

**Minutes
Regular Meeting of the Parks Commission
City of Chattahoochee Hills
September 17, 2019
6:00 p.m.**

Call to Order – Determination of Quorum

Diana Wilson called the meeting to order at 6:00 p.m. Present were Diana Wilson, Roland Alston, and Tom Blum. Clifford Blizard arrived at 6:04 p.m. Kay Long was absent. A quorum was represented. Also present was Public Works/Parks Director Darold Wendlandt.

Pledge of Allegiance

Wilson led the assembly in the Pledge of Allegiance.

Public Comments

There were no public comments.

Approval of Agenda

Blum made a motion to approve the agenda. Alston seconded. The motion passed unanimously.

Approval of Minutes

1. Approval of August 13, 2019 Regular Meeting Minutes

Alston made a motion to approve the August 13, 2019 Regular Meeting Minutes. Blum seconded. The motion passed unanimously.

Presentation

There were no presentations.

Blizard arrived at 6:04 p.m.

Items for Discussion

1. Cochran Mill Park Update – Diana Wilson

Wilson reported that the city has collected over \$300,000 in parking fee revenue since the program began in 2013. Volunteers worked on September 12th and September 14th, logging 33.5 hours and clearing over a dozen trees that were down. The yellow trail reroute was approved unanimously by City Council at the September 10th City Council meeting. Volunteers Pete Edmondson and Rick Frataccia have roughed in the reroute and the alternate horse trail that was approved as part of the 2015 RTP Grant.

Alston suggested that the equipment be moved from the storage container at the park to city hall so that staff can use it as needed. He said the park volunteers no longer need to use the equipment on a regular basis and having the equipment sit in storage is causing mechanical issues.

Wilson said that the Cochran Mill Park trail app can no longer be downloaded due to several Apple operating system updates. The app will need to be completely rebuilt. Charlie Pickett and Kane Cochran of Full Glass Labs will be submitting a quote for the rebuild.

2. Cochran Mill Park Walk and Learn Hike Update – Clifford Blizzard

Blizzard reported that there were eight attendees at the September walk and learn hike. The attendance did not fulfill the goal but was a good start. The October 20th and November 17th hikes will be shortened from three to two hours, which hopefully will attract more people. Blizzard suggested having a dedicated first aid kit for the hikes that could be picked up at city hall. He also suggested that a Commission member be assigned to future hikes to act as an official representative.

Items for Consideration

There were no items for consideration.

Commission Member Comments / Suggestions

Alston presented a sample waterproof trail kiosk that he built. He plans on making a few changes to the design. The kiosks will be used for placing maps at the trail crossroads.

Alston also reported that Upper Wooten Road has been damaged by logging trucks. Wendlandt will reach out to the logging company about repairs to the road.

Staff Reports

1. Parking Fee Update – Dana Wicher

Wicher reported the total parking fee revenue for the fiscal year to date is \$17,300. Parks activity fees are \$75 for pavilion rental and \$25 for primitive camping. There have been 430 resident and 444 non-resident 2019 parking decals distributed.

2. Darold Wendlandt

Wendlandt reported that signage has been installed at the crosswalk on Cochran Mill Road, and the numbered trail markers have been ordered. The field at Campbellton Park has been mowed.

Adjournment

Blum made a motion to adjourn the meeting at 6:26 p.m. Alston seconded. The motion passed unanimously.

These minutes are provided as a convenience and service to the public, media, and staff. It is not the intent to transcribe proceedings verbatim. Any reproduction of this summary must include this notice. Public comments are noted and heard by Council, but not quoted. This is an official record of the City of Chattahoochee Hills Parks Commission Meeting proceedings.

Approved this 10th day of December, 2019.

Diana Wilson, Chair

Attest:

**Dana Wicher, City Clerk
(Seal)**

The City of Chattahoochee Hills Mayor and City Council encourage citizen participation in the government process. Should you by reason of a disability need a special accommodation or need accessibility information, please contact the City Clerk's office at 770-463-8881.