

*These minutes are provided as a convenience and service to the public, media, and staff. It is not the intent to transcribe proceedings verbatim. Any reproduction of this summary must include this notice. Public comments are noted and heard by Council, but not quoted. This is an official record of the City of Chattahoochee Hills Parks Commission Meeting proceedings.*

**Minutes**  
**Regular Meeting of the Parks Commission**  
**City of Chattahoochee Hills**  
**April 18, 2017**  
**6:00 p.m.**

**Call to Order** – Determination of Quorum

*Diana Wilson called the meeting to order at 6:00 p.m. Present were Diana Wilson, Kay Long, Laurie Searle, Tom Blum, and Roland Alston. All members were present. A quorum was represented. Also present was Public Works and Parks Manager Darold Wendlandt.*

**Pledge of Allegiance**

*Wilson led the assembly in the Pledge of Allegiance.*

**Administer Oath of Office to Commission Members**

*City Clerk Dana Wicher administered the Oath of Office to the Commission Members.*

**Election of Officers**

*Alston nominated Wilson as Chair. Blum seconded. There were no other nominations. City Clerk Dana Wicher called for the vote to elect Wilson as Chair. The vote was unanimous.*

*Wilson nominated Alston as Vice Chair. Long seconded. There were no other nominations. City Clerk Dana Wicher called for the vote to elect Alston as Vice Chair. The vote was unanimous.*

**Public Comments**

*None*

**Approval of Agenda**

*Alston made a motion to approve the agenda. Blum seconded. The motion passed unanimously.*

**Approval of Minutes**

1. Approval of March 14, 2017 Regular Meeting Minutes  
*Blum made a motion to approve the March 14, 2017 Regular Meeting Minutes. Alston seconded. The motion passed unanimously.*

**Presentation**

*None*

*The City of Chattahoochee Hills Mayor and City Council encourage citizen participation in the government process. Should you by reason of a disability need a special accommodation or need accessibility information, please contact the City Clerk's office at 770-463-8881.*

### **Items for Discussion**

1. MillionMile Greenway Community Grant – Diana Wilson  
*Wilson said City Council passed a resolution authorizing the submittal of the MillionMile Greenway Community Grant application. The application was submitted on March 31<sup>st</sup>, and the city should hear something by June 30<sup>th</sup>. The grant will provide professional consulting services for planning at the Beavers House property.*
2. Volunteer work to clear tornado damage in Cochran Mill Park – Roland Alston  
*Alston reported that an F-1 tornado touched down in Cochran Mill Park last week. Members of the SORBA group surveyed the damage in the park and worked with Alston and other volunteers to clear the trails. They were able to clear about ¾ of the damaged trails, but the green trails still need to be cleared. Alston said it may take the rest of the summer to get them cleared. He read the following list of volunteers who helped with clean-up: Pete Edmondson, Rick Frataccia, Brett Davidson, Walt Bready, Terrick Munn, Mike Edwards, Jennifer Braddock, TJ Kerns, Roland Alston, and the Public Works and Parks crew.*
3. Beavers House event plans – Laurie Searle  
*Searle reported that about 15 volunteers are working on a historical event in Old Campbellton that is being held on April 30<sup>th</sup>. The purpose of the event is to introduce the community to the Beavers House. There will be two performances of a one act play, tours of the historical Campbellton Masonic Lodge, historical displays in the Beavers House, and other activities. There will be volunteer opportunities at the event. A group will be doing clean-up Sunday, April 23<sup>rd</sup> at 9:00 a.m.*
4. Proposed Community Input Survey – Laurie Searle  
*Searle has created a short survey to be distributed at the Beavers House history event. The purpose of the survey is to get community input on the Beavers House property. Per suggestion by Commission members, Searle will add an “additional comments” section and will also distribute the survey at the play.*
5. Proposed Veterans Memorial for Rico Park – Kay Long  
*Long has been working on getting quotes for a Veterans Memorial for Rico Park. The quotes she has been getting are expensive – flag poles can run \$300-\$1,000 each and the monument about \$15,000. She asked for a budget for what the Commission would recommend spending. Wendlandt said he would work with Long and do some of the groundwork. He will present some options to the Commission at a future meeting.*
6. Proposed Adopt-a-Mile Program – Tom Blum  
*Blum asked if there was interest in starting an Adopt-a-Mile program. He suggested starting out with organizations, such as the churches and the charter school.*

*a-Mile signs could be added to existing signs. Mayor Reed suggested researching a model and working with staff to get it before the City Council.*

7. Proposed Adopt-a-Stream Program – Laurie Searle  
*Searle said the recent Environmental Assessment brought attention to a lot of issues, and she would like to see if there is broader community interest. Serenbe is hosting a workshop on May 6<sup>th</sup>. She will try to attend the workshop and report on it.*

### **Items for Consideration**

*None*

### **Commission Member Comments / Suggestions**

*Alston presented metal sample stakes and tags for marking trees and plants along the trails. He said he could make markers out of cedar as a less expensive option. Wilson said placing these markers along the interpretive trail would be a good start.*

*Searle asked if the 4<sup>th</sup> of July celebration was still going to happen. Mayor Reed responded that after the complaining over the cost of the celebration, Council and volunteers lost interest in pursuing holding an event. Searle said an event should be planned for the 10-year anniversary for the city. Wendlandt said staff would run the idea by the Mayor and Council at a future Work Session to gauge their interest.*

### **Staff Reports**

1. Parking Fee Update – Dana Wicher  
*Wicher reported there have been 298 resident and 284 non-resident decals distributed to date. Total revenue since the last meeting is \$7,225 and expenditures are \$824.47. Total revenue for the fiscal year is \$48,302 and expenditures are \$9,058.65. Total available funds are \$39,243.35*
2. Darold Wendlandt  
*Wendlandt welcomed the new Parks Commission members and thanked everyone for their hard work. He reported that the Cochran Mill Park Trail Race held on March 25<sup>th</sup> was a successful event. The organizers did a great job, and they would like to have regular events at Cochran Mill Park. He requested that the volunteers working on the trails let him know if they will be using equipment on a weekend. Staff has been emptying the trash cans on the east side of Cochran Mill Park on a regular schedule. The charter school and nature center have groups using the pavilion on a regular basis. Both groups have been great to work with. The HVAC unit for the security system room has been installed. City staff will start regular maintenance on the Beavers House property next week. City staff will start handling all maintenance and collection of cash and transaction data at the payment kiosk.*

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**Adjournment**

*Searle made a motion to adjourn the meeting at 7:32 p.m. Blum seconded. The motion passed unanimously.*

**Approved this \_\_\_ day of \_\_\_\_\_, 2017.**

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**Diana Wilson, Chair**

**Attest:**

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**Dana Wicher, City Clerk  
(Seal)**

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