

**Minutes
Regular Meeting of the Historic Commission
City of Chattahoochee Hills
May 28, 2019
6:00 p.m.**

Call to Order – Determination of Quorum

Mayor Reed called the meeting to order at 6:05 p.m. Present were Allison Duncan, Brian Gross, Kim Taylor-Cloud, and Laurie Searle. Absent were Carole Harper, Lila Rhyne, and Sarah Love. A quorum was represented.

Pledge of Allegiance

Mayor Reed led the assembly in the Pledge of Allegiance.

Administer Oath of Office

Mayor Reed administered the Oath of Office to Allison Duncan, Brian Gross, Kim Taylor-Cloud, and Laurie Searle.

Approval of Agenda

Searle made a motion to approve the agenda. Taylor-Cloud seconded. The motion passed unanimously.

Election of Officers (Deferred to end of meeting.)

1. **Chair**
2. **Vice Chair**
3. **Secretary**

Items for Discussion

1. “Charge” from the Mayor

Mayor Reed said there were two components to the role of the Commission. The first piece is the actual capturing of the history of the area, and the second piece is the cataloguing, preserving, and protecting the history. He would like the Commission to identify historical properties to protect and seek out sources of funding for historical preservation.

2. Interest areas – issues that need work

Mayor Reed said the Beavers House is a priority. The Historic Commission can identify other areas of interest and will need to work in conjunction with the Parks Commission at times when the areas are shared by both commissions.

3. By-laws

City Clerk Dana Wicher will create a draft of by-laws using the Parks Commission by-laws as a template and distribute to the Commission members.

These minutes are provided as a convenience and service to the public, media, and staff. It is not the intent to transcribe proceedings verbatim. Any reproduction of this summary must include this notice. Public comments are noted and heard by Council, but not quoted. This is an official record of the City of Chattahoochee Hills Parks Commission Meeting proceedings.

Items for Consideration

1. June 2019 – March 2020 Meeting Schedule

Several possible meeting days were discussed. Duncan suggested a monthly schedule with no meetings in November and December. A vote on the meeting schedule will be at the next meeting when all members are present. Mayor Reed suggested emailing several options prior to the next meeting.

Gross made a motion to postpone the Election of the Officers to the next meeting. Taylor-Cloud seconded. The motion passed unanimously.

Taylor-Cloud made a motion to schedule the next meeting for June 11th at 8:00 a.m. Gross seconded. The motion passed unanimously.

Commission Member Comments / Suggestions

There were no Commission Member Comments/Suggestions.

Adjournment

Searle made a motion to adjourn the meeting at 7:00 p.m. Duncan seconded. The motion passed unanimously.

Approved this 11th day of June, 2019.

Laurie Searle, Chair

Attest:

**Dana Wicher, City Clerk
(Seal)**