go all the way to Henry's Mill Falls. The new trails have been designed for safety and sustainability. Volunteers continue to work in the park and currently are working on a 1.25-mile loop on the red trail and recently completed an alternate route around two rocky sections of the red trail. She thanked Ken Langley for bringing the issue to her attention. Southern Off Road Bicycle Association (SORBA) Atlanta leads a volunteer workday the second Saturday of every month. Parks Commission member Roland Alston is also a dedicated volunteer. City staff recently cleared privet that had grown around the old mill site on the east side of the park. Wilson is continuing to work on getting approval from Historic Preservation for the bridge. Bob

Shelor is rewriting the Request for Proposal (RFP) for the archeological survey. Mr. Shelor has identified four firms that he believes could do the work, and the RFP should be ready to forward to City Manager Robbie Rokovitz by the end of the week of January 23rd.

3. Strategic Planning – John Graham (Removed from Agenda)

Items for Consideration

None

Commission Member Comments / Suggestions

Alston gave an update on the Beavers House festival. The tentative date is April 30th. There will be an emphasis on the property and old town.

Wilson said that Brett Davidson of SORBA Atlanta has a meeting at Cochran Mill Park on Saturday and was very thankful that the city allowed them to use the pavilion at no charge.

Long gave an update on the free house that could potentially be used as a ranger station. She said that she never could get any information and was unable to get through on the phone number that was provided.

Staff Reports

Public Works and Parks Manager Darold Wendlandt reported that there would be a trail race at Cochran Mill Park on March 25th. Event producers will be responsible for everything and the park will not be closed to other users. The city has also received an inquiry about a bike race to be held in Cochran Mill Park in June. There are several issues with the group's proposal. Wilson recommended that Wendlandt discuss the event proposal with SORBA. Long expressed safety concerns with a bike race being held in the park. Wendlandt also reported on work being done in the parks, including gravel in the day use area at Cochran Mill Park and the addition of a platform in the women's restroom to address the issue of the toilet being too high. Hugh Tyer has informed him that there are several dead trees in Rico Park that should be removed.

Wendlandt said there was an issue with three trash cans close to the Cochran Mill Nature Center property. It is difficult for staff to access the trash cans and there are problems with overflowing and scattered trash. He plans to remove the cans. The consensus of the Parks Commission members was that removing them was an acceptable solution. He also said he would like to coordinate with volunteers regarding use of the mini excavator. He also asked about the approval of the trails being built in Cochran Mill Park and Wilson responded that the trail design map was approved by City Council.

These minutes are provided as a convenience and service to the public, media, and staff. It is not the intent to transcribe proceedings verbatim. Any reproduction of this summary must include this notice. Public comments are noted and heard by Council, but not quoted. This is an official record of the City of Chattahoochee Hills Parks Commission Meeting proceedings.

Adjournment

Wilson made a motion to adjourn the meeting at 6:44 p.m. Alston seconded. The motion passed unanimously.

Approved this 14th day of February, 2017.

Maribeth Wansley, Chairman

Attest:

**Dana Wicher, City Clerk
(Seal)**

The City of Chattahoochee Hills Mayor and City Council encourage citizen participation in the government process. Should you by reason of a disability need a special accommodation or need accessibility information, please contact the City Clerk's office at 770-463-8881.