

Minutes
Regular Meeting of the Mayor and Council
City of Chattahoochee Hills, Georgia
February 6, 2018 / 6:30 p.m.

Call to Order

Mayor Reed called the meeting to order at 6:30 p.m. Councilmembers in attendance were Richard Schmidt, Claire Williams, Alan Merrill, and Don Hayes. Councilmember James Stephens arrived at 7:08 p.m. Also present was City Attorney Rick Lindsey.

Review and Approval of Agenda

Mayor Reed requested that the agenda be amended as follows:

1. *Add Agenda Item 18-932, Resolution revising the 2018 City Council meeting schedule.*

Councilmember Merrill made a motion to approve the agenda as amended.

Councilmember Hayes seconded. The motion passed unanimously.

Election of Mayor Pro Tem

Mayor Reed delayed the election of the Mayor Pro Tem until after arrival of Councilmember Stephens.

Approval of Minutes

1. *Minutes of the Regular Meeting of December 12, 2017*
 2. *Minutes of the Special Called Meeting of January 11, 2018*
- Councilmember Hayes made a motion to approve the minutes of the Regular Meeting of December 12, 2017 and the Special Called Meeting of January 11, 2018. Councilmember Schmidt seconded. The motion passed unanimously.*

Presentations/Proclamations

1. *Arbor Day proclamation*
Mayor Reed read the proclamation declaring February 16, 2018 as Arbor Day in Chattahoochee Hills. The celebration will take place at Campbellton Park on February 16th at 10:00 a.m.
2. *10th Anniversary Volunteers proclamation*
Mayor Reed read a proclamation recognizing the volunteers involved with the Chattahoochee Hills 10th Anniversary Celebration.
3. *Proclamation recognizing Laurie Searle*
Mayor Reed read a proclamation recognizing Laurie Searle as a "Super Volunteer"

Staff Reports

Financial Update: City Manager Robbie Rokovitz

Mr. Rokovitz reported the city is 53 percent through the fiscal year and has collected 93.1 percent of revenues, including the \$1.8 million in fund balance. Expenditures are 53 percent, not including capital expenditures.

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Fire Department Report: Greg Brett

Chief Brett reported there were a total of 543 incidents for 2017. He also said the increase in the number of incidents over the last five years is due to growth in population, more travel through the city, and a true up in documenting. The transport-capable medical response unit was placed into service February 1st. On February 9th, the state Emergency Medical Services Region III Council will open up the south zone for Fulton County for bidding. He also reported that he is trying to address homeowner insurance increases on a case by case basis.

Police Department Report: Sgt. Bernard Dyer on behalf of Stoney Mathis

Sgt. Dyer said the statistics for January were 157 citations, 200 warnings, 15 parking citations, 15 arrests, 63 reports and 118 dispatched calls. Investigations during January were a burglary, forgery, two theft by taking, and cruelty to animals. The position of K-9 Handler was posted within the department.

Public Works/Parks Report: Darold Wendlandt

Darold Wendlandt reported that a 5K/10K trail race will be held in Cochran Mill Park in March, and S.O.R.B.A. will be hosting trail and biking classes in Cochran Mill Park in April. A movie was filmed in Cochran Mill Park this week. Public Works staff have put out 20 loads of gravel over the last week since it has been too wet to grade the roads, and crews continue to cut the right-of-way.

Community Development: Mike Morton

Mr. Morton reported there were a total of nine building permits issued in January, with only one of them for a new single family dwelling. There also were three Certificates of Occupancy issue and 56 inspections completed. He reminded everyone of the Arbor Day celebration being held at Campbellton Park on February 16th at 10:00 a.m. He expects to see building start soon at Estates at Cedar Grove and Heatherwood Manor, and construction on the Chattahoochee Hills Charter School should begin soon. The first public hearing for the Coweta County Annexation will be held at the Planning Commission meeting on February 15th at 6:30 p.m.

Public Comment

There was no public comment.

Public Hearings (None)

Unfinished Business (None)

New Business

- 1. Item 18-928:** Approval of an extension of the Intergovernmental Agreement with Fulton County for the provision of Animal Control Services.
City Manager Robbie Rokovitz presented the item. The extension is for an additional

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120 days as Fulton County works through the process of the annual agreement.
Councilmember Schmidt made a motion to approve Item No. 18-928. Councilmember Hayes seconded. The motion passed unanimously.

Councilmember Stephens arrived at 7:05 p.m.

2. Item 18-929: Resolution accepting the donation of artwork for display in city hall.
Mayor Reed presented the item. The artwork entitled "Chatt Hills Farm" is being donated by Dianne Cutler. Councilmember Williams made a motion approve Item No. 18-929. Councilmember Merrill seconded. The motion passed unanimously.

3. Item 18-930: First Reading of an Ordinance to annex 88.76 +/- acres in Coweta County under the 100% method.
City Planner Mike Morton presented the item. The applicant is Serenbe Properties, LLC. The property borders other Serenbe property in the city. Staff recommends a zoning classification of RL Rural. Coweta County does not intent to object to the annexation. No action was taken.

4. Item 18-931: Resolution approving the submission of a grant application to the Assistance to Firefighter Grant Program for the purchase of mobile dispatching data terminals.
Fire Chief Greg Brett presented the item. The application is for a grant to purchase mobile dispatching data terminals for a total of \$21,441, which is amended from the amount of \$19,888.11 shown on the resolution before Council. The city would be required to match 5 percent (\$1,072) of the cost.

Councilmember Schmidt made a motion to approve Item. No. 18-931. Councilmember Merrill seconded. Councilmember Merrill made a motion to amend the amount for Item No. 18-931 to \$21,441 with 5 percent match of \$1,072. Councilmember Hayes seconded. The motions passed unanimously.

5. Item 18-932: Resolution revising the 2018 City Council meeting schedule.
Mayor Reed presented the item. The proposed remainder of the 2018 meeting schedule would be amended as follows:

- 1. Remove Work Sessions from the schedule*
- 2. Change the Council meeting start time from 6:30 p.m. to 6:00 p.m.*
- 3. Change the March meeting date from March 6th to March 13th.*

Councilmember Schmidt made a motion to approve Item No. 18-932. Councilmember Williams seconded. The motion passed unanimously.

Election of Mayor Pro Tem

Mayor Reed called for nominations for Mayor Pro Tem. Councilmember Williams nominated Councilmember Schmidt. There were no other nominations. Councilman Hayes made a motion to nominate Richard Schmidt as Mayor Pro Tem. Councilmember Merrill seconded. The motion passed 4-1, Councilmember Stephens opposed.

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Mayor and Council Comments

Councilmember Hayes thanked the volunteers who helped with the 10th Anniversary and gave special thanks to Laurie Searle.

Councilmember Schmidt said it was good to see the new Medical Response Unit at city hall this evening. He also said the city has a responsibility to protect its citizens.

Councilmember Merrill commented on the improvements on the city's website, including the link to the city's code on Municode.

Councilmember Williams said the Council Retreat at Banning Mills was productive.

Mayor Reed said the purchase of the Medical Response Unit was one of the most important things that the city has done. He also thanked Council and staff for their thoughtful work at the retreat. He said that they came out of the retreat with a solid and workable action plan.

Executive Session

Councilmember Schmidt made a motion to move to Executive Session to discuss legal matters. Councilmember Stephens seconded. The motion passed unanimously at 7:21 p.m.

Councilmember Hayes made motion to come out of Executive Session. Councilmember Merrill seconded. The motion passed unanimously at 7:26 p.m.

Councilmember Hayes made a motion to reconvene the Regular Meeting. Councilmember Merrill seconded. The motion passed unanimously at 7:28 p.m.

Adjourn Meeting

Councilmember Hayes made a motion to adjourn the meeting. Councilmember Merrill seconded. The motion passed unanimously and the meeting adjourned at 7:28 p.m.

Approved this 13th day of March, 2018.

Dana Wicher, City Clerk

Tom Reed, Mayor