

Minutes
Regular Meeting of the Mayor and Council
City of Chattahoochee Hills, Georgia
December 1, 2015 / 6:30 p.m.

Call to Order

Mayor Reed called the meeting to order at 6:30 p.m. Councilmembers in attendance were John Taylor, Claire Williams, Faye Godwin, and Don Hayes. Richard Schmidt was absent. Also present was Heather Ryfa on behalf of City Attorney Rick Lindsey. Mayor Reed led the assembly in the Pledge of Allegiance.

Review and Approval of Agenda

Mayor Reed requested the agenda be amended to add Item 15-786, a Resolution Naming the Rico Park Concession Stand, and an Executive Session to discuss personnel matters. Councilmember Godwin made a motion to approve the agenda as amended. Councilmember Hayes seconded. The motion passed unanimously.

Approval of Minutes

1. Minutes of the Regular Meeting of November 10, 2015

Councilmember Hayes made a motion to approve minutes of the Regular Meeting of November 10, 2015. Councilmember Williams seconded. The motion passed unanimously.

Staff Reports

IT Update: Harlan Hamlin

Mr. Harlin was not present.

Financial Update: Kyle Jones

Mr. Jones reported that business license renewals will be sent out the first of January and that property tax collections were at 99% of the budget. He asked the Mayor and Council if anyone had any questions about the financials. There were no questions.

Fire Department Report: Greg Brett

Chief Brett reported that there have been 356 calls this year to date. The Fire Department will be adding two new Firefighter/Paramedics to the part-time roster. He continues to communicate with American Medical Response regarding their merger with Rural Metro Services and has been advised that the result is that more units will be closer to South Fulton. He said the Fire Department maintains a paramedic on duty 24/7.

Public Works Report: Greg Brett (serving as Interim Public Works/Parks Director)

Chief Brett reported the weather has slowed progress on pothole repair, which is focused on Waterworks Road, Cochran Mill Road, Phillips Road, and Jones Ferry Road. He said that the right-of-way power line improvements by Greystone Power will be a huge advantage to mitigate power losses during inclement weather. There are also plans to have salt spreading capabilities for winter and there is a disaster plan in place.

Police Department Report: Matt Rook

Chief Rook gave a warning about the increase of scams and identity theft often seen during the holidays. Handouts with warning tips were made available to the Mayor and Council and the public.

Community Development: Mike Morton

Mr. Morton reported that the Tree City USA application has been completed. This will be the sixth year that the city has had the Tree City USA designation.

Councilmember Schmidt arrived at 6:38 p.m.

Presentations/Proclamations

1. Southern Off-Road Bicycle Association (SORBA) Memorandum of Understanding: Brett Davidson and Pete Edmondson.

Mr. Davidson, President of the Atlanta Chapter of SORBA, said that he had presented a proposed MOU at last month's Parks Commission meeting. SORBA is a member-based trail advocacy group that focuses on construction and maintenance of sustainable trails. They currently work on projects with the National Parks Service, City of Atlanta, and Rockdale County.

Mr. Edmondson said that he supports the MOU. The city has been blessed with the RTP grant. The completion of the trail building with machinery is on the horizon. The next phase is maintenance of the trails and it will require more volunteers.

Mr. Davidson said that SORBA would want to sponsor a monthly workday. They typically have 7-15 volunteers at the workdays. He also said they have a volunteer bike patrol program. Bike patrol volunteers are CPR and first aid certified and can also offer mechanical assistance and help lost park users.

Public Comment

There was no public comment.

Public Hearing (None)

Discussions (None)

The City of Chattahoochee Hills Mayor and City Council encourage citizen participation in the government process. Should you by reason of a disability need a special accommodation or need accessibility information, please contact the City Clerk's office at 770-463-8881.

Unfinished Business (None)

New Business

- 1. Item 15-782:** Approval of Memorandum of Understanding Between the City of Chattahoochee Hills and the Southern Off-Road Bicycle Association (SORBA).
*Councilmember Godwin made a motion to approve Item No. 15-782.
Councilmember Taylor seconded. The motion passed unanimously.*

- 2. Item 15-783:** An Ordinance to Revise and Amend Chapter 12, Offenses and Violations, Article 6, Miscellaneous Offenses, Section 10 Noise.
*City Planner Michael Morton presented the item. The proposed changes provide for different hours on weekends and holidays and in some cases exempt noises. There is a limitation on gunfire with the exemption of legal hunting activities.
Councilmember Schmidt made a motion to approve Item No. 15-783.
Councilmember Hayes seconded. The motion passed unanimously.*

- 3. Item 15-784:** Ordinance Accepting the Revised Personnel Policy Handbook for the City of Chattahoochee Hills, Georgia.
City Manager Jay DiPasquale presented the item. He recommended that December 24th be added to the list of approved City holidays. Councilmember Taylor made a motion to approve Item No. 15-784. Councilmember Godwin seconded. The motion passed unanimously.

- 4. Item 15-785:** Resolution Adopting the City of Chattahoochee Hills City Council Meeting Schedule for 2016.
*Councilmember Schmidt made a motion to approve Item No. 15-785.
Councilmember Godwin seconded. The motion passed unanimously.*

- 5. Item 15-786:** Resolution Naming the Rico Park Concession Stand.
Mayor Reed said that there would be a groundbreaking ceremony at Rico Park on December 5, 2015 at 11:00 a.m. The name for the concession stand would be revealed at that time. Councilmember Godwin made a motion to approve Item No. 15-786. Councilmember Hayes seconded. The motion passed unanimously.

Mayor and Council Comments

Mayor Reed thanked Maribeth Wansley, Melea Brett, and Maria Hanson for putting together the Christmas Tree Lighting.

Councilmember Taylor said that it was his last Council meeting after 8 years. He thanked staff and Council members and said that he has enjoyed his time as a Council member.

These minutes are provided as a convenience and service to the public, media, and staff. It is not the intent to transcribe proceedings verbatim. Any reproduction of this summary must include this notice. Public comments are noted and heard by Council, but not quoted. This is an official record of the City of Chattahoochee Hills City Council Meeting proceedings.

Executive Session

Councilmember Hayes made a motion to move to Executive Session to discuss personnel matters. Councilmember Godwin seconded. The motion passed unanimously.

Councilmember Schmidt made a motion to come out of Executive Session. Councilmember Hayes seconded. The motion passed unanimously.

Councilmember Hayes made a motion to reconvene the Regular Meeting. Councilmember Schmidt seconded. The motion passed unanimously.

Adjourn Meeting

Councilmember Hayes made a motion to adjourn the meeting. Councilmember Godwin seconded. The motion passed unanimously and the meeting adjourned at 7:16 p.m.

Approved this 5th day of January, 2016.

Dana Wicher, City Clerk

Tom Reed, Mayor