

Minutes
Regular Meeting of the Parks Commission
City of Chattahoochee Hills
May 8, 2018
6:00 p.m.

Call to Order – Determination of Quorum

Roland Alston called the meeting to order at 6:00 p.m. Present were Roland Alston, Kay Long, Laurie Searle, and Tom Blum. Diana Wilson was absent. A quorum was represented.

Pledge of Allegiance

Alston led the assembly in the Pledge of Allegiance.

Public Comments

None

Approval of Agenda

Blum made a motion to approve the agenda. Long seconded. The motion passed unanimously.

Approval of Minutes

1. Approval of April 17, 2018 Regular Meeting Minutes
Searle made a motion to approve the April 17, 2018 Regular Meeting Minutes. Blum seconded. The motion passed unanimously.

Items for Discussion

1. 2015 RTP Grant Update – Roland Alston
Alston reported the Cochran Mill Park Bridge RFP bid deadline was last week. City Clerk Dana Wicher reported there were two companies that placed bids. The bids are currently being reviewed to make sure they meet the criteria. The city is also seeking quotes for removing the existing decking. Alston also reported the tree walk on the orange trail with Justin Mayfield and Paul McDaniel from the Georgia Forestry Commission took place on April 25th.
2. Beavers House Update – Kay Long
Long said she met with David McElreath, a local builder, at the Beavers House to get estimates for renovations to the house and the garage. He estimated \$25,000 for the garage to do wiring, sheetrock, kitchen and bath, and to redo the front of the structure. The estimate for the house would be at least \$25,000-\$30,000. The needed house repairs include a new HVAC system, new water heater, wiring, repairs to paint peeling in the interior, underpin repairs, fireplace repairs, and exterior rot damage repairs. Mr. McElreath suggested the priority should be to protect the structures and recommended at least replacing the siding and repairing the rot damage. Long will work on getting additional quotes. Searle will work on a spreadsheet to compile the quotes for easier comparison.

3. Roadside Cleanup – Tom Blum

The roadside clean-up will be held on June 2nd from 8:00 am to 12:00 pm. Blum has pickers and vests. Alston will bring water. Long will bring water and snacks. Blum asked city staff to provide city trucks for picking up bags of trash and have police vehicles for safety, is possible. The Chatt About newsletter, church bulletins, and the City Manager’s weekly update will be used to announce the date.

Commission Member Comments / Suggestions

Searle said a description of the topography and vegetation should be included in each of the park’s master plans. The Atlanta Regional Commission has a map of the Campbellton Park property that may be useful, and the Tree Board is conducting the Beavers House tree survey on May 19th. Searle requested that Alston share information from the tree walk at Cochran Mill Park. She suggested a Dropbox account so documents could be shared easily.

Alston said Paul McDaniel identified a Persimmon tree in Cochran Mill Park that could possibly be a champion in the Georgia Forestry Commission’s “Champion Tree Program”. Mr. McDaniel said he could take height measurements if the city wanted to nominate it for the program. Alston also said he would have a map update status for the next meeting.

Staff Reports

1. Parking Fee Update – City Clerk Dana Wicher

Wicher reported there have been 266 resident and 291 non-resident decals distributed to date. Total revenue to date for Fiscal Year 2018 is \$53,693. She also distributed the Parks Department expenditures to-date report.

2. Darold Wendlandt

Wendlandt reported that staff have been doing normal maintenance in the parks. Plans are to paint the picnic tables and the bath house at Cochran Mill Park. The fields at Hutcheson Ferry Park and Cochran Mill Park are currently being mowed on the Public Works right-of-way mowing rotation but will be mowed more often if needed.

Searle requested that Wendlandt try to find a traffic counter that could be borrowed from another city or county. She would like to use a traffic counter to help determine park usage. She also asked staff to follow up regarding what could be done at Hutcheson Ferry Park. She said it would be a good location for adult fitness playground equipment.

Alston said invasive trees called “Chinese Tree of Heaven” are in the right-of-way on Cochran Mill Road near the bridge. Wendlandt said he would look into removing them.

These minutes are provided as a convenience and service to the public, media, and staff. It is not the intent to transcribe proceedings verbatim. Any reproduction of this summary must include this notice. Public comments are noted and heard by Council, but not quoted. This is an official record of the City of Chattahoochee Hills Parks Commission Meeting proceedings.

Blum asked for an update on the removal of the posts and cable along Cochran Mill Road. Wendlandt said removing them will be time consuming because they are in concrete and staff has not yet had the time to get the work done.

Adjournment

Blum made a motion to adjourn the meeting at 7:04 p.m. Searle seconded. The motion passed unanimously.

Approved this 12th day of June, 2018.

Diana Wilson, Chair

Attest:

**Dana Wicher, City Clerk
(Seal)**