

Minutes
Regular Meeting of the Mayor and Council
City of Chattahoochee Hills, Georgia
April 12, 2016 / 6:30 p.m.

Call to Order

Mayor Reed called the meeting to order at 6:30 p.m. Councilmembers in attendance were James Stephens, Richard Schmidt, Claire Williams, Faye Godwin, and Don Hayes. All members were present. Also present was City Attorney Rick Lindsey. Mayor Reed led the assembly in the Pledge of Allegiance.

Review and Approval of Agenda

Mayor Reed requested that the following changes be made to the agenda:

- 1. Move "Administer Oath of Office to Police Chief" to immediately after Approval of Agenda*
- 2. Remove Agenda Item No. 16-802, Resolution appointing members to the Planning Commission*
- 3. Remove Agenda Item No. 16-804, Approval of contract with T3 Solutions of Georgia for technology services.*
- 4. Add Agenda Item No., 16-807, First Reading of an Annexation Request of 135 acres*
Councilmember Godwin made a motion to approve the agenda as amended.
Councilmember Williams seconded. The motion passed unanimously.

Administer the Oath of Office to Police Chief

City Attorney administered the Oath of Office to Police Chief Stoney Mathis.

Approval of Minutes

- 1. Minutes of the Regular Meeting of March 1, 2016*

Councilmember Schmidt made a motion to approve minutes of the Regular Meeting of March 1, 2016. Councilmember Hayes seconded. The motion passed unanimously.

Staff Reports

Financial Update: Kyle Jones

Mr. Jones said the public hearings for the Fiscal Year 2017 Budget will be held at the May and June City Council meetings, with the adoption of the budget at the June meeting. The millage rate adoption process and the audit are coming up soon after that.

Fire Department Report: Greg Brett

Chief Brett reported the ISO evaluation process began on April 8th and will continue until April 22nd. He also reported that calls are trending upward, and March had the highest number of calls since the start of the city.

Public Works Report: Greg Brett (serving as Interim Public Works/Parks Director)

There is currently an open Request for Proposal (RFP) for paved roadway repairs. Staff is continuing to look at costs and information associated with paved and gravel roadway improvements.

Police Department Report: Stoney Mathis

Chief Mathis thanked everyone for the opportunity to serve as Police Chief. He reported there were 16 arrests and 128 citations issued in March. He has suspended the take-home car policy until he can reassess the condition of all of the vehicles.

Community Development: Mike Morton

Mr. Morton reported that there were three new home permits were issued in March. He also issued an Administrative Permit for the Serenbe Playhouse production "Carousel" and several special event permits. The final plat for 134 lots in Serenbe was completed. He encouraged everyone to go to the Comp Plan web page for updates on the Comp Plan process. The next Steering Committee meeting will be on April 19th.

Public Comment

Susan Tillander, 9900 Woodruff Road – said that the city needs to be more transparent. She said Executive Sessions are not required by law and information from the Executive Sessions should be made public when the matters are resolved. She also asked that more information is provided regarding the reason an Executive Session is held. She said that the law was only narrowly followed with the hiring of the new Police Chief. The city could have allowed citizens to meet the candidates. She also said that the City Manager has too much power and the City Council can vote to change that.

Clay Johnson, Chattahoochee Hills Charter School, 9670 Rivertown Road – said that the Charter School will be featured on "CBS This Morning" tomorrow morning. He also said that the Georgia Milestones Testing is taking place this week and thoughts and prayers for the students are appreciated.

Maribeth Wansley, 9895 Brazell Road – recognized Diana Wilson for the work that she put into the Recreational Trails Program grant. She has spent 3 ½ years devoted to the grant. She has given a monthly report on the grant at every Parks Commission meeting and has given progress reports at Council meetings several times. Her devotion has put Cochran Mill Park on the map and she should be commended for her volunteer work.

Presentations /Proclamations

1. Proclamations for Parks Volunteers – *Mayor Reed presented proclamations for 92 volunteers.*
2. State of the City – *presented by Mayor Reed*

Public Hearings

City Attorney Rick Lindsey read the rules for the Public Hearings.

1. **Item 16-796:** Public Hearing to consider an application for a Special Event Limited Pouring License – Wine and Malt Beverages. The name in which the license is to be issued – Tough Mudder, Inc./Licensee – Robyn Pigozzi. The location of the special event – 9445 Browns Lake Road, Chattahoochee Hills, GA.

Mayor Reed opened the public hearing.

The following person spoke in favor of Item 16-796:

Robyn Pigozzi (applicant), Tough Mudder, Inc., 15 Metrotech Center, Brooklyn, NY

There was no other public comment.

Mayor Reed closed the public hearing.

2. **Item 16-796:** Action to consider an application for a Special Event Limited Pouring License – Wine and Malt Beverages. The name in which the license is to be issued – Tough Mudder, Inc./Licensee – Robyn Pigozzi. The location of the special event – 9445 Browns Lake Road, Chattahoochee Hills, GA.

Councilmember Schmidt made a motion to approve Item No. 16-796. Councilmember Stephens seconded. The motion passed unanimously.

Discussions (None)

Unfinished Business (None)

New Business

1. **Item 16-797:** Resolution for a Capital Lease Purchase Agreement with the Georgia Municipal Association.
Interim Public Works/Parks Director Greg Brett presented the item. Proceeds of the lease purchase financing will be used to purchase a track-skid loader at a cost of \$57,309. Councilmember Hayes made a motion to approve Item No. 16-797. Councilmember Godwin seconded. The motion passed unanimously.

- 2. Item 16-798:** Resolution adopting revisions to the Fiscal Year 2016 Budget. *Finance Director Kyle Jones presented the item. The budget adjustment will increase the Fire Department's budget as a result of donations from the recent chili cook off event and will increase the Police Department's budget to cover costs of unexpected vehicle repair. Councilmember Godwin made a motion to approve Item No. 16-798. Councilmember Hayes seconded. The motion passed unanimously.*
- 3. Item 16-799:** Resolution establishing a moratorium on Administrative Permits for Bed & Breakfast or Country Inn uses until July 12, 2016. *City Planner Mike Morton presented the item. Staff recommends establishing a moratorium on applications for Bed and Breakfast or Country Inn uses in the RL district in order to allow time to explore a possible change to require a Special Use Permit. Councilmember Schmidt made a motion to approve Item No. 16-799. Councilmember Stephens seconded. The motion passed unanimously.*
- 4. Item 16-800:** Resolution appointing members to the Parks Commission *Mayor Reed thanked Judy Henderson and Dave Hanson for their service on the Parks Commission. Mayor Reed named the following as Parks Commission members: Maribeth Wansley, Diana Wilson, John Graham, Kay Long, and Roland Alston. Councilmember Godwin made a motion to approve Item No. 16-800. Councilmember Stephens seconded. The motion passed unanimously.*
- 5. Item 16-801:** Approval of Parks Commission 2016/2017 meeting schedule *Councilmember Stephens made a motion to approve Item No. 16-801. Councilmember Williams seconded. The motion passed unanimously.*
- 6. Item 16-802:** Resolution appointing members to the Planning Commission *(removed from agenda)*
- 7. Item 16-803:** Approval of Planning Commission 2016/2017 meeting schedule *Councilmember Godwin made a motion to approve Item No. 16-803. Councilmember Hayes seconded. The motion passed unanimously.*
- 8. Item 16-804:** Approval of contract with T3 Solutions of Georgia for technology services *(removed from agenda)*
- 9. Item 16-805:** Approval of MOU with Full Glass Labs, Inc. for Cochran Mill Park website *Interim Public Works/Parks Director Greg Brett presented the item. Councilmember Schmidt made a motion to approve Item No. 16-805. Councilmember Williams seconded. The motion passed unanimously.*

10. Item 16-806: Resolution approving the issuance of bonds by the Public Finance Authority and a plan of finance for the Chattahoochee Hills Charter School. *City Attorney Rick Lindsey presented the item. The CHCS Foundation, Inc. is seeking to refinance debt and obtain new debt with the issuance of tax-exempt bonds. The city is in no way obligated for any repayment of the bonds. Councilmember Godwin made a motion to approve Item No. 16-806. Councilmember Stephens seconded. The motion passed unanimously.*

11. Item 16-807: Annexation request of 135 acres. (First Reading) *City Planner Mike Morton presented the item. The city has received an application to annex approximately 135 acres of unincorporated Fulton County property into the city. The included petition represents approximately 100 acres of the 127 privately-owned acres in the proposed annexation area and 14 of the 20 electors in the area. City Attorney Rick Lindsey stated the proposed zoning is RL. This is a first read. No action was taken.*

Mayor and Council Comments

Councilmember Godwin said that she appreciated the volunteers and that we would not be a city without volunteers.

Councilmember Hayes thanked everyone for showing up.

Councilmember Schmidt said that a good job was being done at the school. He also said it felt good to be able to buy new equipment instead of used equipment that needed repairs. He encouraged everyone to be informed about what is going on.

Councilmember Stephens welcomed Chief Mathis. He also thanked Chief Brett for his work on ISO certification and thanked the parks volunteers.

Mayor Reed invited everyone to stay for the reception honoring the parks volunteers. He also introduced Robbie Rokovitz, a candidate for City Manager.

Adjourn Meeting

Councilmember Godwin made a motion to adjourn the meeting. Councilmember Stephens seconded. The motion passed unanimously and the meeting adjourned at 7:20 p.m.

These minutes are provided as a convenience and service to the public, media, and staff. It is not the intent to transcribe proceedings verbatim. Any reproduction of this summary must include this notice. Public comments are noted and heard by Council, but not quoted. This is an official record of the City of Chattahoochee Hills City Council Meeting proceedings.

Approved this 3rd day of May, 2016.

Dana Wicher, City Clerk

Tom Reed, Mayor

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