

Minutes
Regular Meeting of the Mayor and Council
City of Chattahoochee Hills, Georgia
September 11, 2018 / 6:00 p.m.

Call to Order

Mayor Reed called the meeting to order at 6:00 p.m. Councilmembers in attendance were James Stephens, Richard Schmidt, Claire Williams, Alan Merrill, and Don Hayes. All members were present. Also present was City Attorney Rick Lindsey.

Mayor Reed called for a moment of silence in remembrance of 9/11.

Review and Approval of Agenda

Councilmember Schmidt made a motion to approve the agenda. Councilmember Stephens seconded. The motion passed unanimously.

Mayor Reed moved the presentations and proclamations to the next agenda item.

Presentations/Proclamations

1. Chester Richardson 100th Birthday Proclamation
Mayor Reed read a proclamation honoring resident Chester Richardson. He also presented Mrs. Ruth Richardson a framed copy of the proclamation.
2. National Suicide Prevention Awareness Proclamation
Mayor Reed read a proclamation declaring the month of September 2018 as National Suicide Prevention Awareness Month in Chattahoochee Hills.
3. Administer Oath of Office to Police Chief Jim Little
City Attorney Rick Lindsey administered the Oath of Office to new Police Chief Jim Little.

Approval of Minutes

1. Minutes of the Regular Meeting of August 7, 2018
Councilmember Schmidt made a motion to approve the minutes of the Regular Meeting of August 7, 2018. Councilmember Merrill seconded. The motion passed unanimously.

Public Comment

Sara Knapp, 7000 Rico Road – commented about traffic concerns at the charter school. She said drivers are speeding, making illegal U-turns, and passing on the wrong side of the road.

Diana Wilson, Parks Commission Chair – reported that the pedestrian bridge at Cochran Mill Park was installed today. She said the bridge had been closed for more than 20 years, and the city has been working on the RTP Grant for the bridge for the last four

These minutes are provided as a convenience and service to the public, media, and staff. It is not the intent to transcribe proceedings verbatim. Any reproduction of this summary must include this notice. Public comments are noted and heard by Council, but not quoted. This is an official record of the City of Chattahoochee Hills City Council Meeting proceedings.

years. She thanked the Mayor and Council and staff for the support and hard work.

Staff Reports

Fire Department Report: Greg Brett

Chief Brett, Captain Weems, and Firefighter Seelbinder presented a memorial flag that lists the names of all the 9/11 victims. He gave a department update. The city has submitted a sealed bid for a 2000 Fire Engine being sold by Peachtree City. B-shift was recently dispatched to assist in a fatality accident on South Fulton Parkway in Union City. C-shift personnel were nominated for a "Teamwork" award along with Palmetto Fire Department for response and incident management on the April 2018 accident on South Fulton Parkway. Firefighter Josh Whitley received his "Chief Fire Officer" certification from the Georgia Association of Fire Chiefs on August 18th.

Financial Update: City Manager Robbie Rokovitz

Mr. Rokovitz reported the city is 16.5 percent through the fiscal year. Expenditures are 14 percent. The city received a reimbursement of \$12,447 from Georgia Emergency Management Agency for expenses from Hurricane Irma.

Police Department Report: Sergeant Bernard Dyer

Sergeant Dyer reported the statistics for August. There were 9 investigations, 179 citations, 239 warnings, 0 parking citations, 18 arrests, 48 reports, and 99 dispatched calls.

Public Works/Parks Report: Darold Wendlandt

Mr. Wendlandt reported that the Cochran Mill Park pedestrian bridge installation went very well, and staff has been working on Upper Wooten Road as part of the RTP Grant match. Both bush hogs had been down, but they have been repaired.

Community Development: Mike Morton

Mr. Morton reported there were a total of 15 building permits issued in August, with four of them being for new single-family residences. There also was one Certificate of Occupancy issued and 96 inspections were completed. The September Planning Commission agenda will include a public hearing on the Heatherwood Manor side setback variance application.

Public Hearings

City Attorney Rick Lindsey read the rules for the public hearing.

- 1. Item 18-977 and 18-978:** Public Hearing and Action to consider applications for two Special Event Limited Pouring Licenses to sell Wine and Malt Beverages. The name in which the licenses are to be issued – Tough Mudder, Inc./Licensee – Anamaria Rojas. The location of the special events – 9445 Browns Lake Road, Chattahoochee Hills. The dates of the events are October 20-21 and November 9-11.

The City of Chattahoochee Hills Mayor and City Council encourage citizen participation in the government process. Should you by reason of a disability need a special accommodation or need accessibility information, please contact the City Clerk's office at 770-463-8881.

These minutes are provided as a convenience and service to the public, media, and staff. It is not the intent to transcribe proceedings verbatim. Any reproduction of this summary must include this notice. Public comments are noted and heard by Council, but not quoted. This is an official record of the City of Chattahoochee Hills City Council Meeting proceedings.

City Clerk Dana Wicher presented the items. The applications have been reviewed and approved by staff. The applicant was present at the meeting.

Mayor Reed opened the public hearing.

There was no public comment.

Mayor Reed closed the public hearing.

Councilmember Schmidt made a motion to approve Item No. 18-977 and Item No. 18-978. Councilmember Merrill seconded. The motion passed unanimously.

Unfinished Business

There was no Unfinished Business.

New Business

- 1. Item 18-979:** An Ordinance for a Variance to the Minimum Side Yard Setback in the RL (Rural) District – variance request from Jeff Lindsey Communities to reduce the side setbacks of 39 lots in Heatherwood Manor from 25 feet to 15 feet.

City Planner Mike Morton presented the item. The property consists of 60 lots on approximately 100 acres. The variance applies to 39 of the 60 lots. The item was a first read only. No action was taken.

- 2. Item 18-980:** Award the 2018 TSPLOST Road Paving Project to Atlanta Paving for an amount not to exceed \$1,176,646.10.

City Manager Robbie Rokovitz presented the item. Staff received four bids for the road paving project for Wilkerson Mill Road and Atlanta Newnan Road. Atlanta Paving submitted the lowest bid in the amount of \$1,176,646.10. Councilmember Merrill made a motion to approve Item 18-980. Councilmember Hayes seconded. The motion passed unanimously.

- 3. Item 18-981:** Authorize Hutcheson Ferry Road emergency culvert repairs to be completed by The Corbett Group for an amount not to exceed \$23,148.00.

City Manager Robbie Rokovitz presented the item. Keck and Wood assessed the integrity of the culverts and agreed with staff that emergency repairs were needed. They also facilitated an engineered design and handled the process of seeking the written quotes. Councilmember Stephens made a motion to approve Item No. 18-981. Councilmember Schmidt seconded. The motion passed unanimously.

- 4. Item 18-982:** Approval of increasing the amount to purchase (1) Ford Interceptor Police Vehicle from \$26,600 to \$28,442.

City Manager Robbie Rokovitz presented the item. The 2018 vehicle was no longer available for purchase, and the cost of a 2019 model is \$1,842 more than the amount approved by Council at the August 7, 2018 meeting. Councilmember Merrill made a

The City of Chattahoochee Hills Mayor and City Council encourage citizen participation in the government process. Should you by reason of a disability need a special accommodation or need accessibility information, please contact the City Clerk's office at 770-463-8881.

These minutes are provided as a convenience and service to the public, media, and staff. It is not the intent to transcribe proceedings verbatim. Any reproduction of this summary must include this notice. Public comments are noted and heard by Council, but not quoted. This is an official record of the City of Chattahoochee Hills City Council Meeting proceedings.

motion to approve Item No. 18-982. Councilmember Williams seconded. The motion passed unanimously.

Mayor and Council Comments

Councilmember Merrill said the city is spending a lot of money on paving roads, the Cochran Mill Park bridge, and other capital purchases, but for every dollar generated within the city, we are getting 48 cents from outside the city to help pay for these projects. The city is leveraging available funding opportunities to get the biggest bang for the buck.

Councilmember Stephens welcomed new Police Chief Jim Little.

Councilmember Schmidt welcomed new Police Chief Jim Little. He also the current spending is a result of the hard work of years of saving. He said good things are happening in the city.

Mayor Reed welcomed new Police Chief Jim Little. In remembrance of 9/11, he thanked the Public Safety staff. He also thanked Diana Wilson for her work on the Cochran Mill Park bridge.

Executive Session

There was no Executive Session.

Adjourn Meeting

Councilmember Schmidt made a motion to adjourn the meeting. Councilmember Stephens seconded. The motion passed unanimously and the meeting adjourned at 7:08 p.m.

Approved this 2nd day of October, 2018.

Dana Wicher, City Clerk

Tom Reed, Mayor