

**Minutes
Regular Meeting of the Mayor and Council
City of Chattahoochee Hills, Georgia
July 6, 2021 / 6:00 p.m.**

Call to Order

Mayor Reed called the meeting to order at 6:00 p.m. Councilmembers in attendance were Ruby Foster, Richard Schmidt, Laurie Searle, Camille Lowe, and Troy Bettis. All members were present. Also present was City Attorney Rick Lindsey.

Review and Approval of Agenda

Councilmember Schmidt made a motion to approve the agenda. Councilmember Foster seconded. The motion passed unanimously.

Approval of Minutes

1. Minutes of the Regular Meeting of June 1, 2021
2. Minutes of the Special Called Meeting of June 22, 2021

Councilmember Lowe made a motion to approve the minutes of the Regular Meeting of June 1, 2021 and the Special Called Meeting of June 22, 2021. Councilmember Schmidt seconded. The motion passed unanimously.

Presentations/Proclamations

There were no presentations or proclamations.

Public Comment

There were no public comments.

Staff Reports

Financial Update: City Manager Robbie Rokovitz

Mr. Rokovitz reported on the financials as of updated financials as of June 28, 2021. General Fund revenues are 112%, and expenditures are 95% for the General Fund and 70% for all funds. Expenditures were lower than budgeted because capital expenditures were down and the programmed TSPLOST expenditures have been carried over into FY2022.

Fire Department Report: Greg Brett

Chief Brett presented a six-month comparison of incident types and reported on the building permit and event plan review and inspection numbers. Grady EMS response times are still not where they should be, and the Fire Chiefs of South Fulton County continue to work together on the issue.

Police Department Report: Jim Little

Chief Little reported the statistics for June 2021 and presented the breakdown of

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traffic citations written for the month. Officer Carter has completed field training and has been assigned to Shift A. All department policies meet state certification standards, and they are at 52 out of 119 proofs required to for accreditation.

Public Works/Parks Report: Darold Wendlandt

Mr. Wendlandt reported that the painting and floor installation at city hall is almost complete. The Estates at Cedar Grove have met the standards for paving. Millings from the project are being used in the public works yard and Cochran Mill Park parking lot entrance. The septic system at Cochran Mill Park needed repairs. It is not designed for the high number of park visitors and should be upgraded.

Councilmember Searle asked that the Cochran Mill bathrooms and a wash station at the boat ramp be added to the next Work Session agenda.

Community Development: Cheryl Brooks

City Planner Cheryl reported there were a total of 11 building permits issues in June 2021, with 5 of them being for residential single-family dwellings. The Comprehensive Plan is on track to be adopted at the September 7th City Council meeting. The Bear Creek rezoning on the agenda for a first read will be on the July 15th Planning Commission agenda for the first public hearing. The second public hearing will be at the August 3rd City Council meeting. The Estates at Cedar Grove is coming back online and staff anticipates they will start submitting building permit applications.

City Manager Robbie Rokovitz announced that City Planner Cheryl Brooks has taken a job opportunity elsewhere and said that she will be greatly missed.

Public Hearing

There were no Public Hearings.

Unfinished Business

There was no Unfinished Business.

New Business

- 1. Item 21-039:** An Ordinance to amend the Official Zoning Map to rezone 256.8 acres from the RL (Rural) District to the HM-MU (Mixed-Use Hamlet) District and for variances to the required zoning district buffer and to the minimum nonresidential density in the HM-MU (Mixed-Use Hamlet) District – rezoning request and two variance requests from Bear Creek Project One, LLC for property located at the corner of Wilkerson Mill Road and Jenkins Road. First Read only. No action taken.

City Planner Cheryl Brooks presented the item. The request is to rezone 256.8 acres from RL to HM-MU to create a new mixed-use hamlet. The variance requests are to reduce the required minimum district buffer from 150 feet to the dimensions and locations shown on the concept plan and to reduce the HM-MU nonresidential density minimum from 10% to 5%. The property was previously approved by Fulton County as

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a conservation subdivision and has 124 lots developed and platted. The public hearings will be held at the July 15th Planning Commission meeting and the August 3rd City Council meeting. No action was taken.

2. **Item 21-040:** Approval the purchase of a Ford F150 SSV Police Vehicle for an amount not to exceed \$32,300.
3. **Item 21-041:** Resolution declaring one (1) Chevrolet Tahoe as surplus property. *Police Chief Jim Little presented the items. The request to the purchase the vehicle is one of two planned purchases for this fiscal year. The vehicle will replace the 2016 Chevrolet Tahoe that needs \$6,000 in repairs. If approved, the vehicle to be listed on GovDeals.*

Mayor Reed called for a motion on Item No. 21-040 and Item No. 21-041. Councilmember Searle made a motion to approve Item No. 21-040 and Item No. 21-041. Councilmember Foster seconded. The motion passed unanimously.

4. **Item 21-042:** Approval of revised Position Control schedule – revision adds Park Ranger position. *City Manager Robbie Rokovitz presented the item. The revision to Position Control will add a Park Ranger position that will be filled as either one full-time position or two part-time positions. The position will be Grade A, which was revised from Grade B after discussion at the Work Session.*

Mayor Reed called for a motion on Item No. 21-042. Councilmember Schmidt made a motion to approve Item No. 21-042. Councilmember Searle seconded. The motion passed unanimously.

Mayor and Council Comments

Councilmember Bettis said he will be holding an informational meeting to let the community know where the city is at and where we are headed as far as development. He hopes to hold the meeting by September and will provide the details once the location and date is finalized.

Councilmember Lowe congratulated City Planner Cheryl Brooks on her new job and wished her luck. She also announced that the city manager's "Week in Review" newsletter is now being posted on the city's website.

Councilmember Searle thanked the Public Works Department and Councilmember Foster for their work on the city hall lobby renovations. She also asked about the qualifying dates for November election. City Clerk Dana Wicher said qualifying for the municipal election for Mayor, District 2 Council, and District 4 Council will be held the week of August 16th.

Councilmember Schmidt thanked Fire Chief Greg Brett for his continued work toward

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improving response times by Grady EMS. He would like a discussion about a city hall digital sign added to the next Work Session. He also thanked the Police Department for keeping the roads safe.

Councilmember Foster thanked staff for their hard work. She also said the applicant for the Bear Creek Development was present and she encouraged those residents who had concerns about the development to take the opportunity to talk to him after the meeting. She announced that there will be a Community Outreach planning meeting at city hall on July 9th at 6:00 p.m.

Mayor Reed reminded everyone that when crimes are taking place, they should call 9-1-1 in order to get an officer dispatched. He also said that the new company hired to help with short-term rental compliance is still finalizing details before the online piece is ready. They also have been working on finding the short-term rentals that are not in compliance. He thanked everyone who volunteered for the river clean-up, and he wished Cheryl Brooks the best at her new job.

Executive Session

There was no Executive Session.

Adjourn Meeting

Councilmember Schmidt made a motion to adjourn the meeting. Councilmember Bettis seconded. The motion passed unanimously, and the meeting adjourned at 7:10 p.m.

Approved this 3rd day of August, 2021.

Dana Wicher, City Clerk

Tom Reed, Mayor