

**Minutes
Regular Meeting of the Parks Commission
City of Chattahoochee Hills
December 10, 2019
6:00 p.m.**

Call to Order – Determination of Quorum

Diana Wilson called the meeting to order at 6:06 p.m. Present were Diana Wilson, Roland Alston, Clifford Blizard, Tom Blum, and Kay Long. All members were present and a quorum was represented. Also present was Public Works/Parks Director Darold Wendlandt.

Pledge of Allegiance

Wilson led the assembly in the Pledge of Allegiance.

Public Comments

There were no public comments.

Approval of Agenda

Blum made a motion to approve the agenda. Alston seconded. The motion passed unanimously.

Approval of Minutes

1. Approval of September 17, 2019 Regular Meeting Minutes

Blum made a motion to approve the September 17, 2019 Regular Meeting minutes. Long seconded. The motion passed unanimously.

2. Approval of November 12, 2019 Joint Historic and Parks Commission Meeting Minutes

Alston made a motion to approve November 12, 2019 Joint Historic and Parks Commission Meeting minutes. Blum seconded. The motion passed unanimously.

Presentation

1. Cochran Mill Park App – Charlie Pickett, Full Glass Labs

Wilson gave background information on the city's partnership with Full Glass Labs. About four years ago, Full Glass Labs developed the Cochran Mill Park mobile app and the Cochran Mill Park website. Because Apple has updated its operating system several times since then, the mobile app is no longer working.

Mr. Pickett presented what was accomplished in the previous Phase I and Phase II of the project. He also presented a proposal to update the website and rebuild the mobile app.

Items for Discussion

1. Cochran Mill Park Kiosk – Tom Blum

Blum said the kiosk located at the parking lot is in need of repairs. The infrastructure is good; however, he suggests replacing the roof and doors. He also said there are opportunities to use the kiosk as a better educational tool. He asked if staff could do

the work in-house or if it should be farmed out. Wendlandt said that staff has more available time this time of year and would be able to do the work. Blum will work with Wendlandt on the specifics. Long said she may have green metal roofing that she will donate for the repairs.

2. Campbellton Park Update – Diana Wilson

Wilson reported that the Georgia Department of Natural Resources (DNR) has obtained two of the three necessary permits for the boat ramp. The Metropolitan River Protection Act (MRPA) approval still needs to be obtained through the Atlanta Regional Commission. The DNR created a lot of the documentation that pertains to their leased 1.325 acres, but because of MRPA regulations, the city will likely need to survey the entire 18 acres of the park in order to get approval.

Wilson also gave an update on the Chattahoochee Riverlands Study. The Trail Alignment proposal for the master plan for the 100-mile corridor from Buford Dam to Chattahoochee Bend State Park has been completed. The firm working on the study has chosen three demonstration sites that will create master plans for. One of the chosen sites is the new park land at the south end of the city.

3. Cochran Mill Park Walk and Learn Hikes, First Day Hike Update – Clifford Blizard (move on the agenda during the meeting)

Blizard reported that there were 5 attendees at the last Walk and Learn Hike. He thinks attendance will go up if we continue to hold the hike and do a better job at getting the word out. He will be holding a “First Day Hike” to Henry Mill Falls on January 1, 2020 and requested that someone take the lead on advertising. He also recommended resuming the Walk and Learn Hikes in March and suggested that the Commission discuss ways to advertise them at the January meeting.

Items for Consideration

1. Reschedule March Parks Commission meeting

City Clerk Dana Wicher said the Mayor and Council have adopted their 2020 meeting schedule. Their March meeting was scheduled for March 10th, which is the same date and time as the Parks Commission meeting. She suggested pushing the meeting out until March 17th. Blum made a motion to reschedule the March meeting to March 17th. Blizard seconded. The motion passed unanimously.

Commission Member Comments / Suggestions

Alston shared a large size copy of the updated trail map to be placed in the kiosk. He also said that there are still riders using the trails when they are closed due to muddy conditions and suggested a sandwich board sign that can be put out when the trails are closed. Wendlandt said he would take a look at the trailheads to determine where the best locations for additional signage would be. City Manager Robbie Rokovitz suggested a smaller LED sign that could be updated remotely if the City Council would approve.

These minutes are provided as a convenience and service to the public, media, and staff. It is not the intent to transcribe proceedings verbatim. Any reproduction of this summary must include this notice. Public comments are noted and heard by Council, but not quoted. This is an official record of the City of Chattahoochee Hills Parks Commission Meeting proceedings.

Staff Reports

1. Parking Fee Update – Dana Wicher

Wicher reported the total parking fee revenue for the fiscal year to date is \$34,833 and parks activity fees are \$281. The 2020 parking decals are now being distributed. There have been 105 resident and 74 non-resident parking decals distributed to date.

2. Darold Wendlandt

Wendlandt reported that the city has received a grant for fruit trees to be planted in the park. The location for planting will likely be around the equestrian parking area at Cochran Mill Park.

Adjournment

Blizard made a motion to adjourn the meeting at 7:19 p.m. Blum seconded. The motion passed unanimously.

Approved this 14th day of January, 2020.

Diana Wilson, Chair

Attest:

**Dana Wicher, City Clerk
(Seal)**