

Minutes
Regular Meeting of the Mayor and Council
City of Chattahoochee Hills, Georgia
September 13, 2016 / 6:30 p.m.

Call to Order

Mayor Reed called the meeting to order at 6:30 p.m. Councilmembers in attendance were James Stephens, Richard Schmidt, Claire Williams, Faye Godwin, and Don Hayes. All members were present. Also present was City Attorney Rick Lindsey. Mayor Reed led the assembly in the Pledge of Allegiance.

Review and Approval of Agenda

Mayor Reed requested that agenda be amended to remove the following items:

- 1. Agenda Item No. 16-839, Approval of Service Delivery Strategy Agreement with Coweta County*
- 2. Agenda Item No. 16-844, Approval of agreement with Troutman Sanders Strategies, LLC to provide consulting services in regards to future economic development of South Fulton Parkway*
- 3. Town Hall Session (due to reception honoring Kyle Jones following the meeting)*

Councilmember Godwin made a motion to approve the agenda as amended. Councilmember Stephens seconded. The motion passed unanimously.

Approval of Minutes

- 1. Minutes of the Regular Meeting of August 2, 2016*
Councilmember Schmidt made a motion to approve the minutes of the Regular Meeting of August 2, 2016. Councilmember Williams seconded. The motion passed unanimously.

Staff Reports

Financial Update: City Manager Robert Rokovitz

Mr. Rokovitz gave an overview of his newsletter format for presenting the financials. He will be providing this document each month along with the standard financial statement.

Fire Department Report: Greg Brett

Chief Brett reported that the 9/11 memorial service was well attended. He also congratulated Lt. Tom Kuglin for attaining his "Georgia Chief Fire Officer" certification.

Public Works/Parks Report: Darold Wendlandt

Mr. Wendlandt reported staff is currently side arming and they have made repairs to some of the old equipment to help get the side arming completed. He also said he wanted to clarify a comment that was made during the work session. He currently has the staff to operate the new equipment.

Police Department Report: Stoney Mathis

Chief Mathis reported that there is currently one full-time officer position open. He is interviewing for that position and has recently hired three reserve officers. There were three investigations in August – two theft cases and one domestic. He reported on statistics for the month of August. There were 176 citations, 200 warnings, 20 parking citations, 29 arrests, and 58 reports.

Community Development: Mike Morton

Mr. Morton reported there were 17 permits issued in August and over 100 inspections done. There are several special events and production events coming up, including filming on September 27th that will include road closures on Rico Road. He will make sure everyone is aware about the public participation opportunities regarding the South Fulton Parkway planning effort.

Presentations/Proclamations

1. Coalition for Recreational Trails Award Presentation – Diana Wilson
Ms. Wilson reported that a group from the city traveled to Washington DC on June 8th to attend the annual awards ceremony where the city was presented with the “Outstanding Use of Recreational Trails Program Funds” award. The city was awarded one of only ten national awards.
2. Proclamation for Kyle Jones
Mayor Reed presented Kyle Jones with a proclamation for his years of service and wished him well at his new position at the City of Brookhaven.

Public Comment

Renee Prince, 13015 Hamilton Road – thanked the Mayor and City Council members. She said her daughter appreciates everything they and the staff do.

Betty Ferdinand, 10985 Hutcheson Ferry Road – thanked Councilmember Godwin for her responsiveness and thanked Chief Mathis for helping with the issue of loose pigs. She also spoke of the code violations at 10975 Hutcheson Ferry Road.

Joe Heiberger, 10679 Serenbe Lane – said he supported the agenda item which will address the water control issues. He also thanked the city manager for the information that was being posted on the city’s website.

Mark Prater, 6345 Cochran Mill Road – said that the city is still financially fragile and questioned spending money on equipment to handle a third of the city roads. He also was concerned about spending money on Connect South Fulton and questioned joining a group that may not have the city’s best interests in mind.

Public Hearings

- 1. Item 16-834:** Public Hearing and Action to consider an application for a Special Event Full Pouring License – Wine, Malt Beverages, and Distilled Spirits. The name in which the license is to be issued – Atlanta Restaurant Partners, LLC/Licensee – Brooke Edmond. The location of the special event – 9445 Browns Lake Road.

Mayor Reed opened the public hearing.

City Manager Robert Rokovitz presented the item. The application is for the “Many Rivers to Cross” event.

Craig Hacklander, representative for the applicant, spoke in favor of the item.

There was no other public comment.

Mayor Reed closed the public hearing and called for a motion. Councilmember Godwin made a motion to approve Agenda Item 16-834. Councilmember Stephens seconded. The motion passed unanimously.

- 2. Item 16-835:** Public Hearing and Action to consider an Ordinance to Fix the Ad Valorem Tax Rate for Fiscal Year 2017.

Mayor Reed opened the public hearing.

City Manager Robert Rokovitz presented the item. This is the third required public hearing. The first two hearings were held on September 6, 2016 at 11:00 a.m. and 5:00 p.m. The millage rate will remain at 10.958.

There was no public comment.

Mayor Reed closed the public hearing and called for a motion. Councilmember Schmidt made a motion to approve Agenda Item No. 16-835. Councilmember Hayes seconded. The motion passed unanimously.

- 3. Item 16-836:** Public Hearing and Action to consider authorizing the Mayor to transmit the Comprehensive Plan update to the Department of Community Affairs.

Mayor Reed opened the public hearing.

City Planner Mike Morton introduced Allison Duncan from the Atlanta Regional Commission and thanked her for her work. Ms. Duncan said this is the second required

public hearing. Review by the Department of Community Affairs typically takes 30-40 days and public comment can still be made during this time.

Mark Prater, 6345 Cochran Mill Road – stated he is a member of the Planning Commission and they did not make any recommendations at the last Planning Commission meeting. He wishes to keep the option open to allow the Planning Commission to make a recommendation.

City Planner Mike Morton said the goal is to have the document adopted at the November Council meeting so there is plenty of time for the Planning Commission to make recommendations.

There was no other public comment.

Mayor Reed closed the public hearing and called for a motion. Councilmember Hayes made a motion to approve Agenda Item No. 16-836. Councilmember Godwin seconded. The motion passed unanimously.

Unfinished Business (None)

New Business

- 1. Item 16-837:** Award of Bid for Tandem Axle Dump Truck to Rush Truck Centers. *City Manager Robert Rokovitz presented the item. The lowest bid was from Rush Truck Centers for \$112,451.20. Councilmember Stephens made a motion to approve Agenda Item No. 16-837. Councilmember Williams seconded. The motion passed unanimously.*

- 2. Item 16-838:** Resolution for a Capital Lease Purchase Agreement with the Georgia Municipal Association. *City Manager Robert Rokovitz presented the item. The proceeds will be used to finance a dump truck, wheel loader, and motor grader. Total lease amount is \$494,801.20. Councilmember Schmidt made a motion to approve Item No. 16-838. Councilmember Stephens seconded. City Attorney said as part of the motion, the Mayor should be given the authority to sign the lease supplement. Councilmember Schmidt amended the motion to give the Mayor the authority to sign the lease supplement. Councilmember Stephens seconded. The motion passed unanimously.*

- 3. Item 16-899:** Approval of Service Delivery Strategy with Coweta County. *(Removed from agenda)*

- 4. Item 16-840:** Finance Director Transition Plan and Approval of Professional Accounting Services proposal from Porche Enterprises, LLC

City Manager Robert Rokovitz presented the item. The proposal includes some of the accounting services being contracted out, with day-to-day data entry and in-house financial activities being handled by the city clerk and an administrative assistant being hired to handle city hall clerical duties currently handled by the city clerk.

Councilmember Stephens made a motion to approve Agenda Item No. 16-840.

Councilmember Godwin seconded. The motion passed unanimously.

- 5. Item 16-841:** Approval of agreement with Strategic Planning Initiatives, LLC to provide redistricting plan.

City Attorney Rick Lindsey presented the item. Strategic Planning Initiatives, LLC will handle the redistricting that is required due to the annexation done in 2015. If approved, they will start this month and required public hearings are expected to be held in January and February. Councilmember Stephens made a motion to approve Agenda Item No. 16-841. Councilmember Godwin seconded. The motion passed unanimously.

- 6. Item No. 16-842:** Approval of Environmental Assessment Services proposal.

City Manager Robert Rokovitz introduced Catherine Fox with Fox Environmental, LLC. The proposal includes an assessment of current environmental regulations and programs to identify strengths and opportunities for improvement. The project cost is \$2,500. Councilmember Schmidt made a motion to approve Agenda Item No. 16-842. Councilmember Godwin seconded. The motion passed unanimously.

- 7. Item No. 16-843:** Approval of Connect South Fulton funding.

Mayor Reed presented the item. There is a one-time expense of \$2,800. No annual fee or legal fees are attached. Councilmember Godwin made a motion to approve Agenda Item No. 16-843. Councilmember Williams seconded. The motion passed unanimously.

- 8. Item No. 16-844:** Approval of agreement with Troutman Sanders Strategies, LLC to provide consulting services in regards to future economic development of South Fulton Parkway. *(Removed from agenda)*

Mayor and Council Comments

Councilmember Godwin said the 9/11 memorial service was outstanding and thanked Fire Chief Brett for putting it together.

Councilmember Schmidt thanked City Manager Robert Rokovitz for his hard work and attention to detail. He also thanked Fire Chief Brett and Police Chief Mathis for their work.

Councilmember Godwin thanked Kyle Jones for his service to the city.

These minutes are provided as a convenience and service to the public, media, and staff. It is not the intent to transcribe proceedings verbatim. Any reproduction of this summary must include this notice. Public comments are noted and heard by Council, but not quoted. This is an official record of the City of Chattahoochee Hills City Council Meeting proceedings.

Councilmember Hayes thanked Kyle Jones for his service. He also said he enjoyed the 9/11 memorial service and he thanked Chief Mathis on his Police Department Strategic Plan that was presented at the work session.

Mayor Reed thanked everyone for attending the meeting and thanked City Manager Robert Rokovitz for his hard work. He also complimented Fire Chief Brett on the 9/11 memorial service.

Executive Session

Councilmember Godwin made a motion to move to Executive Session to discuss pending litigation. Councilmember Schmidt seconded. The motion passed unanimously at 7: 42 p.m.

Councilmember Godwin made motion to come out of Executive Session. Councilmember Williams seconded. The motion passed unanimously at 8:08 p.m.

Councilmember Schmidt made a motion to reconvene the Regular Meeting. Councilmember Godwin seconded. The motion passed unanimously at 8:09 p.m.

Adjourn Meeting *Councilmember Godwin made a motion to adjourn the meeting. Councilmember Hayes seconded. The motion passed unanimously and the meeting adjourned at 8:10 p.m.*

Approved this 4th day of October, 2016.

Dana Wicher, City Clerk

Tom Reed, Mayor