

**Minutes
Regular Meeting of the Mayor and Council
City of Chattahoochee Hills, Georgia
May 1, 2018 / 6:00 p.m.**

Call to Order

Mayor Reed called the meeting to order at 6:00 p.m. Councilmembers in attendance were James Stephens, Richard Schmidt, Claire Williams, Alan Merrill, and Don Hayes. All members were present. Also present was City Attorney Rick Lindsey.

Review and Approval of Agenda

Mayor Reed requested that the agenda be amended as follows:

- 1. Add Item 18-949, Approval of Intergovernmental Agreement with Fulton County for the provision of Animal Control Services.*
- 2. Remove Item 18-948, Award contract to DeNyse Sign to fabricate and install a gateway sign.*

Councilmember Stephens made a motion to approve the agenda as amended. Councilmember Schmidt seconded. The motion passed unanimously.

Approval of Minutes

- 1. Minutes of the Regular Meeting of April 10, 2018
Councilmember Merrill made a motion to approve the minutes of the Regular Meeting of April 10, 2018 as amended in the revised draft emailed to the Mayor and Council.
Councilmember Hayes seconded. The motion passed unanimously.*

Public Comment

Cokey Ellerbe, 7500 Old Rico Road – asked about the status of the RFQ for road grading services.

Mayor Reed said that questions are typically not answered during public comment but he asked City Manager Robbie Rokovitz to respond. Mr. Rokovitz said there has been no response yet but the RFQ is still out.

Presentations/Proclamations

- 1. Municipal Clerk's Week Proclamation
Mayor Reed read a proclamation declaring May 6-12, 2018 as Municipal Clerks Week, and thanked Clerk Wicher for her exemplary work for the city.*

Staff Reports

Financial Update: City Manager Robbie Rokovitz

Mr. Rokovitz reported the city has collected approximately 94 percent of projected property tax revenue and total revenue collections are 109.2 percent, including fund balance. Expenditures are about 73 percent. The first reading and public hearing on the

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Fiscal Year 2019 Budget takes place tonight. The second reading and public hearing will take place at the June 5th meeting. The city received a GDOT Off Systems Support grant for guard rails on Cedar Grove Road and Waterworks Road.

Fire Department Report: Greg Brett

Chief Brett commented about a fatality accident that occurred at South Fulton Parkway and Rivertown Road on April 24th. The decision by the Georgia EMS Region 3 Council to award a new service agreement to an ambulance service provider for South Fulton County will be announced on May 10th. The "Community Paramedicine" program has received preliminary approval from the fire department's Medical Director, Dr. Chris Edens. On May 11th, an "Active Shooter" strategic planning/training exercise is scheduled with Walton County Fire and Sheriff departments. City of South Fulton Fire Chief Larry Few has expressed support for an automatic aid agreement with the city.

Police Department Report: Stoney Mathis

Chief Mathis complimented the Fire Department on their handling of the fatality accident on April 24th. He also reported that investigator Graham attended a 40-hour training class. The statistics for March include five investigations, 247 citations, 301 warnings, 11 parking citations, 22 arrests, 54 reports, and 102 dispatched calls.

Public Works/Parks Report: Darold Wendlandt

Mr. Wendlandt reported that he met with Greystone regarding security lights at Campbellton Park and that staff installed security lights on the Beavers House. The department has finished grading on Henry Mill Road, a portion of Atlanta Newnan Road, and Kite Road, and will move onto Barnes and Jones Ferry Roads next. Two right-of-way crews continue to work on mowing and side arming per the department's plan.

Community Development: Mike Morton

Mr. Morton reported there were a total of 13 building permits issued in April, with three of them being for new single-family residences. There also were eight Certificates of Occupancy issued and 103 inspections completed. Upcoming special events are the VeloCity bike ride on May 5th, and May Day on May 6th. The agenda for the May 10th Planning Commission will include a preliminary plat approval for lots in Serenbe and a concept plan approval for the proposed Campbellton development.

City Council Discussion / Work Items

1. Fiscal Year 2019 Budget – Mayor Reed, City Manager Robbie Rokovitz
Proposed capital expenditures for the Fiscal Year 2019 budget were discussed for the Police, Fire, and Public Works departments.

Councilmember Hayes requested that Work Sessions to be held on a day other than the Council meeting be added back into the meeting schedule.

Councilmember Hayes asked for an update on establishing speed limits on gravel roads.

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Mayor Reed said he will try to get a community meeting scheduled in May.

Public Hearings

City Attorney Rick Lindsey said there were no comment cards for the public hearing and recommended that he suspend reading the rules for the public hearing.

- 1. Item 18-945:** Public Hearing and First Reading on an Ordinance to Adopt the Fiscal Year 2019 Budget for Each Fund of the City of Chattahoochee Hills, Georgia Appropriating the Amounts Shown in Each Budget as Expenditures, Adopting the Several Items of Revenue Anticipations, Prohibiting Expenditures to Exceed Appropriations, and Prohibiting Expenditures to Exceed Actual Funding Available.

Mayor Reed opened the public hearing.

There was no public comment.

Mayor Reed closed the public hearing.

No action was taken.

Unfinished Business (None)

New Business

- 1. Item 18-946:** First Reading of an Ordinance to approve a Special Use Permit for Gasoline and Fueling Stations in an HC Historic District and for all Other Purposes Related Thereto.

City Planner Mike Morton presented the item. The applicant has requested a Use Permit for a gasoline and fueling station on property at the north corner of the intersection of Cascade Palmetto Highway (Hwy. 154) and Campbellton Fairburn Road (Hwy. 92). The proposed developed includes 16,000 square feet of retail. No action was taken.

- 2. Item 18-947:** First Reading of an Ordinance for a Variance to the Permitted Location of Fuel Pumps at Gasoline and Fueling Stations.

City Planner Mike Morton presented the item. The applicant has requested a variance for the location of the gas pumps for the proposed gasoline and fueling station on property at the north corner of the intersection of Cascade Palmetto Highway (Hwy. 154) and Campbellton Fairburn Road (Hwy. 92). The zoning ordinance supplemental use provisions require gas pumps to be in the rear and be screened. No action was taken.

- 3. Item 18-948:** Award contract to Denyse Sign to fabricate and install a gateway sign. *Removed from agenda.*

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4. Item 18-949: Approval of Intergovernmental Agreement with Fulton County for the provision of Animal Control Services.

City Attorney Rick Lindsey presented the item. Councilmember Merrill made a motion to approve Item No. 18-949. Councilmember Schmidt seconded. The motion passed unanimously.

Mayor and Council Comments

Councilmember Schmidt said he appreciates the hard work from Public Safety staff and he has heard from citizens about how much they appreciate Public Safety.

Councilmember Stephens said staff is constantly stepping up.

Councilmember Merrill said in addition to what staff does in the public eye, they are also working on items, like the budget, out of the public eye. He complimented staff on a good job.

Mayor Reed read from a note he recently received thanking the Fire Department and Chief Brett. He also thanked the Tree Board for their work on the Tree Ordinance and the Planning Commission for their work. He also commented on a possible transition period if the Georgia EMS Region 3 Council awards the ambulance services contract to a company other than American Medical Response. He expects to have the final tax digest from Fulton County by the end of May and said Fulton County plans to mail tax bills on August 15th.

Councilmember Hayes commented about the budget discussion. He said he was not against the Fire, Police, and Public Works departments, but he needs to represent the tax payers' money.

Executive Session

Councilmember Schmidt made a motion to move to Executive Session to discuss legal matters. Councilmember Stephens seconded. The motion passed unanimously at 7:50 p.m.

Councilmember Hayes made a motion to convene the Executive Session. Councilmember Williams seconded. The motion passed unanimously at 7:52 p.m.

Councilmember Williams made motion to come out of Executive Session. Councilmember Merrill seconded. The motion passed unanimously at 8:02 p.m.

Councilmember Schmidt made a motion to reconvene the Regular Meeting. Councilmember Merrill seconded. The motion passed unanimously at 8:06 p.m. Councilmember Williams was not present.

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Adjourn Meeting

Councilmember Hayes made a motion to adjourn the meeting. Councilmember Merrill seconded. The motion passed unanimously and the meeting adjourned at 8:07 p.m.

Approved this 5th day of June, 2018.

Dana Wicher, City Clerk

Tom Reed, Mayor

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