

**Minutes
Regular Meeting of the Parks Commission
City of Chattahoochee Hills
November 27, 2018
6:00 p.m.**

Call to Order – Determination of Quorum

Diana Wilson called the meeting to order at 6:00 p.m. Present were Diana Wilson, Roland Alston, Kay Long and Tom Blum. All members were present. A quorum was represented. Also present was Public Works/Parks Director Darold Wendlandt.

Pledge of Allegiance

Wilson led the assembly in the Pledge of Allegiance.

Public Comments

There were no public comments.

Approval of Agenda

Wilson requested that the agenda be amended to include a change to the January meeting date under Items for Consideration: 2. Blum made a motion to approve the agenda as amended. Long seconded. The motion passed unanimously.

Approval of Minutes

1. Approval of October 16, 2018 Regular Meeting Minutes
Alston made a motion to approve the October 16, 2018 Regular Meeting Minutes. Blum seconded. The motion passed unanimously.

Presentation

1. Balancing Nature and Commerce Workshop Report – Jett Hattaway
Mr. Hattaway reported on the workshop which was held in Porterdale, Georgia in November. Attendees for the city included Parks and Planning Commission members, City Council members, staff, and Allison Duncan from the Atlanta Regional Commission. As part of the workshop, the group identified assets in the city, determined a common community vision and goals, and identified a project that supports the vision and goals. The project chosen was the Chattahoochee Hills Water Trail, which is a 16-mile water trail on the Chattahoochee River. The group also established an action plan which estimates completion of the project to be in 2021.

Items for Discussion

1. **Enforcement of Trail Closures – Pete Edmondson**
Alston opened up the discussion for Pete Edmondson who had not arrived to the meeting. He said there is an issue with park users biking and riding on muddy trails because they do not see the trail status sign. Mr. Edmondson arrived and proposed that three additional signs be posted at the kiosk, arch, and gate. Alston will work up a sign layout and send it to Wendlandt. Resident Mark Prater also suggested

handing out an informational flyer with the parking decals that are distributed. Alston will design a flyer.

2. Cochran Mill Park Update – Diana Wilson

Wilson reported that seven volunteers worked on November 10th to clear branches along Upper Wooten Road. Alston also has been working on clearing the storm damage on the Green Trail and has completed that work. The city received the second reimbursement and has now received \$75,000 of the \$100,000 total. Once the grading work on Upper Wooten Road is complete, the city will receive the remaining \$25,000.

Items for Consideration

1. Campbellton Park Master Plan Recommendation

Wilson said the draft of the Master Plan had been made available to the public for comments. Comments were received and incorporated into the plan, and it is now ready to be presented to the City Council for adoption. Blum made a motion to recommend that the City Council adopt the Campbellton Park Master Plan. Long seconded. The motion passed unanimously.

2. Parks Commission January and February meeting schedule

Wilson suggested that the January meeting be rescheduled to the 8th due to a conflict with the proposed City Council meeting schedule and the February meeting be rescheduled to the 19th due to a conflict with her schedule. Blum made a motion to amend the meeting dates to January 8th and February 19th. Alston seconded. The motion passed unanimously.

Commission Member Comments / Suggestions

Blum asked for an update on the vacant Parks Commission position. Wilson said she would check with Mayor Reed.

Wilson announced that there will be a public meeting regarding a proposed master plan for the Chattahoochee River Corridor on February 14th. She encouraged everyone to attend and will provide more details at a later date.

Staff Reports

1. Parking Fee Update – Dana Wicher

Wicher reported total revenue for the fiscal year to date is \$25,279. There have been 151 resident and 29 non-resident 2019 parking decals distributed.

2. Darold Wendlandt

Wendlandt reported that staff is working on the winter projects, which includes improving the primitive campsites at Cochran Mill Park and removing the posts and cable along Cochran Mill Road. He said the grading on Upper Wooten Road for the grant should be completed by spring.

These minutes are provided as a convenience and service to the public, media, and staff. It is not the intent to transcribe proceedings verbatim. Any reproduction of this summary must include this notice. Public comments are noted and heard by Council, but not quoted. This is an official record of the City of Chattahoochee Hills Parks Commission Meeting proceedings.

Alston mentioned that he had been approached by some equestrians at the park regarding installing a water spigot at the parking area to be used for watering their horses. Possible alternatives were discussed.

Adjournment

Alston made a motion to adjourn the meeting at 6:55 p.m. Blum seconded. The motion passed unanimously.

Approved this 8th day of January, 2019.

Diana Wilson, Chair

Attest:

**Dana Wicher, City Clerk
(Seal)**