

**Minutes
Regular Meeting of the Parks Commission
City of Chattahoochee Hills
February 14, 2017
6:00 p.m.**

Call to Order – Determination of Quorum

Chairman Wansley called the meeting to order at 6:00 p.m. Present were Maribeth Wansley, Diana Wilson, Kay Long, John Graham, and Roland Alston. All members were present. A quorum was represented.

City Manager Robert Rokovitz explained there would be changes to the Town Hall Forum that is held after adjournment of the Regular Meeting. There will be a time limit of five minutes per speaker.

Public Comments

None

Approval of Agenda

Graham made a motion to approve the agenda. Alston seconded. The motion passed unanimously.

Approval of Minutes

1. Approval of January 19, 2017 Regular Meeting Minutes
Wansley requested that a correction to the minutes be made regarding the number of decals issued. As of January 19, 2017, there were 167 resident and 137 non-resident decals issued. Long made a motion to approve the January 19, 2017 Regular Meeting Minutes as amended. Wilson seconded. The motion passed unanimously.

Presentation

1. Cochran Mill Bridge – Bob Shelor
Wilson introduced Bob Shelor, who has been helping with the RTP Grant application for the Cochran Mill Park bridge. Mr. Shelor said the Request for Proposals (RFP) for the archeological study was sent out last week to four qualified companies. The RFP is due March 17th. The scope of the study has been scaled down to only the area of the construction of the bridge and components. The goal of the project is to provide an all-weather passage over Little Bear Creek. Other options were explored, including repairing the existing bridge, other locations along the creek, and other types of bridges. The proposed project is to repair the foundations of the existing bridge and insert the prefab bridge into the existing bridge. Also proposed are handicapped parking spaces, a barrier-free access to the bridge, and a ¾ mile barrier free trail.

These minutes are provided as a convenience and service to the public, media, and staff. It is not the intent to transcribe proceedings verbatim. Any reproduction of this summary must include this notice. Public comments are noted and heard by Council, but not quoted. This is an official record of the City of Chattahoochee Hills Parks Commission Meeting proceedings.

Items for Discussion

1. Parking Fee Update – Maribeth Wansley

Wansley reported there were 204 resident and 194 non-resident decals distributed to date. Total revenue since the last meeting is \$3,677 and expenditures are \$257.01. Total revenue for the fiscal year is \$35,894 and expenditures are \$5,854.27. Total available funds are \$30,039.73.

Items for Consideration

None

Commission Member Comments / Suggestions

Alston said that he and a group of volunteers will remove trash from the trash cans located near the Cochran Mill Nature Center property on a weekly basis in order to keep the trash cans there. He will be responsible for organizing the volunteers.

Staff Reports

Public Works and Parks Manager Darold Wendlandt reported that Southeastern Tree Service will be removing dead trees at Rico Park tomorrow. An individual wanting to hold a bicycle race that would start and end in Cochran Mill Park has contacted him. An event application has not been submitted yet. Staff has put gravel down on the main road at Hutcheson Ferry Park for early preparations for the 4th of July event.

Adjournment

Graham made a motion to adjourn the meeting at 6:40 p.m. Long seconded. The motion passed unanimously.

Approved this 14th day of March, 2017.

Chairman

Attest:

**Dana Wicher, City Clerk
(Seal)**