

Minutes
Regular Meeting of the Parks Commission
City of Chattahoochee Hills
July 10, 2018
6:00 p.m.

Call to Order – Determination of Quorum

Diana Wilson called the meeting to order at 6:00 p.m. Present were Diana Wilson, Roland Alston, and Kay Long. Tom Blum was absent. A quorum was represented.

Pledge of Allegiance

Wilson led the assembly in the Pledge of Allegiance.

Public Comments

There were no public comments.

Approval of Agenda

Wilson requested that the agenda be amended to remove Item 2 – Trail Use Policy under Items for Consideration. Long made a motion to approve the agenda as amended. Alston seconded. The motion passed unanimously.

Approval of Minutes

1. Approval of June 12, 2018 Regular Meeting Minutes
Alston made a motion to approve the June 12, 2018 Regular Meeting Minutes. Long seconded. The motion passed unanimously.

Items for Discussion

1. **2015 RTP Grant Update – Diana Wilson**
Wilson reported volunteers have worked 25 days and have earned \$16,575.71 in matching funds, which is approximately 66 percent of the match. Volunteers have completed the repairs on the yellow trail, are 75 percent complete with the green trail reroute, and have started the alternative trail for horses. The bridge is currently being built and is estimated to be installed by Labor Day.

Items for Consideration

1. **Interpretive Trail Tree Identification Project – Roland Alston**
Alston reported that he is about 75 percent complete with the database entry. He demonstrated the plantsmap.com website which hosts the database. He said he would purchase the identification signs as a donation to the city. Long made a motion to recommend that city staff authorize volunteers to install the tree identification signs (being donated by Alston) at Cochran Mill Park. Alston seconded. The motion passed unanimously.
2. **Trail Use Policy – Diana Wilson** *Removed from the agenda.*

These minutes are provided as a convenience and service to the public, media, and staff. It is not the intent to transcribe proceedings verbatim. Any reproduction of this summary must include this notice. Public comments are noted and heard by Council, but not quoted. This is an official record of the City of Chattahoochee Hills Parks Commission Meeting proceedings.

3. Cochran Mill Park Trail Map – Roland Alston

Alston presented a draft of a new trail map. Alston will continue to make improvements to the map and bring a new draft back to a future meeting.

Commission Member Comments / Suggestions

Long said she is continuing to work on estimates for the Beavers House. She is trying to get additional estimates on siding repair/replacement.

Staff Reports

1. Parking Fee Update – City Clerk Dana Wicher

Wicher reported there have been 312 resident and 353 non-resident decals distributed to date. Total revenue for Fiscal Year 2018 was \$63,151 and total revenue to date for Fiscal Year 2019 is \$1,235.

2. Darold Wendlandt

Wendlandt was not present at the meeting. City Manager Robbie Rokovitz thanked Kay Long for the donation of the refrigeration for city hall and for her work cleaning up the city hall kitchen. He also thanked her for all of her work setting up and providing food for the city staff 4th of July celebration.

Adjournment

Alston made a motion to adjourn the meeting at 6:43 p.m. Long seconded. The motion passed unanimously.

Approved this 14th day of August, 2018.

Diana Wilson, Chair

Attest:

**Dana Wicher, City Clerk
(Seal)**