

Minutes
Regular Meeting of the Planning Commission
City of Chattahoochee Hills, Georgia
April 20, 2017/6:30 p.m.

Call to Order

Chair Bob Simpson called the meeting to order at 6:30 p.m. Present were Bob Simpson, Rocky Reeves, Mark Prater, and Alan Merrill. Robin Cailloux was absent. Also present was City Planner Mike Morton.

Pledge of Allegiance

Mr. Simpson led the assembly in the Pledge of Allegiance.

Approval of Agenda

Mr. Prater made a motion to approve an amended agenda with the addition of Comments by Chairman Simpson under New Business. Mr. Merrill seconded. The motion passed unanimously.

Approval of Minutes

1. Approval of March 16, 2017 Regular Meeting Minutes
Mr. Prater made a motion to approve the March 16, 2017 Regular Meeting Minutes. Mr. Reeves seconded. The motion passed unanimously.

Public Hearings *(None)*

Old Business

2. Sign Ordinance discussion
Mr. Simpson said he was not aware that the City Council would take final action on the proposed sign ordinance at their last meeting. He asked City Planner Mike Morton to give a recap of the action that was taken. Mr. Morton gave a summary of the changes that were made in addition to City Attorney Rick Lindsey's recommended changes. Mr. Simpson said with the adoption of the sign ordinance revisions, the Planning Commission can put the sign ordinance to the side until further direction from the Mayor and Council is received. Mr. Reeves recommended wayfinding signage discussions be included in future discussions of the sign ordinance. Mr. Morton will ask the Mayor and Council about wayfinding and get a feel of their priority regarding further work on the sign ordinance.

New Business

3. Comments by Chairman Simpson
Mr. Simpson said a process for the Planning Commission getting direction from the Mayor and Council needs to be established. The City Manager should be the channel

for relaying the Mayor and Council's priorities to the Commission. He also would like the Planning Commission to focus on one item at a time unless there is a need to work on several items at once. He asked City Planner Mike Morton to talk to City Manager Robert Rokovitz about this request.

Staff Reports

Mr. Morton said there are several subdivisions where the city expects to see activity. He was contacted by a potential buyer of Heatherwood Subdivision on Cedar Grove Road. The subdivision was platted under Fulton County. Clearing has started at the farmettes on Watkins Road. There are a total of eleven lots on 120 acres. Several months ago, Mr. Morton and other city staff had a site visit at the Estates of Cedar Grove subdivision. The city has not heard anything since then. Mr. Morton also reported that a variance application has been received for a fence at a property on Cedar Grove Road. It will be on the May Planning Commission agenda.

Mr. Merrill asked if the Planning Commission would be involved in the Environmental Assessment action plan. Mr. Morton responded that he is not sure what the role will be since the Council has not approved an agreement with FOX Environmental yet.

Adjourn Meeting

Mr. Merrill made a motion to adjourn. Mr. Prater seconded. The motion passed unanimously. Meeting adjourned at 7:10 p.m.

Approved this 23rd day of May, 2017.

Bob Simpson, Chairman

Attest:

Dana Wicher, City Clerk