

**Minutes  
Regular Meeting of the Parks Commission  
City of Chattahoochee Hills  
February 19, 2019  
6:00 p.m.**

**Call to Order** – Determination of Quorum

*Diana Wilson called the meeting to order at 6:00 p.m. Present were Diana Wilson, Roland Alston, Kay Long and Tom Blum. All members were present. A quorum was represented. Also present was Public Works/Parks Director Darold Wendlandt.*

**Pledge of Allegiance**

*Wilson led the assembly in the Pledge of Allegiance.*

**Public Comments**

*There were no public comments.*

**Approval of Agenda**

*Wilson requested that the agenda be amended to add Item No. 4, Roadside Clean Up, under Items for Discussion. Blum made a motion to approve the agenda as amended. Alston seconded. The motion passed unanimously.*

**Approval of Minutes**

**1. Approval of January 8, 2019 Regular Meeting Minutes**

*Alston made a motion to approve the January 8, 2019 Regular Meeting Minutes. Long seconded. The motion passed unanimously.*

**Presentation**

*There were no presentations.*

**Items for Discussion**

**1. Cochran Mill Park, 2015 RTP Grant Update – Diana Wilson**

*Wilson reported that RTP Grants Coordinator Liz Shue had conducted a surprise inspection of the project and authorized the final \$25,000 reimbursement, which has been received by the city. Liz Shue said she was impressed with the project. Wilson also presented samples of the numbered trail markers that were recommended by Fire Chief Brett and designed by Commission member Alston. Wendlandt will look at the Parks budget for funding and will purchase the markers. City Council has decided to install a crosswalk at the intersection of the red and green trails and Cochran Mill Road instead of a speed table. Alston reported that volunteers worked on clearing tree damage and trash pick-up at the last work day. Volunteers also worked additional days clearing trees on the Upper Wooten Road trail.*

**2. Campbellton Park, Sweep the Hooch – Diana Wilson**

*Wilson reported that the next Sweep the Hooch event is April 6<sup>th</sup>. Online registration is currently open. After discussion between Commission members, it was decided to*

*combine the Roadside Clean Up day with the Sweep the Hooch event. Wilson also reported on the Beavers House inspection that was conducted. Estimated costs for repairs are high, but perhaps the city can focus on stabilizing the house.*

**3. Hutcheson Ferry Park Master Plan – Diana Wilson**

*Wilson reported that there were 45 community members in attendance at the Hutcheson Ferry Master Plan community meeting on February 2<sup>nd</sup>. Students will use the community's ideas to prepare master plans for the park, and the final plan will be presented at the May 2<sup>nd</sup> City Council Work Session.*

**4. Roadside Cleanup Day – Tom Blum**

*Discussed under Item 2.*

**Items for Consideration**

*There were no items for consideration.*

**Commission Member Comments / Suggestions**

*There were no Commission member comments.*

**Staff Reports**

**1. Parking Fee Update – Dana Wicher**

*Wicher reported total revenue for the fiscal year to date is \$43,989. There have been 312 resident and 254 non-resident 2019 parking decals distributed.*

**2. Darold Wendlandt**

*Wendlandt reported that there was a tree planting at Rico Park for the Arbor Day Celebration on February 15<sup>th</sup>. Councilmember Alan Merrill spoke and Tree Board member Hugh Tyer gave a demonstration on how to properly plant a tree.*

**Adjournment**

*Blum made a motion to adjourn the meeting at 6:35 p.m. Alston seconded. The motion passed unanimously.*

**Approved this 12<sup>th</sup> day of March, 2019.**

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**Diana Wilson, Chair**

**Attest:**

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**Dana Wicher, City Clerk  
(Seal)**