

Minutes
Regular Meeting of the Historic Commission
City of Chattahoochee Hills
March 9, 2020
6:30 p.m.

Call to Order – Determination of a Quorum

Allison Duncan called the meeting to order at 6:35 p.m.

Members present: Brian Gross, Lila Rhyne, Kim Taylor-Cloud, Allison Duncan

Members not present: Sarah Love

Pledge of Allegiance

Allison Duncan led the Commission in the Pledge of Allegiance

Approval of Agenda

There were no additions or corrections to the Agenda.

Motion: Brian Gross made a motion to approve the Agenda

Second: Kim Taylor-Cloud

The motion to approve the Agenda was unanimously approved.

Approval of Minutes

1. Approval of February 10, 2020 Regular Meeting Minutes

There were no additions or corrections to the February 10, 2020 Regular Meeting Minutes.

Motion: Kim Taylor-Cloud made a motion to approve the February 10, 2020 Regular Meeting Minutes.

Second: Brian Gross

The motion to approve the February 10, 2020 Regular Meeting Minutes was unanimously approved.

Items for Discussion

1. Development Review

Allison Duncan shared information from the Planning Commission and City Council meeting agendas. There were no items related for development on either agenda.

2. Historic Marker Program

In addition to the items identified at the February Meeting, it was suggested that we could consider the locations of historic ferries, such as Hutcheson Ferry and Garrett's Ferry, for historic markers. The Mill Sites could be other candidates.

The Committee discussed the need for community engagement in deciding what to mark and what type of marker to use. If the City Council gives approval for the marker program, community engagement should be the starting point for the discussion. Specifically, the Commission identified the need for a map that is shareable so people can start to think about locations. Some criteria for the historic markers will need to be established.

The Chattahoochee Hills Conservancy and the Campbell County Historical Society could be a potential partner for the project. Kim Taylor-Cloud will check on the status of the organization. The Commission is interested in taking this on, so Allison Duncan will follow up with the City Manager to inquire about making a formal recommendation to Mayor and Council.

3. Projects for Internship

The Commission suggested the following potential projects.

- Creating a map of historic resources in the city
- Undertaking an oral history initiative
 - There was an oral history project for Cedar Grove School in the 1990s; it is unknown what happened to the tapes; they could be at the Fulton County School System Archive in Hapeville.
 - There is also an oral history project from 1963 in the library at Chattahoochee Hills City Hall.

This item will be discussed again at the April meeting. Allison Duncan will check on whether or not GSU still has an oral history program. Kim Taylor-Cloud will check on the status of the Fulton County School System Archives.

Items for Consideration

1. Allison Duncan will follow up with the City Manager to get further direction on the following items:
 - Alignment of City Historic Commission legislation with the State Enabling Legislation
 - The Role of the Historic Commission in Monitoring Cemeteries
 - The Protection of Cultural Resources on Public Property
 - Is there signage at City Parks that would prevent digging for artifacts? Is there an ordinance in the Code that would prevent that?
2. Set date/ time for April Meeting

The Commission will host their meetings on the Second Monday of each month at 6:30 p.m. at City Hall.

Motion: Kim Taylor-Cloud made a motion to set this is the regular meeting day of the Historic Commission.

Second: Brian Gross

Allison Duncan will ask Dana to update the website with this information.

These minutes are provided as a convenience and service to the public, media, and staff. It is not the intent to transcribe proceedings verbatim. Any reproduction of this summary must include this notice. Public comments are noted and heard by Council, but not quoted. This is an official record of the City of Chattahoochee Hills Historic Commission Meeting proceedings.

Commission Comments

Brian Gross asked when we will know about any new appointments to the Commission, and whether current members will be reappointed. Allison Duncan indicated that she would follow up on the status of membership.

Allison Duncan indicated that she would follow up on the status of the Historic Campbellton Project, the Zoning Code Update and the Tourism Product Development Meeting and return a report at the next meeting.

There was discussion about the damage to the roof of the Scout Hut. Allison Duncan will follow up on the status of that building and return a report at the next meeting.

Adjournment

Motion: Brian Gross made a motion to adjourn at 7:45 p.m.

Second: Kim Taylor-Cloud

The motion to adjourn was unanimously approved.

Approved this 8th day of June, 2020.

Allison Duncan, Vice Chair/Secretary

Attest:

**Dana Wicher, City Clerk
(Seal)**