

*These minutes are provided as a convenience and service to the public, media, and staff. It is not the intent to transcribe proceedings verbatim. Any reproduction of this summary must include this notice. Public comments are noted and heard by Council, but not quoted. This is an official record of the City of Chattahoochee Hills Parks Commission Meeting proceedings.*

**Minutes  
Regular Meeting of the Parks Commission  
City of Chattahoochee Hills  
October 16, 2018  
6:00 p.m.**

**Call to Order** – Determination of Quorum

*Diana Wilson called the meeting to order at 6:05 p.m. Present were Diana Wilson, Roland Alston, Kay Long and Tom Blum. All members were present. A quorum was represented. Also present was Public Works/Parks Director Darold Wendlandt.*

**Pledge of Allegiance**

*Wilson led the assembly in the Pledge of Allegiance.*

**Public Comments**

*There were no public comments.*

**Approval of Agenda**

*Blum made a motion to approve the agenda. Long seconded. The motion passed unanimously.*

**Approval of Minutes**

1. Approval of September 18, 2018 Regular Meeting Minutes  
*Alston made a motion to approve the September 18, 2018 Regular Meeting Minutes. Blum seconded. The motion passed unanimously.*

**Presentation**

1. Campbellton Park Master Plan – Anne Marie Hoffman  
*Wilson gave a history of the development of the master plan. She thanked those individuals who have helped or supported the master plan and introduced Anne Marie Hoffman, who has facilitated the planning process. Ms. Hoffman gave an overview of the plan and explained the various sections.*

*Wilson opened the meeting up for questions or comments from the public.*

*Councilmember Alan Merrill suggested that a historical display, such as a kiosk with information and photographs, of the Old Campbellton Ferry should be considered at Campbellton Park.*

*Tim Banks said having an outfitter in the park would help share the responsibility of park maintenance and security.*

*There were no other suggestions for the master plan from the public. The deadline for written comments is October 23<sup>rd</sup> at 5:00 p.m.*

*The City of Chattahoochee Hills Mayor and City Council encourage citizen participation in the government process. Should you by reason of a disability need a special accommodation or need accessibility information, please contact the City Clerk's office at 770-463-8881.*

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### **Items for Discussion**

**1. 2015 RTP Grant Update – Diana Wilson**

*Wilson reported that the pedestrian bridge was installed on September 11<sup>th</sup> and the ribbon cutting was held on September 29<sup>th</sup>. Staff worked on the gravel road leading to the bridge and the road between Cochran Mill Park and Rico Park. Alston installed a split rail fence to block off the old trail/railroad tie steps. He also installed stop signs on the red and green trails at Cochran Mill Road. There were twelve volunteers at the trail work day this past weekend, and they worked on clearing downed trees and storm debris from last week's storm. The second reimbursement request has been submitted.*

### **Items for Consideration**

*There were no Items for Consideration.*

### **Commission Member Comments / Suggestions**

*There were no Commission Member comments.*

### **Staff Reports**

**1. Parking Fee Update – Dana Wicher**

*Wicher reported total revenue for the fiscal year to date is \$21,428. There have been 349 resident and 384 non-resident 2018 parking decals distributed. The 2019 decals have been ordered.*

**2. Darold Wendlandt**

*Wendlandt reported that there will be a trail race organized by Peak Racing at Cochran Mill Park on November 3<sup>rd</sup>. The Civil Air Patrol will also be camping that weekend and has offered to assist with the trail race.*

### **Adjournment**

*Blum made a motion to adjourn the meeting at 6:42 p.m. Long seconded. The motion passed unanimously.*

**Approved this 27<sup>th</sup> day of November, 2018.**

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**Diana Wilson, Chair**

**Attest:**

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**Dana Wicher, City Clerk  
(Seal)**

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