

**Minutes
Regular Meeting of the Parks Commission
City of Chattahoochee Hills
September 18, 2018
6:00 p.m.**

Call to Order – Determination of Quorum

Diana Wilson called the meeting to order at 6:00 p.m. Present were Diana Wilson, Roland Alston, Kay Long and Tom Blum. All members were present. A quorum was represented. Also present was Public Works/Parks Director Darold Wendlandt.

Pledge of Allegiance

Wilson led the assembly in the Pledge of Allegiance.

Public Comments

There were no public comments.

Approval of Agenda

Wilson amended the agenda to add “Lease for D.N.R. boat ramp in Campbellton Park” under items for consideration. Blum made a motion to approve the agenda as amended. Long seconded. The motion passed unanimously.

Approval of Minutes

1. Approval of August 14, 2018 Regular Meeting Minutes
Alston made a motion to approve the August 14, 2018 Regular Meeting Minutes. Long seconded. The motion passed unanimously.

Items for Discussion

1. **Campbellton Park Master Plan – Anne Maire Hoffman**
Ms. Hoffman lead a discussion on the current draft of the Master Plan. The discussion included changes to the “Overall Project Tasks” table on page 15 and estimated project costs. Blum suggested adding an Executive Summary. The Concept Plan has been updated to show the proposed D.N.R. boat ramp. The next step is to present the Master Plan to the public for comment at the next Parks Commission meeting.

Blum made a motion to change the date of the next meeting from October 9th to October 16th. Long seconded. The motion passed unanimously.
2. **2015 RTP Grant Update – Diana Wilson**
Wilson reported that volunteers worked on a reroute of the trail near the bridge that crosses Big Bear Creek on the east side of Cochran Mill Park. Stops signs will be installed on red and green trails where they intersect Cochran Mill Road, and City Manager Robbie Rokovitz is looking into the possibility of installing crosswalk/speed table at that intersection. The pedestrian bridge has been installed.

These minutes are provided as a convenience and service to the public, media, and staff. It is not the intent to transcribe proceedings verbatim. Any reproduction of this summary must include this notice. Public comments are noted and heard by Council, but not quoted. This is an official record of the City of Chattahoochee Hills Parks Commission Meeting proceedings.

- 3. Cochran Mill Park Bridge Ribbon Cutting Ceremony – Diana Wilson**
Wilson reported the ribbon cutting is scheduled for September 29th at 11:00 a.m.

Items for Consideration

- 1. Cochran Mill Park Trail Map – Roland Alston**
Alston presented the final draft of the trail map. Blum made a motion to approve the map. Long seconded. The motion passed unanimously.
- 2. Lease for D.N.R. boat ramp in Campbellton Park – Diana Wilson**
The lease is a requirement for Department of Natural Resources to construct a boat ramp at Cochran Mill Park. The term of the lease is 25 years. Long made a motion to recommend that City Council approve the lease. Blum seconded. The motion passed unanimously.

Commission Member Comments / Suggestions

There were no Commission Member comments.

Staff Reports

- 1. Parking Fee Update – Dana Wicher**
Wicher reported total revenue for the fiscal year to date is 15,922. There have been 347 resident and 383 non-resident 2018 parking decals distributed.
- 2. Darold Wendlandt**
Wendlandt said there were no additional items to report.

Adjournment

Long made a motion to adjourn the meeting at 7:52 p.m. Blum seconded. The motion passed unanimously.

Approved this 16th day of October, 2018.

Diana Wilson, Chair

Attest:

**Dana Wicher, City Clerk
(Seal)**

The City of Chattahoochee Hills Mayor and City Council encourage citizen participation in the government process. Should you by reason of a disability need a special accommodation or need accessibility information, please contact the City Clerk's office at 770-463-8881.