

**Minutes**  
**Regular Meeting of the Mayor and Council**  
**City of Chattahoochee Hills, Georgia**  
**February 3, 2015 / 7:00 pm**

**Call to Order**

*Mayor Reed called the meeting to order at 7:00 p.m. Councilmembers in attendance were Faye Godwin, Richard Schmidt, John Taylor and Claire Williams. Don Hayes was absent. Mayor Reed declared that a quorum was present. Also present was the City Attorney Mr. Rick Lindsey. Mayor Reed led the assembly in the Pledge of Allegiance.*

**Review and Approval of Agenda**

*Mayor Reed suggested moving items 15-717 and 15-718 to the first two items under New Business. A motion was made by Ms. Williams to approve the agenda as amended and seconded by Mr. Schmidt. The motion passed unanimously.*

**Approval of Minutes**

1. Minutes of the Regular Meeting of January 6, 2015  
*A motion was made by Ms. Godwin to approve the January 6, 2015 minutes and seconded by Ms. Williams. The motion passed unanimously.*
  
2. Minutes of the Special Called Meeting of January 8, 2015  
*A motion was made by Mr. Taylor to approve the January 8, 2015 minutes and seconded by Ms. Godwin. The motion passed unanimously.*

**Public Comments**

*Pete Edmondson, 135 Kingsbrook Circle, Palmetto, GA, proposed an option to cycle or hike a gravel loop that includes Upper Wooten Road, Garretts Ferry Road, Whiteside Road and Capps Ferry Road, in order to preserve the trails in Cochran Mill Park during the wet winter months and provide an alternative route with variable lengths. Atlanta SORBA will assist with constructing a pass through gate to cross South Fulton Parkway if approved.*

*Mark Prater, 6345 Cochran Mill Road, expressed concern over the potential damage to City roads caused by logging trucks. Also, as Vice Chair of the Planning Commission he suggested that the Council consider approving sections of the zoning as they get them rather than waiting until the whole document has passed through the Commission. He also asked for more police presence on Cochran Mill Road to monitor speed.*

*The City of Chattahoochee Hills Mayor and City Council encourage citizen participation in the government process. Should you by reason of a disability need a special accommodation or need accessibility information, please contact the City Clerk's office at 770-463-8881.*

*Ken Langley, 6240 Campbellton Redwine Road, stated that the speed table on Cochran Mill Road is not needed and he feels it will cause problems. He asked about the size of speed limit signs and the placement of said signs.*

### **Presentations / Proclamations**

1. **Arbor Day Proclamation**

*Mayor Reed read the proclamation to name February 21, 2015 for the Chattahoochee Hills Arbor Day celebration which will take place at 10:00 a.m. at the Cochran Mill Park.*

2. **IT Update**

*Harlan Hamlin, T3 Solutions, reported that the new website is in place and the Courtware system has been updated to take payments by phone. T3 Solutions has installed one of their servers for the City to use until a new server can be purchased.*

### **Public Hearing** (none scheduled)

### **Unfinished Business**

1. **Item 15-711:** Approval of wording for Ordinance 15-01-129, Speed Limit on Cochran Mill Road

*A motion was made by Mr. Schmidt to approve Item 15-711 and seconded by Mr. Taylor. The motion passed unanimously.*

### **New Business**

1. **Item 15-717:** Consideration of IGA with Fulton County for 911 Communication Services

*A motion was made by Ms. Godwin to approve Item 15-717 and seconded by Ms. Williams. The motion passed unanimously.*

2. **Item 15-718:** Consideration of IGA with Fulton County for 800mhz Radio Services

*A motion was made by Mr. Schmidt to approve Item 15-718 and seconded by Mr. Taylor. The motion passed unanimously.*

3. **Item 15-713:** Update of RTP Grant Project

*Diana Wilson, Parks Commission, reported that at the midpoint of the RTP Grant Project, we have completed 75% of the work, spent 86% of the total project budget of \$125,000, and earned 87% of the \$25,000 match. Of the \$107,000 spent to date to improve the park, the cost to the City for in-kind staff labor which counts towards the match has been \$3,500 which is only 3%.*

4. **Item 15-714:** Discussion of Right of Way Shoulder Clipping

*Public Works Director Larry Parrott reported that in several places the right of way has become higher than the road over the years, causing water to stand in the road.*

*To remedy this the public works department will be scrapping the edges of the road to allow for better drainage.*

5. **Item 15-715:** Resolution 15-02-176, Appointment of a Municipal Superintendent  
*Ms. Godwin made a motion to approve Item 15-715 and Mr. Schmidt seconded. The motion passed unanimously.*
6. **Item 15-716:** Resolution 15-02-177, Set Qualifying Fees for Municipal Elections  
*Mr. Schmidt made a motion to approve Item 15-716 and Mr. Taylor seconded. The motion passed unanimously.*
7. **Item 15-719:** Ordinance 15-02-130, Personnel Policy  
*Mr. Taylor made a motion to approve Item 15-719 and Mr. Schmidt seconded. The motion passed unanimously.*
8. **Item 15-720:** Discussion of Format and Schedule of City Council Meetings  
*After discussion, Ms. Williams made a motion to move the Council Meeting time to 6:30 p.m. and not have workshops unless called for special sessions. Mr. Schmidt seconded and the motion passed unanimously.*

#### **Staff Reports**

##### **Financial Update: Kyle Jones**

*Mr. Jones reported that Contributions & Donations are higher due to the Chili Cook Off and IED donations.*

##### **Fire Department Report: Greg Brett**

*Chief Brett thanked those that participated in the Chili Cook Off for their donations. As a result of the donations a thermal imaging camera has been purchased and will arrive in about two (2) weeks. There were two (2) structure fires last month.*

##### **Police Department Report: Matt Rook**

*Chief Rook thanked the community for help finding foster homes for two (2) pups found on Rico Tatum Road. He gave out the non-emergency 911 phone number for reporting noise violations. The Annual Mike Vogt Memorial Dinner will be February 15th from 4:00 p.m. to 6:00 p.m.*

##### **Public Works Report: Larry Parrott**

*Mr. Parrott reported that the Notice to Proceed has been issued to repair bridges over the next few years. Public Works is grading dirt roads as the weather allows. Trash dumped on Petersburg Road has been cleaned up.*

*These minutes are provided as a convenience and service to the public, media, and staff. It is not the intent to transcribe proceedings verbatim. Any reproduction of this summary must include this notice. Public comments are noted and heard by Council, but not quoted. This is an official record of the City of Chattahoochee Hills City Council Meeting proceedings.*

**Community Development Report: Mike Morton**

*Mr. Morton presented base document drafts of the sign ordinance and Chapter 22: Subdivision Regulations for the Council's review. A special workshop will be scheduled later in the month to discuss the documents.*

**Mayor and Council Comments**

**Annexation Update: Mayor Reed**

*Mayor Reed reported that the annexation will appear on the Fulton County Commission's agenda for February 18th. Arbitration is expected to be scheduled for the following week. If the County's objection is resolved the annexation may be on the March Council agenda for a vote.*

**Adjourn Meeting**

*Ms. Godwin made a motion to adjourn the meeting and Ms. Williams seconded. The motion passed unanimously and the meeting adjourned at 8:34 p.m.*

**Approved this \_\_\_\_ day of \_\_\_\_\_, 2015.**

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**Cynthia Hanson, City Clerk**

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**Tom Reed, Mayor**

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