

**Minutes**  
**Special Called Meeting of the Mayor and Council**  
**City of Chattahoochee Hills, Georgia**  
**February 13, 2019 / 4:00 p.m.**

**Call to Order**

*Mayor Reed called the meeting to order at 4:00 p.m. Councilmembers in attendance were James Stephens, Claire Williams, Alan Merrill, and Don Hayes. Councilmember Richard Schmidt arrived at 4:01 p.m. Also present was Attorney Tom Lacy on behalf of City Attorney Rick Lindsey. Mayor Reed led the assembly in the Pledge of Allegiance.*

**Review and Approval of Agenda**

*Councilmember Hayes made a motion to approve the agenda. Councilmember Merrill seconded. The motion passed unanimously.*

**Executive Session**

*Councilmember Stephens made a motion to move to Executive Session to discuss real estate and personnel matters. Councilmember Schmidt seconded. The motion passed unanimously at 4:02 p.m.*

*Councilmember Schmidt made a motion to convene the Executive Session. Councilmember Stephens seconded. The motion passed unanimously at 4:04 p.m.*

*Councilmember Merrill made motion to come out of Executive Session. Councilmember Hayes seconded. The motion passed unanimously at 4:22 p.m.*

*Councilmember Hayes made a motion to reconvene the Special Called Meeting. Councilmember Schmidt seconded. The motion passed unanimously at 4:23 p.m.*

*Mayor Reed called for a motion to add and approve Item No. 19-013, approval of a revision to the Nepotism & Conflicts of Interest section of the Personnel Policy Handbook. Councilmember Hayes made a motion to approve Item No. 19-013. Councilmember Merrill seconded. The motion passed unanimously.*

**Adjourn Meeting**

*Councilmember Schmidt made a motion to adjourn the meeting. Councilmember Stephens seconded. The motion passed unanimously and the meeting adjourned at 4:25 p.m.*

**Approved this 5<sup>th</sup> day of March, 2019.**

---

**Dana Wicher, City Clerk**

---

**Tom Reed, Mayor**

*The City of Chattahoochee Hills Mayor and City Council encourage citizen participation in the government process. Should you by reason of a disability need a special accommodation or need accessibility information, please contact the City Clerk's office at 770-463-8881.*