

Minutes
Regular Meeting of the Parks Commission
City of Chattahoochee Hills
November 28, 2017
6:00 p.m.

Call to Order – Determination of Quorum

Diana Wilson called the meeting to order at 6:00 p.m. Present were Diana Wilson, Laurie Searle, Kay Long, Roland Alston, and Tom Blum. All members were present. A quorum was represented. Also present was Public Works and Parks Manager Darold Wendlandt.

Pledge of Allegiance

Wilson led the assembly in the Pledge of Allegiance.

Public Comments

There were no public comments.

Approval of Agenda

Blum made a motion to approve the agenda. Long seconded. The motion passed unanimously.

Approval of Minutes

1. Approval of October 10, 2017 Regular Meeting Minutes
Alston made a motion to approve the October 10, 2017 Regular Meeting Minutes. Long seconded. The motion passed unanimously.

Items for Discussion

1. 2015 RTP Grant Update – Diana Wilson
Wilson reported the resolution accepting the terms and conditions of the RTP grant is expected to be on the December 12th City Council meeting agenda. The city expects to receive the documents needed by December 1st, which is the deadline for items to be included in the City Council meeting agenda packets.

Items for Consideration

1. Recommendation for naming Chatt Hills' newest park – Diana Wilson
Wilson reported the results of the voting that took place at the same time as the municipal election. There were 42 votes for Campbellton Park, 29 votes for Beavers Park, and 26 votes for other write in names. Blum made a motion to recommend the City Council name the new park Campbellton Park. Long seconded. The motion passed unanimously.
2. Recommendation for 2018 RTP Grant Application – Diana Wilson
Wilson said a copy of the draft application had been sent to Parks Commission members. She said the Parks Commission needs to make a decision whether or

not to recommend submitting the application for the grant. Long made a motion to recommend City Council pass a resolution to apply for a 2018 RTP Grant to develop a water trail and trail head at the new park in Campbellton. Blum seconded.

Searle said that she supports adding a boat launch at the park but has the following concerns about the RTP Grant and the process:

- 1. The Parks Commission is moving forward without a master plan and without knowing about the historic preservation aspect of the entire 18-acre property or the structural status of the historic Beavers House.*
- 2. The Parks Commission was not fully engaged in the process. They have not had an opportunity to fully discuss the grant or hear from experts. The survey circulated at Chatt Fest was done without prior Parks Commission review and did not ask if the user would use a boat launch or what type of boat launch they would desire.*
- 3. The location of the bathrooms and pavilions are too near the historic cemetery and too far from the Beavers House.*
- 4. Concerns about the boat launch including lack of a needs assessment or if the proposed non-motorized boat launch would exclude jon boats and jet skis. It has been said that cost is a factor, but a traditional boat ramp was built for \$97,464 at Moore's Bridge Park in 2016. Also, there is no description of the proposed boat launch in the application.*
- 5. Concerns about the length of the proposed water trail.*
- 6. The full 18 acres is not shown on the concept map. The Beavers House should be shown as a point of reference.*

Searle submitted a written copy of her comments for the record.

Long said regulations and rules will likely limit where the placement of structures and sewer systems can be in relation to the river. It is important to apply for the grant before the city misses out and work out the details later.

Blum said the grant application is for the water trail access and not for the development of the entire park, so there is not a need to be focused on the broader considerations at this point. He did agree with Searle's comment regarding determining the need for boat access for anything other than canoes and kayaks.

Wilson called for vote and the motion passed unanimously.

Commission Member Comments / Suggestions

Searle reminded everyone of the plan to have a Work Session just prior to the January Parks Commission meeting.

Staff Reports

1. Parking Fee Update – City Clerk Dana Wicher

Wicher reported 2018 parking decals were being distributing as of October 19th. The total 2017 decals distributed were 395 resident and 368 non-resident. There have been 94 resident and 15 non-resident 2018 decals distributed to date. Total revenue to date for Fiscal Year 2018 is \$26,264 and expenditures are \$14,246.66. Total available funds are \$12,377.34. Wicher also commented that the cost of printing trail maps has increased to \$72.50 per 500 maps.

2. Darold Wendlandt

Wendlandt thanked the Parks Commission members for their hard work and support. He reported that the Cochran Mill Park Trail Race that was held on November 18th had 150 participants. He received many compliments about the trails and said it was because of the work of the volunteers. He also thanked Roland Alston for helping the event organizers with set-up.

Searle thanked the Public Works/Parks staff for their work getting Hutcheson Ferry Park ready for Chatt Fest.

Adjournment

Searle made a motion to adjourn the meeting at 6:27 p.m. Long seconded. The motion passed unanimously.

Approved this 31st day of January, 2018.

Diana Wilson, Chair

Attest:

**Dana Wicher, City Clerk
(Seal)**