

**Minutes**  
**Regular Meeting of the Planning Commission**  
**City of Chattahoochee Hills, Georgia**  
**December 14, 2017/6:30 PM**

**Call to Order**

*Chair Bob Simpson called the meeting to order at 6:30 p.m. Present were Bob Simpson, Alan Merrill, and Jim Hancock. Mark Prater and Robin Cailloux were absent. Also present was City Planner Mike Morton.*

**Pledge of Allegiance**

*Mr. Simpson led the assembly in the Pledge of Allegiance.*

**Approval of Agenda**

*Mr. Merrill made a motion to approve the agenda. Mr. Hancock seconded. The motion passed unanimously.*

**Approval of Minutes**

1. Approval of November 16, 2017 Regular Meeting Minutes  
*Mr. Merrill made a motion to approve the November 16, 2017 Regular Meeting Minutes. Mr. Hancock seconded. The motion passed unanimously.*

**Public Hearings** (None)

*Mr. Simpson thanked Mr. Merrill for serving on the Planning Commission. Mr. Merrill said he had received training for becoming a Councilmember by serving on the Planning Commission, and he will try to carry it forward.*

**Old Business**

1. Discussion of development entrances and other Development- or Neighborhood-level regulations, such as fences, monuments, mailboxes, etc.  
*City Planner Mike Morton led the discussion. Per the zoning regulations, farmettes are subject to the buffer requirements and can be gated. He suggested adding language that would require clearing for entryway features to narrow down behind the features so that the opening shall be no wider than 20 feet beyond the edge of the entryway pavement for a minimum distance of 75 feet.*

*Mr. Merrill said he will work with the Mayor and other Councilmembers to get direction for the Planning Commission to take another look at the Parkway Commercial zoning and all buffer requirements. He suggested to not put too much work into the buffer requirement language until that is done.*

*These minutes are provided as a convenience and service to the public, media, and staff. It is not the intent to transcribe proceedings verbatim. Any reproduction of this summary must include this notice. Public comments are noted and heard by the Commission, but not quoted. This is an official record of the City of Chattahoochee Hills Planning Commission Meeting proceedings.*

*Mr. Simpson said there is a sense of urgency on entrances and buffers. Staff should seek City Council's directions on their priorities.*

**New Business** (None)

**Staff Reports**

*Mr. Morton reported Cedar Grove Estates has a fence permit for the fence at the entrance. He has received an application for annexation of land in Coweta County adjacent to Serenbe. He is working on writing Special District language in anticipation for an application for a proposed commercial development in the Old Campbellton area on Highway 92. The proposed revised fence regulations were presented to the Mayor and Council at the December work session, and they were not ready to move forward.*

**Adjourn Meeting**

*Mr. Merrill made a motion to adjourn. Mr. Hancock seconded. The motion passed unanimously. The meeting adjourned at 7:21 p.m.*

Approved this 15<sup>th</sup> day of February, 2018.

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Bob Simpson, Chairman

Attest:

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Dana Wicher, City Clerk