

**Minutes**  
**Regular Meeting of the Historic Commission**  
**City of Chattahoochee Hills**  
**June 8, 2020**  
**6:30 p.m.**

**Call to Order** – Determination of a Quorum

Allison Duncan called meeting to order at 6:35 p.m.

Members present: Brian Gross, Lila Rhyne, Allison Duncan, Sarah Love (via teleconference).

Member(s) not present: Kim Taylor-Cloud

**Pledge of Allegiance**

Allison Duncan led the Commission in the Pledge of Allegiance.

**Approval of Agenda**

Motion: Brian Gross made a motion to approve the Agenda.

Second: Lila Rhyne

The Agenda was unanimously approved.

**Approval of Minutes**

Motion: Sarah Love made a motion to approve the March 9, 2020 Minutes. (Meetings were not held in April or May 2020 due to shelter in place orders associated with the Covid-19 pandemic).

Second: Brian Gross

The Minutes were unanimously approved.

**Items for Discussion**

1. Development Review

Allison Duncan gave an update on current development projects in the City.

- There is a large lot/ farmette development proposed on Sardis Road
- There is a proposal to construct a mixed-use project on the stalled subdivision on Wilkerson Mill Road.
- There was a personal care home approved in the Campbellton area. It includes four beds, and did not require any modification to the existing structure.
- There is no additional information on the zoning code update.
- The Campbellton Master Plan Core Team meeting will be held on June 17. Information on upcoming meetings will be shared at that time.

Allison will request additional information on the development proposals for Sardis Road and Wilkerson Mill to share with the Committee.

## 2. Historic Marker Program

Allison had shared copies of the South Fulton Scenic Byway Study and the Chattahoochee Hills 2016 Comprehensive Plan. The Comprehensive Plan had an element in the Appendix on Historic Resources. Allison presented the resources identified in these studies as a starting point for identifying the resources that should be a part of a marker program.

- Sarah identified that a little bit more work may need to be done on researching the Native American history of the area. The documents seem to start at a late date, and there is an opportunity to include information that is more expansive. A marker near the river in Campbellton could be a good location for documenting Native American settlement.
- Brian suggested looking at opportunities for geocache and other opportunities for digital engagement, in addition to installation of physical markers/ wayfinding.
- The Commission discussed certain resources already available, including the city's website and the app that the Parks Commission uses for Cochran Mill Park. We need to identify how much information is appropriate for each format.
  - Allison will double check to see if the Parks Commission/ City Council has made any progress on the upgrade for the Cochran Mill app.
- The Commission identified the communities as the priority for signage/ wayfinding. Cedar Grove community (at the intersection of Cedar Grove and Cochran Mill) needs to be added to the list of communities documented in the previous studies. Cedar Branch community is another community that was located in the present-day Cochran Mill Park. It had a post office and general store. The location of ferries and mills would also be good candidates.

### **Items for Consideration**

There were no Items for Consideration on the Agenda.

### **Updates**

#### 1. Historic Commission vacancies

Two names have been presented to the City Council for confirmation. It is anticipated that this will be on a Council agenda for June or July.

#### 2. Consideration of Offices – July Regular Meeting

With the new members appointed, the Commission will vote on officers at their next regular meeting. Positions are Chairman, Vice Chairman, and Secretary. The Chairman position is currently vacant with the election of the previous Chairman to the City Council. Allison Duncan has served dual roles as Vice-Chair and Secretary. All positions will be open for consideration.

### **Commission Member Comments/ Suggestions**

*The City of Chattahoochee Hills Mayor and City Council encourage citizen participation in the government process. Should you by reason of a disability need a special accommodation or need accessibility information, please contact the City Clerk's office at 770-463-8881.*

Allison Duncan gave a quick recap of the items that she was asked to follow up on at the March Meeting. She had submitted a memo to Commission members in lieu of the regular April Meeting. A copy of that Memo is attached to these Minutes. Discussion of members included the following points for clarification.

- Funding for the Georgia Heritage Grant program is currently suspended due to the anticipated shortfalls in State revenue.
- Clarify that the city does actually own two cemeteries – one on Wilkerson Mill and Cochran Mill Road and the former St. Paul Church Cemetery. There may also be a cemetery (Varner Cemetery) on the land that is proposed to become a new City Park.
- There will be an item on the July Agenda to discuss possibilities for signage/ information in Cochran Mill Park to notify visitors that it is illegal to search for cultural property at the park. It is important to make sure that any recommendations on signage in city parks would not detract from the natural environment.
- There will be an item on the July Agenda to discuss archiving needs/ partnership with local history group for information on the history of the City.
- There will be an item on the July Agenda to discuss possible “landmark” status of city owned historic resources. Part of the discussion will include an understanding of what is “historic.”
  - Allison will work with Sarah to provide a list of all resources identified as historic in the GNAHRGIS database (Georgia Natural, Archaeological and Historic Resources GIS database).

### **Adjournment**

Motion: Brian Gross made a motion to adjourn

Second: Lila Rhyne

The motion to adjourn was unanimously approved.

The meeting was adjourned at 7:56 pm.

**Approved this 13<sup>th</sup> day of July, 2020.**

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**Allison Duncan, Chair**

**Attest:**

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**Dana Wicher, City Clerk  
(Seal)**