

**Minutes**  
**Regular Meeting of the Mayor and Council**  
**City of Chattahoochee Hills, Georgia**  
**May 5, 2020 / 6:00 p.m.**

**Call to Order**

*Mayor Reed called the meeting to order at 6:00 p.m. Councilmembers in attendance were Ruby Foster, Richard Schmidt, Laurie Searle, Alan Merrill, and Troy Bettis. All members were present. Also present was City Attorney Rick Lindsey.*

**Review and Approval of Agenda**

*Councilmember Schmidt made a motion to approve the agenda. Councilmember Bettis seconded. The motion passed unanimously.*

**Approval of Minutes**

1. Minutes of the Regular Meeting of March 10, 2020  
*Councilmember Searle made a motion to approve the minutes of the Regular Meeting of March 10, 2020. Councilmember Merrill seconded. The motion passed unanimously.*

**Presentations/Proclamations**

1. Campbellton Historic Crossroads Planning presentation – Andrew Kohr, Pond & Company.  
*Mr. Kohr spoke about the goals, tasks, public engagement process, and the timeline on the Campbellton Historic Crossroads Master Planning process.*

**Public Comment**

*There was no public comment.*

**Staff Reports**

Financial Update: City Manager Robbie Rokovitz

*Mr. Rokovitz reported on the updated financials as of May 5, 2020. The city is 83.8 percent through the fiscal year. General Fund revenues, including reserves, are 89.1 percent, and General Fund expenditures are 61.5 percent.*

Fire Department Report: Greg Brett

*Chief Brett reported that call volume is down. The department initiated an extra unit in anticipation of a surge of calls due to COVID-19 that did not materialize. It could be reinstated immediately if there is a surge in patient incidents. The department's state Medical First Responder license has been renewed. \$10,192 in donations have been raised for the purchase of a Lucas chest compression device, leaving a balance of \$8,688. The department is still reaching out for donors. The burn ban went into effect on May 1<sup>st</sup>. There have been discussions with Fulton County Senior Services about partnering with the department through the community paramedicine program*

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*to reach more senior citizens in the city. The Community Emergency Response Team volunteer program is gearing back up, and Chief Brett thanked Ted Wansley and Lynn Merrill for their help with those efforts. Enrollment forms for the new EverBridge emergency alert system are available. He also gave a status report on the COVID-19 pandemic.*

**Police Department Report: Jim Little**

*Chief Little reported that dispatched calls, citations, and warnings were all down for April 2020. There were six misdemeanor arrests and five investigations for the month. Cochran Mill Park reopened the previous weekend. Parking was at capacity, but the parking issues were not bad as they had been in the previous weeks when the park was closed.*

**Public Works/Parks Report: Darold Wendlandt**

*Mr. Wendlandt reported that staff took the opportunity while Cochran Mill Park was closed to complete some needed projects and repairs. The playground area is still closed due to COVID-19 concerns. The gravel road crew completed Vernon Grove Road, and crews continue to work on right of way maintenance. He also commented on how well the Fire and Police Departments work with the Public Works/Parks Department, and he thanked Chief Brett for allowing his department to help when needed.*

**Community Development: Mike Morton**

*Mr. Morton reported that there were no new house permits from April 2020. At the upcoming May 14<sup>th</sup> Planning Commission, there will be a Public Hearing for the Personal Care Home Use Permit that is a first read on this evening's agenda. He also provided more information on several items brought up by Andrew Kohr during the Campbellton Historic Crossroads Planning presentation. He also gave an update on the Southern Fulton Comprehensive Transportation Plan and the Imagine Music Festival.*

**Public Hearing**

*There were no public hearings.*

**Unfinished Business**

*There was no unfinished business.*

**New Business**

- 1. Item 20-010:** Ordinance to Amend the Official Zoning Map to Rezone Ten Acres from the RL (Rural) District to the HM-MU (Mixed-Used Hamlet) District – property is ten acres in two parcels on the west side of Atlanta Newnan Road between Selborne Way and Selborne Lane.

*Community Development Director Mike Morton presented the item. The property is ten acres near the entrance to Serenbe, and the application is to rezone the property to expand the Serenbe Hamlet. The applicant has asked for a postponement of the item, so the first*

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*public hearing will at the earliest be at the Planning Commission meeting in June. No action was taken.*

**2. Item 20-011:** Ordinance to Approve a Special Use Permit for a Personal Care Home in the RL (Rural) District and for All Other Purposes Related Thereto – property is located at 3915 Cascade Palmetto Highway.

*Community Development Director Mike Morton presented the item. The applicant would like to use an existing home to operate a personal care home serving up to five residents. However, our code only allows four residents. The application will be amended to reflect the limit four residents prior to the next meeting. No action was taken.*

**3. Item 20-012:** Resolution Declaring Surplus Property and the Sale of Surplus Property – 2008 Crown Victoria and four (4) “iPhone 7” cell phones.

*Police Chief Jim Little presented the item. City Clerk Dana Wicher said the resolution in front of the Council was amended to include three additional cell phones from other departments so there is a total of seven phones to surplus.*

*Mayor Reed called for a motion on Item No. 20-012. Councilmember Searle made a motion to approve Item No. 20-012. Councilmember Foster seconded. The motion passed unanimously.*

### **Mayor and Council Comments**

*Councilmember Foster said it was good to hear that staff is working so well as a team. She also encouraged everyone to complete the Census.*

*Councilmember Schmidt thanked everyone for their hard work and said that the city has done a great job staying safe during this time.*

*Mayor Reed said we have done a better job of preparedness than most of the surrounding cities, the fact that we have an Emergency Medical Response Vehicle whereas surrounding cities needed Fulton County to provide one is just one example, and thanked staff for their work. The good news is that Fulton County is helping us in other ways instead, like with the new EMS radio tower, which will hopefully also help with WiMAX Internet. He recognized resident Ken Langley for the work he was doing cleaning up the Rico cemetery. He also encouraged everyone to continue to take precautions to stay safe, particularly if in one of the at-risk groups. He mentioned that has gotten a lot of commentary from both sides regarding both the closing and then re-opening of Cochran Mill Park, but he feels it is important for people to be able to safely spend time in our parks to get out into nature in these difficult times, and appreciates everyone who is using them responsibly.*

*Councilmember Searle said the community was doing a virtual celebration for 2020*

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*graduates. There are banners up around the community and she encouraged citizens to display a green ribbon in support of the graduates. She also gave a shout out to City Manager Robbie Rokovitz for recording the meetings via Zoom and said she would like for future meetings to be recorded and streamed.*

*Councilmember Merrill said he was pleased with the people who have returned to Cochran Mill Park and are practicing social distancing and being well behaved. He said it differentiates us from a lot of other places in the country.*

*Councilmember Bettis said we are going through uncharted waters. He said we are leading in time that no matter what decisions are made, it is going to be hard and everyone needs to be sensitive to that. He also thanked Councilmember Foster and Councilmember Searle for their work on the Census. He is looking forward to working with Council and staff on several issues and concerns that he has from constituents.*

### **Executive Session**

*There was no Executive Session.*

### **Adjourn Meeting**

*Councilmember Merrill made a motion to adjourn the meeting. Councilmember Schmidt seconded. The motion passed unanimously, and the meeting adjourned at 7:40 p.m.*

**Approved this 2<sup>nd</sup> day of June, 2020.**

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**Dana Wicher, City Clerk**

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**Tom Reed, Mayor**