

**Minutes
Regular Meeting of the Parks Commission
City of Chattahoochee Hills
September 19, 2017
6:00 p.m.**

Call to Order – Determination of Quorum

Diana Wilson called the meeting to order at 6:05 p.m. Present were Diana Wilson, Laurie Searle, Kay Long, and Tom Blum. Roland Alston arrived at 6:09 p.m. A quorum was represented. Also present was Public Works and Parks Manager Darold Wendlandt.

Pledge of Allegiance

Wilson led the assembly in the Pledge of Allegiance.

Public Comments

Judy Henderson, Community Brickworks, thanked everyone for the great community input meeting for the newest park.

Approval of Agenda

Long made a motion to approve the agenda. Blum seconded. The motion passed unanimously.

Approval of Minutes

1. Approval of August 8, 2017 Regular Meeting Minutes
Long made a motion to approve the August 8, 2017 Regular Meeting Minutes. Searle seconded. The motion passed unanimously.

Presentation (None)

Items for Discussion

1. 2015 RTP Grant Update – Diana Wilson
Wilson said she received input from Allison Duncan on the historic preservation ideas that were discussed at last month's Parks Commission meeting. They chose five possible projects to submit to the Georgia Historic Preservation Association. The projects presented were the following:
 1. *Create interpretative display at the Cheadle/Owen Cochran Mill site.*
 2. *Create an interpretive display that includes a mill stone from Henry's Mill.*
 3. *Create an interpretive master plan for Cochran Mill Park,*
 4. *Create a Survey and Exhibit of families who have lived in the Chattahoochee Hills area for more than 150 years.*
 5. *Create nomination of Wilkerson Mill for the Historic Register.**The association selected two projects – an interpretive display at Cheadle/Owen Cochran Mill and an interpretive master plan for Cochran Mill Park. Wilson wrote a letter and explained that the city is small and has a limited budget, and the*

association responded that the city could do only the interpretive master plan for Cochran Mill Park. The next step is a Memorandum of Agreement that will be signed by the City and four other agencies involved in the process.

- 2. City's Newest Park Community Input Meeting report – Laurie Searle
Searle said Community Brickworks hosted the August 29th meeting and Sarah Love, Archaeology Outreach Coordinator, Georgia Department of Natural Resources, facilitated the meeting. There were ideas for naming the park that could be shared with the Mayor and Council. Allison Duncan, Atlanta Regional Commission, met with City Manager Robbie Rokovitz, City Planner Mike Morton, Mayor Tom Reed, Diana Wilson, and Laurie Searle to discuss the limitations on what can be done with the property because of the proximity to the Chattahoochee River. Duncan suggested looking at the area of Campbellton as a whole and perhaps pursue a Livable Centers Initiative planning grant.*

Wilson thanked Searle for organizing the meeting. She said Lisa Frank from MillionMile Greenway is willing to help and suggested having a contest to name the park. Searle said she would like the names that were suggested on the surveys should be included. Wilson asked City Manager Robbie Rokovitz to get input from the Council at the next Work Session.

Commission Member Comments / Suggestions

Long said the Commission has discussed plans for all of the parks but nothing comes of the some of the plans. The focus is now on the Beavers House and Hutcheson Ferry Park and the other park land on the river are forgotten. Searle suggested the Parks Commission schedule a work session to work on a timeline/priority list. Wendlandt said a three-year plan would be beneficial to staff. A work session for strategic planning will be scheduled at 5:00 p.m. on the day of the January meeting.

Blum asked about the liability risk for Planning Commission members. City Manager Robbie Rokovitz said Commission members should be covered under the city's liability insurance as long as a member's actions were not an intentional tort. He has reached out to the city attorney for confirmation.

Alston said volunteers will be repairing and rerouting portions of the red trail at Cochran Mill Park. One section needs to be rerouted to make it safer for horseback riders and other sections along the creek will need to be moved due to bad wash.

Staff Reports

- 1. Parking Fee Update – Dana Wicher
Wicher reported there have been 384 resident and 360 non-resident decals distributed this year to date. Total revenue to date for Fiscal Year 2018 is \$13,190*

and expenditures are \$9,346.85. A large purchase of \$8,299 was made for a mower. Total available funds are \$3,843.15.

2. Darold Wendlandt

Wendlandt reported that he will be doing a small amount of grading to the access road to the mill at Cochran Mill Park to make room for an Emergency Medical Services vehicle turnaround. Blum asked about the pillars along Cochran Mill Road at the park entrance and said several need to be replaced. Wendlandt answered that they were place to keep people from parking along the road. Due to the expense of replacing them, it may be something that can wait. Wendlandt said he is still waiting to hear back from the company about the work on the playgrounds, and the playground repair at city hall is on standby. Wendlandt also reported that he had to run new electrical power at Cochran Mill Park.

Adjournment

Blum made a motion to adjourn the meeting at 7:22 p.m. Long seconded. The motion passed unanimously.

Approved this 10th day of October, 2017.

Diana Wilson, Chair

Attest:

**Dana Wicher, City Clerk
(Seal)**