

Minutes
Regular Meeting of the Mayor and Council
City of Chattahoochee Hills, Georgia
November 10, 2015 / 6:30 pm

Call to Order

Mayor Reed called the meeting to order at 6:30 p.m. Councilmembers in attendance were John Taylor, Richard Schmidt, Claire Williams, Faye Godwin, and Don Hayes. All members were present. Also present was City Attorney Rick Lindsey. Mayor Reed led the assembly in the Pledge of Allegiance.

Review and Approval of Agenda

Councilmember Schmidt made a motion to approve the agenda. Councilmember Godwin seconded. The motion passed unanimously.

Approval of Minutes

1. Minutes of the Special Called Workshop of April 27, 2015
2. Minutes of the Regular Meeting of October 6, 2015
3. Minutes of the Work Session of October 23, 2015

Councilmember Godwin made a motion to approve minutes of the April 27, 2015 Special Called Workshop, the October 6, 2015 Regular Meeting, and the October 23, 2015 Work Session. Councilmember Taylor seconded. The motion passed unanimously.

Staff Reports

IT Update: Harlan Hamlin

Mayor Reed said Mr. Hamlin was at the Fire Station handling an IT issue and that Mr. Hamlin had reported that there were no IT updates.

Financial Update: Kyle Jones

Mr. Jones said that the city has collected 80% of budgeted property taxes. Expenditures are on target and revenues are slightly higher than budgeted. L.O.S.T. is also coming in higher than budgeted. He also reported that the final audit is in. Two items to highlight from the audit are that the fund balance is \$594,000 and that the city currently has 22% of its operating budget in reserves, which is higher than the 16% that is required by policy.

Fire Department Report: Greg Brett

Chief Brett reported that the Fire Department continues to be busy with incident calls. He also said that the Station 51 public address/alerting upgrades have been completed by Fulton Emergency Communications and that the digital side will be online in January.

Public Works Report: Greg Brett (serving as Interim Public Works/Parks Director)

Chief Brett reported that, with all the rain, Public Works staff has been responding to numerous calls to fallen trees. He presented a roadway prioritization report to Mayor and Council members and said that it was a road map of how to go about grading and paving. Staff is looking a costing approach for the sound system and staff may do a portion of the work. The Rico Park Concession Stand project is moving forward under Alan Merrill. Fulton County is working with all the municipalities on doing a comprehensive review of how the cities would handle natural and seasonal hazards. This Hazard Mitigation Plan update allows for resource and reimbursement funding for future natural disaster and hazard incidents.

Police Department Report: Matt Rook

Chief Rook reported that a citizen called in a tip about a vehicle known to be suspected in some recent break-ins. As a result, the suspect was caught. The suspect was also wanted in six other counties. He also reported that Officer Dyer has recently cleared up numerous ID theft cases.

Community Development: Mike Morton

Mr. Morton said that there is another effort to push for T-SPLOST which failed a few years ago. This time it will be county wide instead of region wide and most or all of the money would be spent locally. He is working with Chief Brett to put together a draft priority list and the final list is due next spring. The vote on the referendum would be next November. He also has been working on a Code Enforcement issues list that was emailed to staff and Council. At the next work session on November 20th, the noise ordinance will be addressed.

Election Results: Dana Wicher

City Clerk Dana Wicher reported the election results. James Stephens was the only candidate to qualify for District 1 Council. Don Hayes was the only candidate to qualify for District 5 Council. For District 3 Council, Claire Reeves Williams received 72 votes and David Hanson received 40.

Presentations/Proclamations (None)

Public Comment

Walter Buttler, Principal at Chattahoochee Hills Charter School, 9670 Rivertown Road, gave his appreciation for the support received from the community and city staff. He said that City Manager Jay DiPasquale and City Planner Mike Morton showed great patience during the temporary classrooms permitting process and that the school is committed to make sure the permitting processes are followed in the future.

Alan Merrill, 560 Tabb Way, gave an update on the Rico Park Concession stand. He thanked the individuals and local businesses that have offered free or reduced services or products and said that the project is a city-wide team effort.

Public Hearing

- 1. Item 15-776:** Public hearing on update of Comprehensive Plan. The purpose of the hearing is to brief the community on the process to be used to develop the plan, opportunities for public participation in development of the plan, and to obtain input on the proposed planning process.

Mayor Reed opened the Public Hearing.

There was no public comment.

Mayor Reed closed the Public Hearing.

City Planner Mike Morton gave his presentation. He said the Comprehensive Plan was approved in the fall of 2011 and it is now time to do the five year update. Allison Duncan from the Atlanta Regional Commission (ARC) will be working on the plan update. ARC's typical process includes three stakeholder meetings and two open houses. The city will be adding additional meetings and individual stakeholder interviews to the process. A schedule should be published soon. The beginning of the Rico Community Crossroads Planning process will be bundled with the Comprehensive Plan update.

Discussions (None)

Unfinished Business (None)

New Business

- 1. Item 15-777:** Resolution to Adopt Revisions to the Fiscal Year 2016 Budget. *Finance Director Kyle Jones presented the item. The purpose of the budget adjustment is to increase the Fire Department budget to allocate funds to purchase a Fire Command vehicle. The Fire Department expenditures will be increased \$20,000 and the Public Works expenditures will be decreased \$20,000. There will be no change in revenue. Councilmember Taylor made a motion to approve Item No. 15-777. Councilmember Williams seconded. The motion passed unanimously.*
- 2. Item 15-778:** Approval of purchase of a new Fire Command Vehicle (2016 Ford F250). *Finance Director Kyle Jones presented the item. Staff recommends the purchase of a Ford F-250 truck at a quoted amount of \$30,359 to replace the 2007 Nissan Xterra*

that is out of service. Councilmember Godwin made a motion to approve Item No. 15-778. Councilmember Hayes seconded. The motion passed unanimously.

- 3. Item 15-779:** Approval of Parks Special Event Fees and Rules/Regulations. City Manager Jay DiPasquale presented the item. These fees are not new fees but were missed earlier in the year during the budget approval process. Councilmember Schmidt made a motion to approve Item No. 15-779. Councilmember Hayes seconded. The motion passed unanimously.
- 4. Item 15-780:** Approval of Memorandum of Understanding (MOU) for the Provision of Community Center and Library Services between Community Brickworks and the City of Chattahoochee Hills. City Manager Jay DiPasquale presented the item. He said that Community Brickworks is an integral part of our community and he recommends approval of the MOU. Councilmember Williams made a motion to approve Item No. 15-780 with the amendment of the end date of the MOU to October 31, 2016. Councilmember Godwin seconded. The motion passed unanimously.
- 5. Item 15-781:** Resolution Authorizing the Parks Commission to Apply for and Accept a Recreational Trails Program Grant. Parks Commission Member Diana Wilson presented the item. She said that the application is being submitted with the hope that the grant will be awarded to the city and will be used to repair Cochran Mill Park bridge with a prefab bridge. Councilmember Schmidt made a motion to approve Item No. 15-781. Councilmember Taylor seconded. The motion passed unanimously.

Mayor and Council Comments

Councilmember Hayes congratulated Councilmember Williams on her re-election and welcomed James Stephens. He asked City Attorney Rick Lindsey to explain the Personnel Policy and how it relates to the Charter. Mr. Lindsey said that the Council determines the number and which positions the city has and the City Manager is responsible for hiring the staff. The Charter forbids the Council to be involved in supervision of the staff.

Councilmember Godwin thanked Mr. Buttler for his report on the charter school. She said that there have been challenges to overcome during the recent building permit process and they have supported the city manager during that process. She also said that the city supports the charter school and welcomed Mr. Buttler to the community.

Councilmember Williams said while she was out campaigning and talking to constituents, the main concern that she heard from them was the condition of the roads. She said that the city needs to start thinking seriously about working on the roads.

These minutes are provided as a convenience and service to the public, media, and staff. It is not the intent to transcribe proceedings verbatim. Any reproduction of this summary must include this notice. Public comments are noted and heard by Council, but not quoted. This is an official record of the City of Chattahoochee Hills City Council Meeting proceedings.

Councilmember Schmidt said he was glad that campaigning was over and he wants to see everyone be more transparent and not so ugly next time. He also said T-SPLOST is huge and recommended that everyone vote in favor for it. He also welcomed James Stephens and congratulated Councilmember Williams.

Councilmember Taylor said he agreed with everything Councilmember Godwin had said. He also said his thoughts and prayers were with Judy Henderson.

Mayor Reed said that this is an amazing community. He also said that campaign season is never pleasant and congratulated everyone.

Adjourn Meeting

Councilmember Godwin made a motion to adjourn the meeting. Councilmember Schmidt seconded. The motion passed unanimously and the meeting adjourned at 7:25 p.m.

Approved this 1st day of December, 2015.

Dana Wicher, City Clerk

Tom Reed, Mayor