

Minutes
Regular Meeting of the Parks Commission
City of Chattahoochee Hills
January 8, 2019
6:00 p.m.

Call to Order – Determination of Quorum

Diana Wilson called the meeting to order at 6:00 p.m. Present were Diana Wilson, Roland Alston, Kay Long and Tom Blum. All members were present. A quorum was represented. Also present was Public Works/Parks Director Darold Wendlandt.

Pledge of Allegiance

Wilson led the assembly in the Pledge of Allegiance.

Public Comments

There were no public comments.

Approval of Agenda

Alston made a motion to approve the agenda. Blum seconded. The motion passed unanimously.

Approval of Minutes

1. Approval of November 27, 2018 Regular Meeting Minutes

Blum made a motion to approve the November 27, 2018 Regular Meeting Minutes. Long seconded. The motion passed unanimously.

Presentation

1. Public Safety: Trail Marking, Cellular Service – Greg Brett

Fire Chief Greg Brett gave a presentation on options for improving emergency rescue efforts in Cochran Mill Park. He suggested additional trail markers which are numbered and correspond with GPS coordinates. He also suggested that the Commission consider installing smaller cellular towers within the park in order to improve cellular service.

Items for Discussion

1. Cochran Mill Park Storm Damage – Roland Alston

Alston reported that flooding from the recent storms had caused a lot of silt to wash, downed trees, and damage to several foot bridges. There also is washout on the red trail near Bear Creek. The priorities for the next volunteer trail work day will be to repair the footings of the foot bridges and to hand clear brush and debris.

2. Cochran Mill Park 2015 RTP Grant Update – Diana Wilson

Wilson reported that the December trail work day was rained out, but city staff have completed the removal of the posts and cables along Cochran Mill Road and have been working on the grading of Upper Wooten Road. Commission members also discussed the need for additional “Trails Closed/Open” signs, “No Horses” signs for

the east side of the park, and “Dogs Must Be on Leash” signs. Wendlandt said he will order the signs.

3. Campbellton Park Update – Diana Wilson

Wilson reported that City Council unanimously approved the Campbellton Park Master Planning at their December meeting. The Boat Ramp Lease Agreement and Operation and Maintenance Agreement have been fully executed, and the Department of Natural Resources is working on the permits for the boat ramp. The next “Sweep the Hooch” event is scheduled for April 6, 2019.

4. Spring Chatt Hills Roadside Cleanup Day – Tom Blum

Blum lead a discussion on scheduling a roadside cleanup for the spring. Commission members decided to tentatively schedule for March 2nd.

5. Hutcheson Ferry Park Master Plan – Diana Wilson

Wilson reported that Mayor Reed has made arrangements with the University of Georgia Landscape Architect Department to help with a Master Plan for Hutcheson Ferry Park. Professor Donnie Longenecker will lead the students on the project. They will start with a community meeting at city hall on February 2nd. The completed plan will be presented at a City Council Work Session on May 2nd.

Items for Consideration

There were no items for consideration.

Commission Member Comments / Suggestions

Wilson congratulated City Manager on the Distinguished Budget Presentation award.

Staff Reports

1. Parking Fee Update – Dana Wicher

Wicher reported total revenue for the fiscal year to date is \$33,308. There have been 198 resident and 151 non-resident 2019 parking decals distributed.

2. Darold Wendlandt

Wendlandt said he had nothing new to report.

Adjournment

Blum made a motion to adjourn the meeting at 6:57 p.m. Alston seconded. The motion passed unanimously.

These minutes are provided as a convenience and service to the public, media, and staff. It is not the intent to transcribe proceedings verbatim. Any reproduction of this summary must include this notice. Public comments are noted and heard by Council, but not quoted. This is an official record of the City of Chattahoochee Hills Parks Commission Meeting proceedings.

Approved this 19th day of February, 2019.

Diana Wilson, Chair

Attest:

**Dana Wicher, City Clerk
(Seal)**

The City of Chattahoochee Hills Mayor and City Council encourage citizen participation in the government process. Should you by reason of a disability need a special accommodation or need accessibility information, please contact the City Clerk's office at 770-463-8881.