

Minutes
Regular Meeting of the Mayor and Council
City of Chattahoochee Hills, Georgia
October 3, 2017 / 6:30 p.m.

Call to Order

Mayor Reed called the meeting to order at 6:30 p.m. Councilmembers in attendance were James Stephens, Richard Schmidt, Claire Williams, Faye Godwin, and Don Hayes. All members were present. Also present was Attorney Tom Lacy on behalf of City Attorney Rick Lindsey. Mayor Reed led the assembly in the Pledge of Allegiance.

Mayor Reed called for a moment of silence for Polk County Officer Kristen Hearne who was killed in the line of duty and for the Las Vegas shooting victims.

Review and Approval of Agenda

Councilmember Schmidt made a motion to approve the agenda. Councilmember Godwin seconded. The motion passed unanimously.

Approval of Minutes

1. Minutes of the Work Session of September 7, 2017
 2. Minutes of the Regular Meeting of September 12, 2017
- Councilmember Godwin made a motion to approve the minutes of the Work Session of September 7, 2017 and the Regular Meeting of September 12, 2017. Councilmember Williams seconded. The motion passed unanimously.*

Presentations/Proclamations (None)

Staff Reports

Financial Update: City Manager Robbie Rokovitz

Mr. Rokovitz gave an update on the financials. The city is 24 percent through the fiscal year as of September 30th. The city has collected 44 percent of revenues, which includes the fund balance from the previous year and capital lease proceeds. Expenditures are 19.6 percent.

Fire Department Report: Greg Brett

Chief Brett said the burn band has been lifted as of October 1st. The recently adopted Outdoor Burning Ordinance is available at the city's website. Negotiations with American Medical Response (AMR) have stalled due to AMR's involvement in Hurricane Irma response efforts. The purchase process for the medical response unit is moving forward with Reliant; however, the delivery date is unknown. Chief Brett is continuing to prepare documentation necessary for Hurricane Irma related expenses. He hopes to recover the city's estimated \$15,000 in expenses. Next week is Fire Prevention Awareness Week.

Police Department Report: Sargent Bernard Dyer on behalf of Stoney Mathis

Sargent Dyer reported the police department is now fully staffed with the hiring of two full-time officers, Barry Durham and Michelle Lam. As of this month, the department has had zero turnover in the last twelve months. There were three investigations in the September – one theft by taking, one identity fraud/theft, and one entering an auto/financial transaction fraud. Other statistics for September were 191 citations, 256 warnings, 22 parking citations, 25 arrests, 107 dispatched calls, and 49 reports.

Public Works/Parks Report: Darold Wendlandt

Mr. Wendlandt reported the department is still working on cleaning down trees from last month's storm out of the right-of-way. The right-of-way crew cut eleven roads last month and work continues on the gravel roads. He thanked the citizens for their appreciation of his staff.

Community Development: Mike Morton

Mr. Morton reported there were four new house permits issued in September. Certificates of Occupancy are up slightly from this time last year, and inspections are down slightly. The two land disturbance permits, one for the Serenbe wastewater treatment plant and one for a medical office building in Serenbe, continue to move forward. There are two upcoming special events – Ray Day at Serenbe on October 15th and the Chattahoochee Hills Charter School 5K walk/run on October 28th.

Public Comment

Chester Asher (Executive Director of Chattahoochee Hills Charter School), 580 Tabb Way – said the school has resolved a couple of ongoing issues. The goats have been relocated to a different location on the property, which has allowed for more room to add two additional traffic lanes. He is working with Greystone to have two guy wires moved, which will allow for the lanes. This should provide a permanent solution to the traffic issues on Rivertown Road. He also announced that open enrollment starts in January and the school would love to have more Chattahoochee Hills residents enrolled.

Laurie Searle, 12600 Whiteside Road – announced that there will be a candidate forum at city hall on October 8th from 3:00 until 5:00 p.m. She also gave an update on the time capsule photo and essay contests. There have been approximately 200 photo entries, but no essay entries. The deadline is October 15th. Entries for the Blue Ribbon Contest will be taken the day of Chatt Fest, which is November 12th.

Public Hearings (None)

Unfinished Business (None)

New Business

- 1. Item 17-912:** Award contract for Rico Road Paving – Part A (TSPLOST Project) to ER Snell Contractor, Inc.

City Manager Robbie Rokovitz presented the item. The lowest bid came in from ER Snell Contractor, Inc. at \$304,770.55. The engineering consultant confirmed that the bid was correct and staff recommends awarding the contract to ER Snell Contractor, Inc. Councilmember Schmidt made a motion to approve Item No. 17-912. Councilmember Hayes seconded. The motion passed unanimously.

- 2. Item 17-913:** Approval of an updated Position Control creating a Public Works Director position.

City Manager Robbie Rokovitz presented the item. He recommended creating the Public Works Director position and identified Public Works and Parks Manager Darold Wendlandt as the person to fill the position. Councilmember Godwin made a motion approve Item No. 17-913. Councilmember Schmidt seconded. The motion passed unanimously.

- 3. Item 17-914:** Resolution appointing Jim Hancock to the Planning Commission. Mayor Tom Reed presented the item. Councilmember Williams made a motion to approve Item No. 17-914. Councilmember Godwin seconded. The motion passed unanimously.

- 4. Item 17-915:** Approval of a Memorandum of Understanding for the Provision of Community Center and Library Services between Community Brickworks and the City. City Manager Robbie Rokovitz presented the item. This is the annual renewal of the MOU. There are no changes except for language to change the agreement to an automatic renewal. Councilmember Schmidt made a motion to approve Item No. 17-915 as amended. Councilmember Godwin seconded. The motion passed unanimously.

- 5. Item 17-916:** Approval of a Memorandum of Agreement among the Federal Highway Administration, Georgia Department of Natural Resources, and Georgia State Historic Preservation Officer regarding the Cochran Mill Park Project (2015 RTP Grant). Parks Commission Chair Diana Wilson presented the item. The agreement is required as part of the 2015 Recreational Trails Program grant. It states that the city will agree to complete an Interpretive Master Plan for Cochran Mill Park. Councilmember Godwin made a motion to approve Item No. 17-916. Councilmember Hayes seconded. The motion passed unanimously.

- 6. Item 17-917:** Approval of a Mutual Aid Agreement between South Fulton Fire Departments.

Fire Chief Greg Brett presented the item. The agreement is between the city and College Park, East Point, Fairburn, Fulton County, Hapeville, Palmetto, and Union City. Councilmember Schmidt made a motion to approve Item No. 17-917. Councilmember Stephens seconded. The motion passed unanimously.

Mayor and Council Comments

Councilmember Schmidt thanked everyone for coming out and congratulated the Police Department on having no turnover during the past year.

Councilmember Godwin commented on the importance of training for the police department, especially given what recently happened in Las Vegas. She said training is crucial for helping the city be prepared during these types of emergencies.

Councilmember Williams commented on the importance of life safety training for the Police Officers.

Councilmember Hayes thanked everyone for coming to the meeting.

Mayor Reed reported that Joe Barasoain from Fulton County Emergency Services, gave a presentation at the work session about the possibility of building a tower behind city hall. This tower would provide enhanced communication capabilities for Public Safety. A benefit of the tower is that space on could be leased to cell service providers, which could mean improved cell coverage. Public meetings on the proposed tower will be held. He also said recent events such as the Polk County Officer's killing and the tragedy in Las Vegas are a reminder that Public Safety personnel are running toward danger while everyone else is running away. He reminded everyone to appreciate the Public Safety personnel.

Executive Session

Councilmember Hayes made a motion to move to Executive Session to discuss pending litigation. Councilmember Schmidt seconded. The motion passed unanimously at 7:26 p.m.

Councilmember Schmidt made motion to come out of Executive Session. Councilmember Stephens seconded. The motion passed unanimously at 7:35 p.m.

Councilmember Godwin made a motion to reconvene the Regular Meeting. Councilmember Schmidt seconded. The motion passed unanimously at 7:37 p.m.

Adjourn Meeting

Councilmember Godwin made a motion to adjourn the meeting. Councilmember Williams seconded. The motion passed unanimously and the meeting adjourned at 7:38 p.m.

These minutes are provided as a convenience and service to the public, media, and staff. It is not the intent to transcribe proceedings verbatim. Any reproduction of this summary must include this notice. Public comments are noted and heard by Council, but not quoted. This is an official record of the City of Chattahoochee Hills City Council Meeting proceedings.

Approved this 14th day of November, 2017.

Dana Wicher, City Clerk

Tom Reed, Mayor

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