

**Minutes**  
**Regular Meeting of the Mayor and Council**  
**City of Chattahoochee Hills, Georgia**  
**November 13, 2018 / 6:00 p.m.**

**Call to Order**

*Mayor Reed called the meeting to order at 6:00 p.m. Councilmembers in attendance were James Stephens, Richard Schmidt, Claire Williams, Alan Merrill, and Don Hayes. All members were present. Also present was City Attorney Rick Lindsey.*

**Review and Approval of Agenda**

*Councilmember Schmidt made a motion to approve the agenda. Councilmember Stephens seconded. The motion passed unanimously.*

**Approval of Minutes**

1. Minutes of the Regular Meeting of October 2, 2018  
*Councilmember Schmidt made a motion to approve the minutes of the Regular Meeting of October 2, 2018. Councilmember Merrill seconded. The motion passed unanimously.*

**Public Comment**

*Lynn Merrill, 560 Tabb Way – invited everyone to attend the Lovett Building ribbon cutting at the Chattahoochee Hills Charter School on November 15<sup>th</sup> at 12:00 p.m. She said charter school students are from the eight cities in South Fulton County and encouraged everyone to support the school because its success is a feather in the cap for the city. She also announced that \$30,000 had been raised for a new science lab in honor of Charles Wilgus, who was a former student in the first 8<sup>th</sup> grade graduating class and who has Cockayne Syndrome.*

**Presentations/Proclamations**

*There were no presentations or proclamations.*

**Staff Reports**

Financial Update: City Manager Robbie Rokovitz

*Mr. Rokovitz reported that the Christmas Tree Lighting will be at city hall on November 30<sup>th</sup>. Fabrication on the gateway sign should be completed this week and the next step is to meet with site engineers. Due to weather, Atlanta Paving will be began repairs on Wilkerson Mill Road before beginning paving work on Atlanta-Newnan Road. The city is 33 percent through the fiscal year and expenditures are 26.5 percent for the General Fund and 24.9 percent overall.*

Fire Department Report: Greg Brett

*Chief Brett reported that staff is continually monitoring weather and road conditions for*

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*potential flooding alerts. The new fire engine is fully upfitted and in operation. He continues to have conversations with homeowners and their insurers regarding fire services protective class ratings, and he has additional documents available to homeowners that explain ISO ratings, automatic aid agreements, and other related issues.*

**Police Department Report: Bernard Dyer**

*Sergeant Dyer reported the statistics for October. There were two cleared investigations and three ongoing investigations. Sergeant Dyer attended Professional Finance Management and Budget classes through Columbus State University. Other statistics were 391 self-initiated calls, 201 citations, 210 warnings, 6 parking citations, 13 arrests, 40 reports, 105 dispatched calls, and 377 business and residence checks.*

**Public Works/Parks Report: Darold Wendlandt**

*Mr. Wendlandt reported that the grading contractor had completed work on Jones Ferry Road and had ditched Barnes Road. With the recent rain, they have been working on gravel road pothole and wash repairs. The playground at Rico Park has been mulched and three primitive campsites have been built at Cochran Mill Park.*

**Community Development: Mike Morton**

*Mr. Morton reported there were a total of 7 building permits issued in October. None of the permits were for new home construction. There were several special event and production events in October. A special use permit application which had public hearings advertised for the Planning Commission's November 15<sup>th</sup> meeting and the City Council's December 4<sup>th</sup> meeting has been withdrawn. He expects to receive a revised application.*

**Public Hearing**

*There was no Public Hearing.*

**Unfinished Business**

*There was no Unfinished Business.*

**New Business**

**1. Item 18-986:** Consideration of a request from Halsa, LLC to apply Alcohol Beverage License fees paid in 2018 to the 2019 renewal.

*City Clerk Dana Wicher presented the item. Halsa, LLC obtained a 2018 Alcohol Beverage License for a new restaurant that was scheduled to open in 2018. The building is still under construction and the restaurant will not open until after the first of the year. Halsa has requested that \$2,250 paid for 2018 be applied toward the 2019 license fee.*

*Mayor Reed called for a motion on Item 18-986. Councilmember Merrill made a motion to approve Item 18-986. Councilmember Schmidt seconded. The motion passed unanimously.*

*The City of Chattahoochee Hills Mayor and City Council encourage citizen participation in the government process. Should you by reason of a disability need a special accommodation or need accessibility information, please contact the City Clerk's office at 770-463-8881.*

**2. Item 18-987:** Resolution adopting revisions to the FY2019 Budget. *City Manager Robbie Rokovitz presented the item. The amendment updates projected increases in tax revenues and allocates the expenditures to the Public Works, Parks & Recreation, and Community Development departments.*

*Mayor Reed called for motion on Item No. 18-987. Councilmember Schmidt made a motion to approve Item No. 18-987. Councilmember Stephens seconded. The motion passed unanimously.*

**3. Item 18-988:** Consideration of an IGA with Fulton County for 911 Communication Services.

**4. Item 18-989:** Consideration of an IGA with Fulton County for 800mhz Radio Services.

*City Manager Robbie Rokovitz presented Item No. 18-988 and Item No. 18-989. He said staff is in the process of reducing the number of radios.*

*Mayor Reed called for a motion on Item No. 18-988 and Item No. 18-989. Councilmember Stephens made a motion to approve Item No. 18-988 and Item No. 18-989. Councilmember Merrill seconded.*

*Councilmember Hayes asked if the number of radios could be reduced. The Fire Department has already reduced numbers but could further reduce the number to 23. The Police Department will look at reducing numbers once Chief Little is working full-time and is able to review.*

*Mayor Reed called for the vote, and the motion passed unanimously.*

**5. Item 18-990:** Resolution accepting a donation of real property located along Cochran Mill Road from Atlanta Property Partners, Inc.

*Mayor Reed called for a motion on Item No. 18-990. Councilmember Schmidt made a motion to approve Item No. 18-990. Councilmember Stephens seconded.*

*Councilmember Hayes said he was concerned that it will create additional work for the Public Works staff. Mayor Reed instructed staff to rely on volunteers to maintain the site and to limit staff's role to only support of volunteer efforts.*

*Mayor Reed called for the vote, and the motion passed unanimously.*

### **Mayor and Council Comments**

*Councilmember Williams commented on the Balancing Nature and Commerce workshop that she and several others attended. She said Diana Wilson assembled an extraordinary group and she was glad to be part of it. She said the most important part was the time that the team spent brainstorming, sharing ideas, and zeroing in on*

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*common goals. She sees the vision for the River Trail purposefully moving the city towards becoming an awesome agricultural and recreational mecca where we conserve our landscape for generations to come.*

*Mayor Reed thanked those who attended the Balancing Nature and Commerce workshop and said he appreciates everyone's volunteer efforts.*

**Executive Session**

*There was no Executive Session.*

**Adjourn Meeting**

*Councilmember Schmidt made a motion to adjourn the meeting. Councilmember Merrill seconded. The motion passed unanimously and the meeting adjourned at 6:51 p.m.*

**Approved this 4<sup>th</sup> day of December, 2018.**

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**Dana Wicher, City Clerk**

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**Tom Reed, Mayor**