

**Minutes
Regular Meeting of the Mayor and Council
City of Chattahoochee Hills, Georgia
June 4, 2019 / 6:00 p.m.**

Call to Order

Mayor Reed called the meeting to order at 6:00 p.m. Councilmembers in attendance were James Stephens, Richard Schmidt, Claire Williams, Alan Merrill, and Don Hayes. All members were present. Also present was City Attorney Rick Lindsey.

Review and Approval of Agenda

Mayor Reed requested that the agenda be amended as follows:

- 1. Add Agenda Item No. 19-039, Ordinance to amend and revise Chapter 2, Administration, Article I and Article IV*
- 2. Remove Imagine Fest item under Presentations/Proclamations*

Councilmember Schmidt made a motion to approve the agenda as amended. Councilmember Stephens seconded. The motion passed unanimously.

Approval of Minutes

- 1. Minutes of the Regular Meeting of May 7, 2019*

Councilmember Hayes made a motion to approve the minutes of the Regular Meeting of May 7, 2019. Councilmember Schmidt seconded. The motion passed unanimously.

Public Comment

Betty Todd, 3905 Church Road – spoke regarding the proposed brewery on Cochran Mill Road. She said if the city continues to allow businesses in the rural areas, it is moving toward making all of the city mixed-use zoning. The city already has mixed use zoning and that is where businesses should be located. She also said there are issues with how the city communicates with the citizens, especially with the elderly population.

Presentations/Proclamations

- 1. Southern Fulton Comprehensive Transportation Plan - Andrew Spiliotis, Atlanta Regional Commission, and Keli Kemp, Modern Mobility Partners
Keli Kemp gave an overview of the Southern Fulton Comprehensive Transportation Plan project and an update on the current status. Upcoming public meetings will be scheduled starting in September and there will be an online survey for the general public.*
- 2. Imagine Festival – Glenn Goodall (Removed from agenda)*

Staff Reports

Financial Update: City Manager Robbie Rokovitz

City Manager Robbie Rokovitz was not present.

Fire Department Report: Greg Brett

Chief Brett reported that the Grady Mobile Stroke Unit recently responded to a stroke call. Within 30 minutes of the initial 911 call, the resident received a CT scan and advanced stroke care on the unit. Fire department personnel recently attended hostile event trauma care training in conjunction with Palmetto Fire Department. Grady Emergency Medical Services is continuing to work on improving response times. Chief Brett expects the Automatic Aid Agreement with the City of South Fulton will be finalized soon. The department will be holding "Community Emergency Response Team" training classes beginning in September. Chief Brett also gave a presentation on ChattCare and said enrollment will begin after July 1st.

Police Department Report: Bernard Dyer on behalf of Jim Little

Lieutenant Dyer reported the statistics for the month of May 2019. There were five investigations, 102 dispatched calls, 990 self-initiated calls, 144 warnings, 93 parking citations, 9 misdemeanor arrests, and 20 incident reports.

Public Works/Parks Report: Darold Wendlandt

Mr. Wendlandt reported that staff recently completed a water main repair at Cochran Mill Park. The right-of-way crews are working on their third pass of the roads. Staff continues to work on grading and ditching of the gravel roads. Old Rico Road has been completed and Old Phillips is almost complete. Pace Road will be next. Staff also continues to do maintenance work on the gravel roads.

Community Development: Mike Morton

Mr. Morton reported that building permit activity is down from last year. There were four certificates of occupancy and seven total building permits issued in May 2019. He also said he has received several inquiries about a subdivision entrance being constructed on Cochran Mill Road. It is actually a driveway to a residential property.

Public Hearing

- 1. Item 19-030:** Public Hearing and Action on an Ordinance to Adopt the Fiscal Year 2020 Budget for Each Fund of the City of Chattahoochee Hills, Georgia Appropriating the Amounts Shown in Each Budget as Expenditures, Adopting the Several Items of Revenue Anticipations, Prohibiting Expenditures to Exceed Appropriations, and Prohibiting Expenditures to Exceed Actual Funding Available.

Mayor Reed opened the public hearing. There was no public comment. Mayor Reed closed the public hearing.

Mayor Reed called for a motion on Item No. 19-030. Councilmember Schmidt made a motion to approve Item No. 19-030. Councilmember Stephens seconded. The motion passed unanimously

Unfinished Business

There was no unfinished business.

New Business

- 1. Item 19-033:** Ordinance to approve a Special Use Permit for a small craft brewery in the RL (Rural) District – application is for property located at 5541, 5543, and 5545 Cochran Mill Road. *First read only.*

City Planner Mike Morton presented the item. The applicant had previously withdrawn a similar application for a portion of this property and has resubmitted in order to address some concerns expressed by City Council. The property is an assemblage of three parcels covering 16 acres. There will be public hearings on the item at the Planning Commission meeting on June 13th and the City Council meeting on July 2nd. No action was taken.

- 2. Item 19-034:** Ordinance to approve a Variance to the location of parking – application is to allow a gravel parking lot located between the front of the building and the thoroughfare at the proposed small craft brewery located at 5541, 5543, 5545 Cochran Mill Road. *First read only.*

City Planner Mike Morton presented the item. The applicant has applied for a special use permit and is requesting a variance to allow parking on an existing gravel lot that is located between the front of building and the thoroughfare. There will be public hearings on the item at the Planning Commission meeting on June 13th and the City Council meeting on July 2nd. No action was taken.

- 3. Item 19-035:** Resolution establishing a Moratorium on Special Use Permits for Craft Brewery, Winery, and Distillery uses in the RL District until September 30, 2019.

City Attorney Rick Lindsey presented the item. The resolution has been updated to extend the moratorium until December 31, 2019 based on the discussion at the work session.

Mayor Reed called for a motion on Item No. 19-035. Councilmember Hayes made a motion to approve Item No. 19-035. Councilmember Stephens seconded. The motion passed 4-1, Councilmember Merrill opposed.

- 4. Item 19-036:** Agreement with Fulton County and the Tax Commissioner of Fulton County for the billing and collection of taxes.

City Attorney Rick Lindsey presented the item. The agreement formalizes the agreement that was already in place.

Mayor Reed called for a motion on Item No. 19-036. Councilmember Merrill made a motion to approve Item No. 19-036. Councilmember Hayes seconded. The motion passed unanimously.

5. Item 19-037: Adoption of Hutcheson Ferry Park Master Plan.

Mayor Reed presented the item. The plan was completed by University of Georgia College of Environment and Design students as a class project. He said it is an aspirational plan and nothing on the plan is currently funded.

Mayor Reed called for a motion on Item No. 19-037. Councilmember Merrill made a motion to approve Item No. 19-037. Councilmember Williams seconded. The motion passed unanimously.

6. Item 19-038: Resolution declaring 1995 Chevrolet C-3500 ambulance as surplus property.

Fire Chief Brett presented the item. The vehicle has been out of service for some time and is no longer functional.

Mayor Reed called for a motion on Item No. 19-038. Councilmember Schmidt made a motion to approve Item No. 19-038. Councilmember Stephens seconded. The motion passed unanimously.

7. Item 19-039: Ordinance to amend and revise Chapter 2, Administration, Article I and Article IV.

City Attorney Rick Lindsey presented the item. The ordinance cleans up three provisions, correcting the City Council meeting time to 6:00 p.m. and changing the number of Parks Commission and Historic Commission members.

Mayor Reed called for a motion on Item No. 19-039. Councilmember Schmidt made a motion to approve Item No. 19-039. Councilmember Merrill seconded. The motion passed unanimously.

Mayor and Council Comments

Councilmember Merrill said he would be attending the Georgia Municipal Association Annual Convention later this month. He is going in order to represent the city and to take part in the good training offered by the Georgia Municipal Association. He said he appreciates the city's support in allowing him to attend.

Councilmember Stephens thanked Fire Chief Brett for his proactive work and for continually working to improve city services.

Councilmember Schmidt said he appreciated everyone attending. He also said the brewery is a sticky subject and the reason we became a city is what is weighing on him.

Mayor Reed said he appreciates having the room full of people attending the meeting. He also said that there is so much work being done by both the staff and the Council

These minutes are provided as a convenience and service to the public, media, and staff. It is not the intent to transcribe proceedings verbatim. Any reproduction of this summary must include this notice. Public comments are noted and heard by Council, but not quoted. This is an official record of the City of Chattahoochee Hills City Council Meeting proceedings.

that many are not aware of. There is a lot that goes on to support the city, and he thanked the staff for all they do.

Executive Session

There was no Executive Session.

Adjourn Meeting

Councilmember Merrill made a motion to adjourn the meeting. Councilmember Schmidt seconded. The motion passed unanimously and the meeting adjourned at 7:07 p.m.

Approved this 2nd day of July, 2019.

Dana Wicher, City Clerk

Tom Reed, Mayor