

**Minutes
Regular Meeting of the Parks Commission
City of Chattahoochee Hills
January 31, 2018
5:30 p.m.**

Call to Order – Determination of Quorum

Diana Wilson called the meeting to order at 5:30 p.m. Present were Diana Wilson, Laurie Searle, Kay Long, Roland Alston, and Tom Blum. All members were present. A quorum was represented. Also present was Public Works and Parks Director Darold Wendlandt and City Manager Robbie Rokovitz.

Pledge of Allegiance

Wilson led the assembly in the Pledge of Allegiance.

Public Comments

Lila Rhyne, 9875 Woodruff Road – announced that 2018 baseball registration is open until February 21st. This is the 10th season, and it will run from March 24th through May 19th. There is a \$40 registration fee.

Approval of Agenda

Wilson requested the agenda be amended to move Items for Discussion Item No. 3, Strategic Planning, to after adjournment of the Regular Meeting to allow for a more informal planning discussion. Blum made a motion to approve the agenda as amended. Long seconded. The motion passed unanimously.

Approval of Minutes

1. Approval of November 28, 2017 Regular Meeting Minutes
Alston made a motion to approve the November 28, 2017 Regular Meeting Minutes. Blum seconded. The motion passed unanimously.

Items for Discussion

1. 2015 RTP Grant Update – Diana Wilson
Wilson reported that Audrey Camp, Department of Natural Resources RTP Grants Coordinator, came to city hall on December 29th to meet with Wilson, Bob Shelor, and city staff to discuss grant requirements. She also viewed the site of the Cochran Mill Park bridge project and some of the improvements in Cochran Mill Park that were done with the 2012 RTP Grant. On January 9th, the city received the Notice to Proceed for the 2015 RTP Grant.. On January 13th, ten volunteers worked in Cochran Mill Park and earned \$387.60 for the city's match. Bob Shelor has prepared a Request of Proposal to be sent to bridge manufacturers. The documents should be ready to send out soon.

2. 2018 RTP Grant Update – Diana Wilson
The grant pre-application was mailed on December 20th, which was almost two weeks before the deadline. After it was submitted, the city received a letter of support from the Georgia Canoeing Association. Wilson showed the site at Campbellton Park to Audrey Camp, and she seemed enthusiastic about helping create a water trail in Chattahoochee Hills. In April, the city will find out if the pre-application has been selected. If so, the next step will be Environmental Review.
3. Strategic Planning – Tom Reed (*Discussion moved to after adjournment*).

Items for Consideration (None)

Commission Member Comments / Suggestions

Alston requested that organizers of the upcoming foot race in March be asked to put up signage publicizing the event. Wendlandt said he would work with them on the request.

Wilson said there is a “Sweep the Hooch” clean up event planned for April 7th. It is organized by Chattahoochee Riverkeeper. She asked if the city would be interested in hosting a clean-up site at Campbellton Park. City Manager Robbie Rokovitz said he would ask the city’s environmental consultant for guidance. Wilson also announced that the Arbor Day celebration would be at Campbellton Park on Friday, February 16th at 10:00 a.m. Activities include the planting of a Magnolia tree near the Beaver House and a tree climbing demonstration by three-time Georgia State Champion Charles Rafield.

Staff Reports

1. Parking Fee Update – City Clerk Dana Wicher
Wicher reported there have been 161 resident and 145 non-resident decals distributed to date. Total revenue to date for Fiscal Year 2018 is \$34,608 and expenditures are \$14,934.51. Total available funds are \$19,673.49.
2. Darold Wendlandt
Wendlandt said staff will be working on the day use area at Cochran Mill Park, including general clean-up and replacing old railroad ties. He said there is filming being done in Cochran Mill Park this week and next week. Peak Racing will be putting on another 5K/10K foot race in Cochran Mill Park on March 3rd, and SORBA and REI will have a group camping and holding classes in Cochran Mill Park April 7th -8th.

Adjournment

Blum made a motion to adjourn the meeting at 6:07 p.m. Long seconded. The motion passed unanimously.

These minutes are provided as a convenience and service to the public, media, and staff. It is not the intent to transcribe proceedings verbatim. Any reproduction of this summary must include this notice. Public comments are noted and heard by Council, but not quoted. This is an official record of the City of Chattahoochee Hills Parks Commission Meeting proceedings.

Approved this 13th day of February, 2018.

Diana Wilson, Chair

Attest:

**Dana Wicher, City Clerk
(Seal)**

The City of Chattahoochee Hills Mayor and City Council encourage citizen participation in the government process. Should you by reason of a disability need a special accommodation or need accessibility information, please contact the City Clerk's office at 770-463-8881.