



Financial Report to Mayor and Council

July 1, 2017 – November 30, 2017

OVERVIEW

This financial review reflects the City's overall unaudited position for the fiscal year through **November 30, 2017**.

GENERAL FUND

The FY2018 Budget was approved at \$4,851,540. This is made up of the **General Fund** at \$2,779,857, **Debt Service Fund** at \$175,124, **Hotel Motel Fund** at \$61,266, **Grants Fund** at \$324,000, **Capital Fund** at \$964,697, and **TSPLOST Fund** at \$546,596. As such, at 41.9% through this fiscal year, we have collected \$820,628 or 29% of the budgeted GF revenues at \$2,779,857 and have incurred \$1,052,103 or 37% in expenditures. Last fiscal year (FY17), we collected \$1,457,986 (37%) of projected GF revenues of \$3,907,343 and expended \$1,307,403 or 33% of budgeted expenditures.

FY17 Budget	FY2018 Budget	YTD Actual	%
Revenues	\$ 4,851,540	\$ 2,951,968	61
Expenditures	\$ 4,851,540	\$ 1,351,644	28

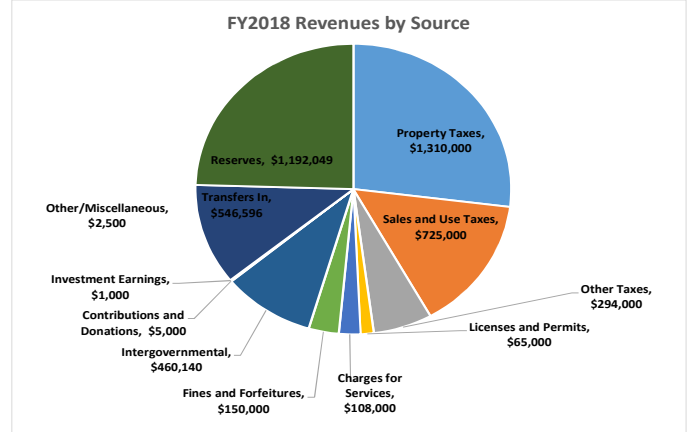
Property ad valorem taxes are the largest source of General Fund revenue, and make up 27% of the total revenues. At 41.9% through the fiscal year, we show \$37,783 (2.5%) of the total projected ad valorem revenue which is delinquent payments from prior year.

The General Fund includes all services that are funded through general taxes and fees including all City programs except those paid for with dedicated taxes.

REVENUES

Revenues have been projected at a rate similar to past years as well as using some trend analysis based on projections impacted by new legislation, economic indicators and conservative forecasting. The City has various sources of revenues that make up the general fund which include the following:

Revenues	FY2018	YTD Actual	%Rcv'd
Taxes	\$ 1,310,000	32,783	2.5%
Sales and Use Taxes	\$ 725,000	269,278	37%
Other Taxes	\$ 294,000	171,106	58%
License & Permits	\$ 65,000	24,959	38%
Charges for Services	\$ 108,000	72,661	67%
Fines & Forfeits	\$ 150,000	60,527	40%
Contributions/Donations	\$ 5,000	39,818	796%
Investment Earnings	\$ 1,000	750	75%
Other Sources	\$ 2,500	81,558	3,262%
Reserves	\$ 1,192,049	1,876,376	157%
Subtotal:	\$ 3,852,549	2,629,815	68%
Other Financing Sources			
Intergovernmental	452,395	67,189	15%
TSPLOST	\$ 546,596	254,964	47%
Subtotal:	\$ 998,991	322,153	32%
Total GF:	\$ 4,851,540	2,951,968	61%



Taxes: This reflects the collection of ad valorem taxes; sales and use taxes; and other taxes which includes insurance premium, financial institution, and occupation taxes.

Of the \$4,851,540 million projected, \$1,310,000 is in the form of ad valorem taxes. Ad valorem taxes are collected by the City on an annual basis beginning October 20 for the tax year January through December. The city budgets 99% of the projected ad valorem revenue. Presently, we have collected 2.5% of the billing or \$37,783.

Licenses and Permits: This revenue source reflects the collection of sign permit, fire permit, re-inspection, building permit and plan review fees. At **41.9%** through the fiscal year, the City has collected **\$24,959** or **38%** of this revenue source.

Charges for Services: Charges for services are revenues generated for the rendering of services for a fee. Charges for services will fluctuate from month to month due to the seasonal activities associated throughout the fiscal year. At **41.9%** through the fiscal year, the city has received **\$72,661 (67%)** of this revenue source.

Fines and Forfeits: Fines and forfeits revenues are received from court fines which includes traffic and code violations as well as other fines or forfeitures. At **41.9%** through the fiscal year, the City has collected **\$60,527** or **40%** of the budgeted fine revenues.

Contributions and Donations: This source of revenue is derived from various contributions allocated to various community services. At **41.9%** through the fiscal year, the City has collected **\$39,818** or **796%** of the budgeted contributions and donations. This source of revenue exceeds the projected amount due to the anonymous donation of \$35,000 toward the purchase of an Emergency Response Vehicle and donations towards the Decennial Celebration event.

Investment Earnings: This source of revenue is simply the interest on investments and does not make up a significant source of revenue yet should be noted. The City budgeted **\$1,000** for FY2018 and has received **\$750 (75%)** at **41.9%** through the fiscal year.

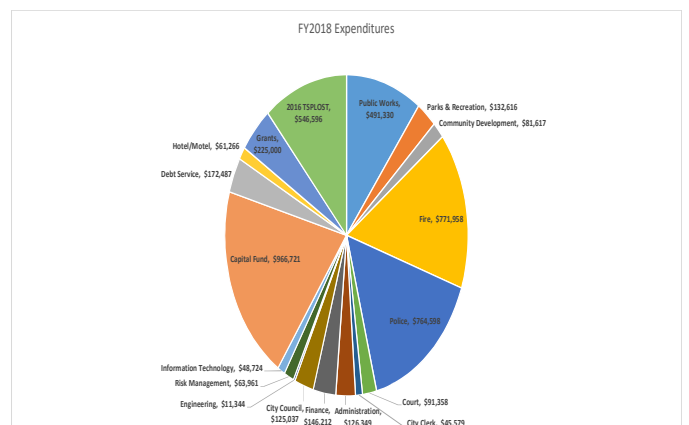
Other Sources: Other sources of revenues primarily reflect overtime reimbursement from special operations within the police department, rental on facilities, and interest and penalties for occupational taxes due. At **41.9%** through the fiscal year, the City has collected **\$81,558** (all are Capital Lease proceeds).

Interfund Transfers: Interfund transfers encapsulates transfers of TSPLOST which are dedicated funds for roadway paving projects. The City projects collecting **\$546,596**. At **41.9%** through the fiscal year, we currently have **\$254,964 (47%)** in this fund. The funds for November will not be available until December as there is a two month cycle in remittance of these funds.

EXPENDITURES

The City has completed **41.9%** of the fiscal year and our departmental operating costs are running close to what we anticipated in expenditures. The below table provides a snapshot of the budgeted expenditures and how the departments are performing with the monitoring and management of the expenditures in accordance with our fiscal policies and management initiatives. Overall, the City has expended **\$1,351,644 (22%)** of its budgeted expenditures. The summary table also illustrates under and over budget amounts for the respective departments.

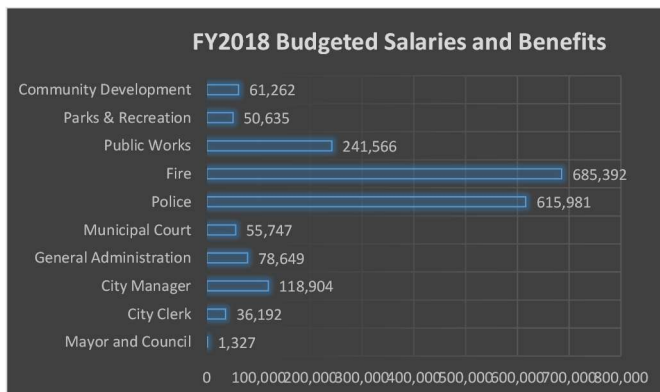
Total Expenditures	FY2018 Budget	YTD Actual	%
Mayor & Council	\$ 125,036	\$ 27,588	22%
City Manager	\$ 126,338	\$ 52,393	41%
City Clerk	\$ 45,579	\$ 18,263	40%
General Administration	\$ 145,899	\$ 58,510	40%
Information Technology	\$ 48,724	\$ 8,754	18%
Community Development	\$ 81,662	\$ 26,519	32%
Municipal Court	\$ 90,314	\$ 36,836	41%
Police	\$ 776,544	\$ 240,393	31%
Fire	\$ 778,630	\$ 323,060	41%
Public Works	\$ 482,916	\$ 192,719	40%
Engineering	\$ 11,344	\$ 438	4%
Parks & Recreation	\$ 101,910	\$ 28,911	28%
Contingency – Reserves	\$ 0	\$ 0	0%
Subtotal:	\$ 2,878,587	\$ 1,052,103	36%
Capital Fund	\$ 954,697	\$ 11,296	11%
Debt Service	\$ 175,124	\$ 149,420	85%
Hotel Motel	\$ 61,266	\$ 29,852	49%
Grants	\$ 225,000	\$ 0	0%
TSPLOST	\$ 546,596	\$ 8,974	2%
Subtotal:	\$ 1,972,683	\$ 299,542	15%
Total Expenditures:	\$ 4,851,540	\$ 1,351,323	28%



SALARIES AND BENEFITS

Salaries and benefits for all employees including the Mayor and Council constitute **70%*** or **\$1,945,655** of the General Fund. The benefit categories provided by the City include salaries and wages, overtime, Medicare, health and dental insurance, 401a SS Match, 457 Match and Life Insurance. The City also funds workers compensation as part of these expenditures.

Department	FY18 Adopted	Nov 30	%
Mayor and Council	\$ 1,327	\$ 515	39
City Clerk	\$ 36,192	\$ 14,257	39
City Manager	\$ 118,904	\$ 49,934	42
General Administration	\$ 78,649	\$ 34,104	43
Municipal Court	\$ 55,747	\$ 23,247	42
Police	\$ 615,981	\$ 230,526	37
Fire	\$ 685,392	\$ 281,728	41
Public Works	\$ 241,566	\$ 121,525	50
Parks & Recreation	\$ 50,635	\$ 14,272	28
Community Dev	\$ 61,262	\$ 24,797	40
Total Personal Services:	\$ 1,945,655	\$ 794,905	41



* This GF does not include capital lease proceeds

SUMMARY

For more information: This summary is based on detailed information produced by the City’s Finance Department. Please know that the City’s finances and budget is a very fluid yet transparent process with any and all financial data available for review upon request. If you would like more information or more detailed reporting on specific funds or accounts, please call the city manager, Robbie Rokovitz, at 770-463-6565 or robbie.rokovitz@chatthillsga.us.

Plan 106484 is our 401a Defined Contribution Plan. The city contributes 3.75 as a Social Security replacement with a mandatory contribution of 3.75 from the employee.

Plan 306301 is the 457 Deferred Compensation Plan. For 2016, employees can contribute an amount of their salary up to \$18,000, up to \$24,000 if they are age 50 or over, or up to \$36,000 if the employee qualifies for pre-retirement catch-up contributions. Reigns

Plan 106540. This is the City’s 401K Plan in which the City provides up to 3% for what the employee contributes. This contribution was raised from 2% to 3% this fiscal year. Employees can contribute more than 3% but not more than a combined \$53,000 for the 2017 calendar year. This time last month, the Plan value was **\$581,542**.

Value as of 12/04/2017

Balance in all Plans \$606,592.91

PLAN	PLAN #	# OF PARTICIPANTS WITH BALANCE	BALANCE
401	106484	71	\$458,706.01 View Account
457	306301	31	\$88,234.87 View Account
401	106540	25	\$59,652.03 View Account