

**Minutes  
Regular Meeting of the Parks Commission  
City of Chattahoochee Hills  
February 13, 2018  
6:00 p.m.**

**Call to Order** – Determination of Quorum

*Diana Wilson called the meeting to order at 6:00 p.m. Present were Diana Wilson, Laurie Searle, Kay Long, Roland Alston, and Tom Blum. All members were present. A quorum was represented. Also present was Public Works and Parks Director Darold Wendlandt and City Manager Robbie Rokovitz.*

**Pledge of Allegiance**

*Wilson led the assembly in the Pledge of Allegiance.*

**Public Comments**

*None*

**Approval of Agenda**

*Wilson said Anne Marie Hoffman was not able to attend the meeting, so she would read Ms. Hoffman's bio for the agenda item. Hugh Tyer was also not present at the time of Approval of Agenda. Blum made a motion to approve the agenda. Long seconded. The motion passed unanimously.*

**Approval of Minutes**

1. Approval of January 31, 2018 Regular Meeting Minutes  
*Alston made a motion to approve the January 31, 2018 Regular Meeting Minutes. Blum seconded. The motion passed unanimously.*

**Items for Discussion**

1. 2015 RTP Grant Update – Diana Wilson  
*Wilson reported that the reroute on the yellow trail has been completed by volunteers. The second regular work day On February 10<sup>th</sup> was cancelled due to rain; however, two volunteers worked the following Sunday and were able to flag the new section of green trail. This new section will reroute the part of the trail that loops onto Cochran Mill Nature Center property. Alston has designed a decal which will be mounted on a Carsonite post that will mark the park property boundary. Wendlandt has ordered picnic tables for Rico Park, and these can be paid for with RTP grant funds. Mayor Reed is in the process of contacting land owners regarding maintenance of Upper Wooten Road. Bob Shelor is finalizing the Request for Proposal for the bridge.*
  
2. Campbellton Park Master Plan – Anne Marie Hoffman

*Wilson said Anne Marie Hoffman could not be at the meeting because she has the flu. She can be at the next Parks Commission meeting. Wilson also read her bio.*

3. Tree Board – Hugh Tyer  
*Hugh Tyer was not present.*

### **Items for Consideration**

1. Date change for the March 2018 meeting to March 20<sup>th</sup>  
*City Clerk Dana Wicher presented the item. The March City Council meeting date had to be changed to March 13<sup>th</sup> due to a scheduling conflict. March 13<sup>th</sup> is the same date as the next Parks Commission meeting, so staff recommends changing the Parks Commission meeting to March 20<sup>th</sup>. Blum made a motion to change the March meeting date to March 20<sup>th</sup>. Alston seconded. The motion passed unanimously.*
2. April 2018 – March 2019 Meeting Schedule  
*City Clerk Dana Wicher presented the item. Blum made a motion to approve the April 2018 – March 2019 Meeting Schedule. Long seconded. The motion passed unanimously.*

### **Commission Member Comments / Suggestions**

*Searle said she was recently speaking to a resident about renting space for religious services on a regular basis, and she suggested that the Beaver House could serve as a community center that could be utilized in this way.*

*Blum commented about the broken posts and wire along Cochran Mill Road at the park and asked if it should be taken down. Wilson asked Wendlandt to look at it and give a recommendation. Blum also commented on a sign post on Cochran Mill Road that either needs a sign replaced or needs to be taken down.*

*Alston said there is a section of the drainage ditch at Cochran Mill Road near the Cochran Mill Park parking that is washing out and needs to be repaired.*

*Long said she, her son, and Chris Garner, a well contractor, looked at the Beaver House well. The well motor and container tank have been stolen and Styrofoam has been dumped in the well. Mr. Garner estimated it would cost \$3,000 make repairs and install a new well pump and tank. He also recommended that the copper pipes in the house be replaced. Long also said her husband, Pat Long, looked at the electrical in the garage. All of the wiring in the downstairs has been stripped but the wiring in the upstairs appears to be fine. She also said the deck is completed detached from the house.*

*Wilson said there was a recent vehicle fire reported at the Beaver House property. She requested that staff get a quote from Greystone for a monitored alarm system.*

*Wilson also reported Chattahoochee Riverkeeper is leading an effort to ask the state to update the Chattahoochee River's Designated Use between Atlanta and West Point Lake to "Recreation". She also reminded everyone of the "Sweep the Hooch" event at Campbellton Park on April 7<sup>th</sup> from 9:00 a.m. to 1:00 p.m. After discussion among Commission members, she said she would notify Chattahoochee Riverkeeper that the city expected to have 30 volunteers for the event. Wendlandt said he could have a roll-off dumpster delivered onsite.*

### **Staff Reports**

1. Parking Fee Update – City Clerk Dana Wicher  
*Wicher reported there have been 165 resident and 164 non-resident decals distributed to date. Total revenue to date for Fiscal Year 2018 is \$43,499 and expenditures are \$15,087.27. Total available funds are \$28,411.73.*
2. Darold Wendlandt  
*Wendlandt reported repairs to the Kubota ATV are being done. Staff has pressure washed the benches and picnic tables in Cochran Mill Park day use area, and will continue to work on clean up and repairs. He has ordered picnic tables for Rico Park and sand for the infield. Staff will begin work on the ball field in preparation for the upcoming ball season.*

### **Adjournment**

*Blum made a motion to adjourn the meeting at 6:58 p.m. Long seconded. The motion passed unanimously.*

**Approved this 20<sup>th</sup> day of March, 2018.**

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**Diana Wilson, Chair**

**Attest:**

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**Dana Wicher, City Clerk  
(Seal)**